

# MINUTES



FOR

FRIENDS OF LOCAL RESERVE AREAS  
[FLORA]  
COMMITTEE

HELD

**13<sup>TH</sup> OCTOBER 2009**

AT

SHIRE OF DARDANUP  
EATON ADMINISTRATION CENTRE  
1 COUNCIL DRIVE, EATON

## TABLE OF CONTENTS

<b>1</b>	<b>DECLARATION OF OPENING .....</b>	<b>1</b>
<b>2</b>	<b>RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED .....</b>	<b>1</b>
	2.1 Attendance .....	1
	2.2 Apologies .....	2
<b>3</b>	<b>CONFIRMATION OF MINUTES OF PREVIOUS MEETING .....</b>	<b>2</b>
	3.1 Meeting Held 21 <sup>st</sup> August 2009 .....	2
<b>4</b>	<b>REPORTS .....</b>	<b>2</b>
	4.1 Technical Services – Future Plans .....	2
	4.2 New Health and Environment Officer.....	2
	4.3 Working Bee activity 11th October.....	3
	4.4 Liaison between Parks and Gardens and FLoRA .....	3
	4.5 Future Mulch Supplies for Parks and Gardens and also FLoRA.....	3
	4.6 Weed Eradication along the Collie River .....	3
	4.7 Vandalism along the Collie River .....	4
	4.8 Promoting FLoRA.....	4
	4.9 Future Activities .....	4
	4.10 Endorsement of Committee Members .....	5
<b>5</b>	<b>NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING.....</b>	<b>5</b>
	5.1 Resignation from Committee .....	5
<b>6</b>	<b>DATE OF NEXT MEETING .....</b>	<b>5</b>
<b>7</b>	<b>CLOSURE OF MEETING.....</b>	<b>5</b>

### Committee Members:

Cr Carmel Boyce	-	Chairperson - Elected Member
Cr Noeline Anderson	-	Elected Member
Daniela Lillie	-	Parks and Gardens Supervisor
Peter Parish	-	Community Representative
Julie King	-	Community Representative
Carl Hughes	-	Community Representative
Kate Swane	-	Community Representative
Sue Ganz	-	Community Representative
Lorin Sole	-	Community Representative
Del Nuske	-	Community Representative

### Staff:

Liese Cave-Smith	-	Health and Environment Officer
Tim Batt	-	Manager Health Services
Luke Botica	-	Manager Technical Services

## SHIRE OF DARDANUP

### MINUTES OF THE SHIRE OF DARDANUP FRIENDS OF LOCAL RESERVE AREAS COMMITTEE MEETING HELD ON TUESDAY, 13<sup>TH</sup> OCTOBER 2009 AT SHIRE OF DARDANUP – EATON ADMINISTRATION CENTRE, COMMENCING AT 5.00PM.

#### 1      **DECLARATION OF OPENING**

Presiding Officer, Cr Carmel Boyce welcomed all present and declared the meeting open at 5.07pm.

Cr Boyce clarified the committee structure and mentioned that only committee members can vote. New members were encouraged to nominate themselves or others to join the committee.

#### 2      **RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED**

##### 2.1      Attendance

###### Committee Members:

Cr Carmel Boyce	-	Chairperson - Elected Member
Cr Noeline Anderson	-	Elected Member
Daniela Lillie	-	Parks and Gardens Supervisor
Peter Parish	-	Community Representative
Julie King	-	Community Representative
Carl Hughes	-	Community Representative
Kate Swane	-	Community Representative
Sue Ganz	-	Community Representative
Del Nuske	-	Community Representative

###### Staff:

Liese Cave-Smith	-	Health and Environment Officer
Luke Botica	-	Manager Technical Services

###### Community Members :

Noreen White	-	Group Member
Trevor Dyer	-	Group Member
Jane Dyer	-	Group Member
Kevin Hughes	-	Group Member
Janet Hughes	-	Group Member
Simon King	-	Group Member
Kevin Jago	-	Visitor

## 2.2 Apologies

Lorin Sole - Community Representative  
Tim Batt - Manager Health Services  
[Long service leave until 14<sup>th</sup> December 2009]

### **3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

#### 3.1 Meeting Held 21<sup>st</sup> August 2009

##### **FLoRA COMMITTEE RESOLUTION**

MOVED - Cr. N J Anderson                      SECONDED - Mr P Parish

**THAT the Minutes of the Friends of Local Reserve Areas Committee Meeting held on the 21<sup>st</sup> August 2009, be confirmed as true and correct with no corrections.**

CARRIED

### **4 REPORTS**

#### 4.1 Technical Services – Future Plans

Manager Technical Services, Mr Luke Botica discussed the proposed plans for Sindhi Park, the shopping centre/oval drainage, planned works for Hands Creek and the Duck Pond Reserve.

It is unknown at this stage what work FLoRA can undertake at these sites. This will be discussed further with the Manager Technical Services and Parks & Gardens Supervisor.

#### 4.2 New Health and Environment Officer

Liese Cave-Smith discussed role, communication, organisation and future plans.

The Health and Environment Officer role within FLoRA provides a conduit for communication between council staff and the community. Administration duties such as organising a calendar of events, agenda & minutes, notifying members of meetings and activities and also seeking grants and funding opportunities.

All FLoRA enquiries to be directed to the Health and Environment Officer via e-mail or telephone.

School and other community groups to join or be affiliated with FLoRA is the main objective for the remainder of 2009 for 2010.

All members spoke about their reasons for joining the group and the common goal of FLoRA and council staff in conserving the local reserves. It was discussed that finding a balance between development and conservation was important. Members said that they felt the need to be included in the decision making process and be communicated with.

#### 4.3 Working Bee activity 11th October

Thank you to the seven members who attended and mulched the area. Peter Parish reported that he will conclude the small amount of mulching to be done and that watering will be required in the following weeks; method to be discussed with Parks and Gardens.

Further discussion regarding maintenance to occur next meeting.

#### 4.4 Liaison between Parks and Gardens and FLoRA

Parks and Gardens, monthly FLoRA meeting at 4.30pm to 5pm with available FLoRA Committee members to discuss any projects or problems that can be brought up at 5pm FLoRA meeting on that day and reported to the group were agreed upon.

Any members carrying out work on an individual basis are to fill in the activity forms and send them through to the Health and Environment Officer who will pass on any information to Parks and Gardens to keep the communication channels open and prevent duplication.

#### 4.5 Future Mulch Supplies for Parks and Gardens and also FLoRA.

Use of green waste pick up. Health Services is currently looking at options for use of the green waste at Banksia refuse. The mulch supply is for work at the Ardross estate, other free sources are being investigated .

#### 4.6 Weed Eradication along the Collie River

Group members discussed the apparent reduction in species such as Kangaroo Paw and Fringe Lilies that were once prevalent along the foreshore. Concerns were raised about the removing weeds this late in the year that are holding the soil in place. It was suggested that weeding of the foreshore be conducted next year. Members mentioned the need to plant endemic species in the area. Research required for this and contact with Mel Strang.

After discussion by the group on the use of herbicides to sweep the foreshore area, it was agreed that a test site should be sprayed to see the effects of the herbicide on the weeds and also any effects on the native species before spraying the entire area.

**Action:**

**A meeting will be held on Thursday 15<sup>th</sup> October at 3pm. FLoRA members to meet with Daniela Lillie at the steps near Watson St.**

4.7 Vandalism along the Collie River

20% loss of vegetation is anticipated in any community work through vandalism. Resources are factored in to cover the loss. It is important to replace broken stakes on a regular basis to keep on top of the damage and act as a deterrent. Police and Rangers can only take action for damage to public property or theft if the offenders are identified by means of: witnessing the offenders and having knowledge of the identity of the persons involved, a good description of the offenders or license plate numbers.

For information.

4.8 Promoting FLoRA

Methods, signage, stationery.

FLoRA came up with other avenues for promotion include; information stall or tent at community festivals such as the Bull & Barrel, Eaton Foreshore Festival, public presentations, pamphlets, Dardanup newsletter, Bunbury Herald, radio station, school newsletters, Eaton Library, Eaton Recreation Centre, Bethanie Fields, media release, scouts and guides, website, community halls and telephone on hold message. Members to send any ideas through to Health and Environment Officer.

4.9 Future Activities

Next working bee day (weeding) scheduled for Sunday 25<sup>th</sup> October 9-9.30am. Members to meet at Leicester Ramble near the entrance to Hough's Homestead. This will possibly be the final working bee for 2009 due to the heat and social activities that may reduce the numbers attending.

It was suggested that planning for next years events will take place in the final two meetings in 2009.

**Action:**

**Working Bee [Weeding] – Sunday 25<sup>th</sup> October 9-9.30am at Leicester Ramble near Hough Homestead entrance.**

#### 4.10 Endorsement of Committee Members

Membership of all Council Committee's expire on the 17<sup>th</sup> October 2009. In order to comply with the Local Government Act 1995 requirements, the Committee needs to ask Council to endorse its members.

#### **FLoRA COMMITTEE RESOLUTION**

MOVED - Julie King

SECONDED - Peter Parish

**THAT the FLoRA committee request that Council endorse the following people as Friends of Local Reserve Areas Committee members:**

- Peter Parish
- Carl Hughes
- Kate Swane
- Sue Ganz
- Lorin Sole
- Julie King
- Annaliese Cave-Smith
- Simon King
- Noreen White
- Trevor Dyer

CARRIED

### **5 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**

#### 5.1 Resignation from Committee

Del Nuske announced her wish to step down from the FLoRA committee.

Members thanked her for her contribution to date.

### **6 DATE OF NEXT MEETING**

The date of the next FLoRA meeting will be Tuesday 10<sup>th</sup> November 2009, commencing at 5pm.

### **7 CLOSURE OF MEETING**

There being no further business the Chairperson declared the meeting closed at 7.30pm.