

BUILDING LICENCE APPLICATION INFORMATION SHEET

SHEDS, PATIOS, CARPORTS

Building code of Australia (Class 10)

1. FORMS

- * **Building Licence Application Form** (*yellow envelope details filled out and signed by builder*)
Note: Registered Builders details required if estimated construction value is over \$20,000 in non rural areas.
- * **BCITF levy triplicate form** (*If value of construction exceeds \$20,000*)

2. FEES PAYABLE

- * **Building Licence Application Fee** (*not required until licence has been processed*)
Value of Construction (including GST) \$_____ ÷ 11 x 10 = (non GST value) \$_____ x .0035
= Shire Fee. Note minimum fee is **\$85.00**
- * **Builders' Registration Board levy \$40.00**
- * **Building Construction Industry Training Fund Levy** (*BCITF levy if applicable*)
Value of Construction (GST Incl.) \$_____ x 0.2% = \$_____

Please note; Total **minimum** building licence application fee due = \$125.00

3. ADDITIONAL APPROVALS

- * Developers approval with application (*Millbridge Estate*)
- * Water Corporation approval (*Plans stamped*)

4. DRAWINGS

Two (2) complete sets of engineered drawings and specifications must be submitted with your application. All plans and details must be legible, drawn to scale and include the property address and owner details

Site Plan (minimum scale 1:200)

- * Clearly indicate all property boundaries, boundary dimensions and existing buildings
- * Position of existing effluent disposal system (*If applicable*)
- * Clearly indicate the distance from the existing buildings and property boundaries to the proposed building
- * Show the proposed finished floor level of the new building
- * Height and extent of proposed earthworks
- * Existing sewer and stormwater drains and/or easements
- * Locations and heights of any stabilised embankments and retaining wall/s
- * North point
- * Indicate all structures and/or buildings on adjoining lots within 3m of the property boundaries

Floor Plan (scale 1:100)

- * All dimensions of the proposed building(s)

Elevations (scale 1:100)

- * Existing ground level and proposed finished floor and ground levels
- * Location and dimensions of doors and windows
- * Wall and ridge height
- * Roof pitch
- * Types of materials used

Cross Sectional View (scale 1:100)

- * Finished ground level
- * Details of substructure eg concrete footing and slab or frame
- * Roof and wall frame details

PLEASE NOTE: All sheds, patios and carports in residential areas are to be;

- * **Maximum 3.0m wall height**
- * **Maximum 3.9m ridge height**
- * **Maximum 54m² floor area (80m² considered with adjoining land owners comments)**
- * **Minimum 1.0m setback (reduced setback considered with neighbours comments)**

Engineered structural details may be required at the discretion of the Building Surveyor