

SOUTH-WEST DAMA - APPLICATION TO VARY AN EXISTING LABOUR AGREEMENT

Name of Business on Labour Agreement:

Date Labour Agreement Executed:

Year of Variation:

BUSINESS INFORMATION

Registered Business Name:

Trading Name:

Name of Trust/Trustee (if applicable)

Australian Business Number (ABN):

Australian Company No. (ACN) if applicable:

Business Address:

Postal Address:

Business Contact Name:

Phone:

Email:

Type of Business Entity:

REPRESENTATIVE CONTACT DETAILS

Please fill out the details below if using a Registered Migration Agent or Lawyer to act on your behalf
(Form 956 will be required)

Agent/Representative name:

Agency/Business name:

Business Address:

Migration Agents Registration Number:

Phone:

Email:

BUSINESS STRUCTURE AND FINANCIAL DETAILS

Annual turnover for the most recent Financial Year:

How many people do you currently employ?

Has there been any redundancies or retrenchments in the last 6 months? If yes, please provide details

Is there any 'adverse information' about the business, background or any person associated with the business? If yes, please provide details:

Do you currently hold a subclass 482 Standard Business Sponsorship?

NOMINATIONS AND OCCUPATIONS

How many nominations do you wish to add with the variation?

Please detail the individual nominations below.

ANZSCO or 6-digit code	Occupation	Visa subclass	Salary concession required?	English concession required?	Age concession required?	Estimated Annual Salary?

CONDITIONS OF ENDORSEMENT

As a representative for the sponsoring party, I declare that:

1. I have read and understood the information provided to me in support of this application, including the Terms and Conditions and the Privacy Statement (signed with initial application Form 232)
2. I am aware of, and capable of meeting the relevant requirements and obligations of business sponsorship under Migration Legislation.
3. The sponsoring business is financially viable and has been lawfully operating in the designated area (South-West region) for at least 12 months, unless an exemption applies
4. Our business has genuinely sought to recruit Australian citizens or permanent residents to fill the positions locally
5. Our business is looking to employ overseas workers to fill genuine full-time positions located in the designated South-West area, with duties that align with occupations on the approved list of occupations
6. I will provide all relevant details to the Shire of Dardanup as the Designated Area Representative (DAR) if my business has had any redundancies or retrenchments during the last six months.
7. I will provide terms and conditions of employment to overseas workers that are in accordance with those offered to Australian workers employed in the region undertaking equivalent work.
8. I will abide by all relevant State/Territory and Commonwealth laws. I understand there are civil and criminal penalties for individuals and businesses breaching certain laws.
9. I have provided details of any adverse information, including prior instances of non-compliance with State/Territory and Commonwealth laws that may affect the assessment of my suitability to be a sponsor.
10. I will provide all relevant documentation in support of my request for endorsement to the Department of Home Affairs
11. I authorise the Shire of Dardanup as DAR and Department of Home Affairs to make enquiries as necessary to verify the information provided.
12. I understand that any false or misleading information provided by me may lead to revocation of endorsement by the DAR and the Department of Home Affairs will be notified.
13. I understand that a positive DAR endorsement does not guarantee approval by the Department of Home Affairs at any stage.

I declare that the information I have provided in all the above in this document is, to the best of my knowledge, true and accurate and I am aware of the penalties for providing misleading or false information to the Commonwealth.

I declare and understand that a positive DAR endorsement by the Shire of Dardanup does not guarantee approval by the Department of Home Affairs at any stage of the DAMA.

I declare that we have read and understood all the Conditions of Endorsement outlined in the sections above.

Sponsor Name:

RMA Name:

Position:

Agency:

Signature:

Signature:

Date:

Date:

PAYMENT DETAILS

Please note the application fee is \$290.00 (inc GST) per position nominated.

Please confirm whether you would prefer to make payment by phone or await an invoice by email (allow 7-10 business days)

Phone

Invoice

Name for invoice/receipt:

Agency/Business Name:

Address:

Email:

Phone:

DOCUMENT CHECKLIST

- o **Form 956** (if using a Registered Migration Agent/Immigration Lawyer to manage your application)

Business Structure and Operation in the South-West

- o If any details on the business structure or operations in the South-West have changed since your Labour Agreement was executed, please provide details and supporting documents

Genuine Position

- o Please provide a job description for each requested position, and
- o Organisation Chart (within the last six months) showing business structure and requested positions, and
- o Sample contract for each requested position, or
- o Letter of offer or contract showing ongoing nature of the role (required for 186 only)

Financial Capability

- o Most recent financial statements, or
- o Letter from accountant providing financial position and ability to meet sponsorship obligations

Labour Market Testing (not required for 186 variation)

- o Summary of domestic recruitment efforts for each occupation requested, and
- o Copies of at least two job adverts run in the last 12 months for a period of at least four weeks, and
- o Copies of invoices paid to job platforms or recruitment agencies (if used)

More information on Labour Market Testing requirements can be found here: <https://immi.homeaffairs.gov.au/visas/employing-and-sponsoring-someone/sponsoring-workers/nominating-a-position/labour-market-testing>