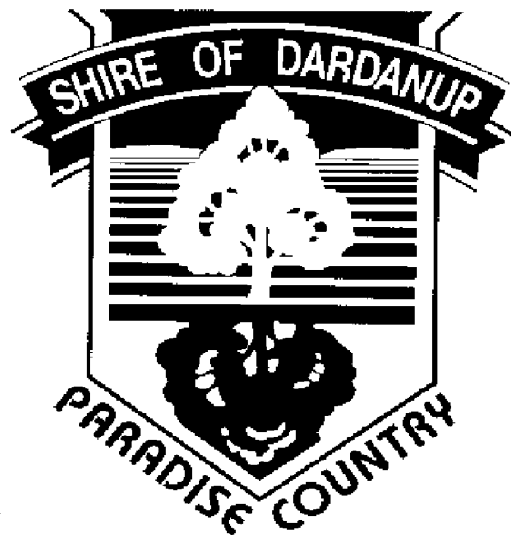


# **A G E N D A**



## **ORDINARY MEETING**

**TO BE HELD**

**WEDNESDAY, 13TH MAY 2009  
COMMENCING AT 4.30PM**

**AT**

**SHIRE OF DARDANUP  
DARDANUP OFFICE  
3 LITTLE STREET - DARDANUP**



**SHIRE OF DARDANUP**

**NOTICE OF AN ORDINARY COUNCIL MEETING**

Dear Council Member

The next Ordinary Meeting of the Shire of Dardanup will be held on Wednesday 13th May 2009 in the Council Chambers, Shire of Dardanup - Dardanup Office – 3 Little Street, Dardanup -commencing at 4.30pm.

A handwritten signature in black ink, appearing to read 'M.L.C.', is positioned above the printed name of the Chief Executive Officer.

**MR MARK L CHESTER**  
**Chief Executive Officer**

Date: 7<sup>TH</sup> May 2009

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**SHIRE OF DARDANUP**

**AGENDA FOR THE SHIRE OF DARDANUP ORDINARY MEETING OF COUNCIL TO BE HELD ON WEDNESDAY 13<sup>th</sup> MAY 2009, AT SHIRE OF DARDANUP – DARDANUP OFFICE, COMMENCING AT 4.30PM.**

**1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

Presiding Officer to welcome all present and declare the meeting open.

**2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED**

*2.1 Attendance*

*2.2 Apologies*

- Cr. J E Gardiner - Leave of Absence [RESOLUTION 115/09]
- Cr. C G Mountford - Leave of Absence [RESOLUTION 115/09]
- Cr. C N Boyce - Leave of Absence [RESOLUTION 99/09]

**3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

None.

**4 PUBLIC QUESTION TIME**

**5 APPLICATIONS FOR LEAVE OF ABSENCE**

**COUNCIL RESOLUTION**

**THAT ..... be granted leave of absence for the meeting of the 27th May 2009.**

**6 PETITIONS/DEPUTATIONS/PRESENTATIONS**

None.

**7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

7.1 Ordinary Meeting Held 29th April 2009

**COUNCIL RESOLUTION**

**THAT the Minutes of the Ordinary Meeting of Council held on the 29th April 2009, be confirmed as true and correct subject to no / the following corrections:**

**8 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

**9 ANNOUNCEMENTS OF MATTERS FOR WHICH MEETING MAY BE CLOSED**

**10 REPORTS OF OFFICERS AND COMMITTEES**

**10.1 CHIEF EXECUTIVE OFFICER REPORT**

10.1.1 Title: Vacancies x 2 - South West Development Commission Board

*Reporting Department: Executive*

*Reporting Officer: Mr Mark Chester – Chief Executive Officer*

*Legislation: Local Government Act 1995*

*File Number: GR02 0016*

Background

Correspondence has been received from the South West Development Commission advising that there are two vacancies that exist for local government appointments to the South West Development Commission's Board of management.

The current position held by Cr Peter Monagle – Shire President of the Shire of Harvey and Cr Stephen Harrison – Shire President of the Shire of Augusta-Margaret River expire on 30<sup>th</sup> June 2009. Cr Peter Monagle is ineligible for re-appointment.

Legal Implications - None

Budget Implications - None

Officer Comment

The board meets monthly and sets policy and makes decisions about a broad range of economic development projects and initiatives involving the Commission. A copy of the Board Member package outlining the responsibilities of the South West Development Commission Board members is attached (Appendix ORD: 10.1.1).

Nominees should possess interest and knowledge relevant to regional communities and will be assessed on their ability to make a significant contribution to a board of management together with a demonstrated involvement in either the economic or social development of the region.

A merit based process will be used for selecting local government representatives to the Board and nominations, inclusive of a Curriculum Vitae, need to be submitted on the pro-forma supplied (Appendix ORD: 10.1.1). The terms of appointment will range from one to three years commencing in July 2009.

Nominations close on Friday, 29<sup>th</sup> May 2009.

Voting Requirements - Simple Majority

**OFFICER RECOMMENDED RESOLUTION**

**THAT Council endorse Cr ..... nomination to be appointed as a local government representative to the South West Development Commission's Board of Management.**

10.1.2      Title:    *Setting of Meeting Dates – 2009/2010 Year*

*Reporting Department:    Executive*  
*Reporting Officer:        Mr Mark Chester – Chief Executive Officer*  
*Legislation:                Local Government Act 1995*  
*File Number:                CO06 0005*

*Background*

Council meetings have been set for the second and fourth Wednesday of each month except where public holidays interfere with the running of Council.

*Legal Implications*    -      Local Government Act 1995.

*Budget Implications* -      None

*Officer Comment*

Council meeting dates have been scheduled for the twelve months from July 2009 to June 2010.

Easter does not affect the 2010 schedule of meetings – Good Friday falls in the 2<sup>nd</sup> of April 2010. The office closes on Good Friday and re-opens on Wednesday 7<sup>th</sup> April 2010. The April meetings will be held on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday as usual.

October, November and December 2010 meetings will be held on the first and third Wednesdays of the month to accommodate the Christmas break.

As is previous years practice, the calendar shows only one meeting date in January 2010, this would fall on the fourth Wednesday, the 27<sup>th</sup> January 2010.

In accordance with the Local Government Act 1995, Council is requested to call a Special Meeting for the adoption of the Rates, Late Payment interest, Service Charges and Budgeted Income & Expenditure for each financial year.

To allow for Councillors to be aware well in advance when the meeting will be held, it is proposed that Friday the 11<sup>th</sup> June 2010 be set aside as the date for the Special Meeting of Council to discuss the next annual Budget.

These dates may be reviewed subject to changes in circumstances, and providing time is allowed for public advertising.

*Voting Requirements* -      Simple Majority

**OFFICER RECOMMENDED RESOLUTION****THAT:**

1. The Ordinary Council meetings for the period July 2009 to June 2010 be held as follows:

<b>DATE:</b>	<b>WEDNES DAY</b>	<b>VENUE:</b>
8 July 2009	2 <sup>nd</sup>	Dardanup Office
22 July 2009	4 <sup>th</sup>	Eaton Administration Centre
12 August 2009	2 <sup>nd</sup>	Dardanup Office
26 August 2009	4 <sup>th</sup>	Eaton Administration Centre
9 September 2009	2 <sup>nd</sup>	Dardanup Office
23 September 2009	4 <sup>th</sup>	Eaton Administration Centre
7 October 2009	1 <sup>st</sup>	Dardanup Office
21 October 2009	3 <sup>rd</sup>	Eaton Administration Centre
4 November 2009	1 <sup>st</sup>	Dardanup Office
18 November 2009	3 <sup>rd</sup>	Eaton Administration Centre
2 December 2009	1 <sup>st</sup>	Dardanup Office
16 December 2009	3 <sup>rd</sup>	Eaton Administration Centre
27 January 2010	4 <sup>th</sup>	Eaton Administration Centre
10 February 2010	2 <sup>nd</sup>	Dardanup Office
24 February 2010	4 <sup>th</sup>	Eaton Administration Centre
10 March 2010	2 <sup>nd</sup>	Dardanup Office
24 March 2010	4 <sup>th</sup>	Eaton Administration Centre
14 April 2010	2 <sup>nd</sup>	Dardanup Office
28 April 2010	4 <sup>th</sup>	Eaton Administration Centre
12 May 2010	2 <sup>nd</sup>	Dardanup Office
26 May 2010	4 <sup>th</sup>	Eaton Administration Centre
9 June 2010	2 <sup>nd</sup>	Dardanup Office
23 June 2010	4 <sup>th</sup>	Eaton Administration Centre

**Noting that:**

There will be only one Ordinary Meeting of Council held in January 2010, being Wednesday 27th January 2010 and this meeting be held at Shire of Dardanup – Administration Centre Eaton.

2. Council hold a Special Meeting of Council on Friday 11<sup>th</sup> June 2010 commencing at 10.00am at the Shire of Dardanup – Administration Centre Eaton Council Chambers. The purpose being to adopt the Rates in the \$, Service Charges and Councils Budgeted Income & Expenditure for 2010/11 financial year.
3. The above dates of the Shire of Dardanup Council Meetings be publicised in the local media and newsletter as required by the Local Government Act 1995.

**10.2 MANAGER TECHNICAL SERVICES REPORT**

10.2.1 Title: Request to Change Operating Hours – Extractive Industry – Lot 11 Giumelli Road Dardanup (J Giumelli and Carbone Bros Pty Ltd)

*Reporting Department:* Technical Services  
*Reporting Officer:* Mr Luke Botica – Manager Technical Services  
*Legislation:* Local Government Act 1995, Planning and Development Act 2005, Environmental Protection Act 1986  
*File Number:* TS030013

Background -

The Shire has received a request from Carbone Bros Pty Ltd to consider altering the approved operating times for the extractive industry at Lot 11 Giumelli Road Dardanup from 7.00am to 7.00pm to 6.30am to 5.00pm (Appendix ORD: 10.2.1A).

Planning Consent/Extractive Industry Licence was conditionally approved by the Council at its meeting held on the 10<sup>th</sup> of September 2008. Condition 3(f) of the approval stated (Appendix ORD: 10.2.1B).

“The hours of operation are from 7.00am to 7.00pm Monday to Saturday inclusive, excluding public holidays. Saturday operations are conditional upon prior notice by email to the Council and other affected parties by 10am the previous day.”

Correspondence was sent out on the 25<sup>th</sup> of March 2009 to surrounding properties seeking their comments on the proposal by 24<sup>th</sup> of April 2009. A total of 10 letters were sent, of which, the Council received one response objecting to the time change.

The matter is hereby presented to the Council for deliberation.

Legal Implications -

The extractive industry must comply with the conditional approval granted by the Council.

Council may consider altering the operating times to start at 6.30am; however, there may be further implications as result of the Environmental Protection (Noise) Regulations 1997.

Budget Implications - None

Officer Comment -

There has been substantial dialogue between the Manager Technical Services and the owners of Lot 122 Dowdells Line, Mr and Mrs Easter, regarding a range of issues relating to the operation of the extractive industry. The operation start time has been raised on numerous occasions by Mr and Mrs Easter, where trucks have been accessing the site prior to 7.00am.

There has been debate over when an operation is deemed to have commenced. Condition 3(f) states that “the hours of operation are from 7.00am to 7.00pm...” but

does not provide any clear guidance on what comes under the scope of an operation and/or how far this may extend beyond the site. For example, there has been debate over whether trucks are allowed to access the site prior to 7.00am, although they may not be loaded until after 7.00am. Under this scenario, trucks may be accessing the site to service plant prior to commencement of loading operations at 7.00am. It could be argued that the vehicles are only accessing the site but may not be part of the operations until loading operations are commenced.

This case could be further argued that as-of-right trucks legally have access to all public roads at all times. Under these circumstances, the Shire could not restrict the movement of vehicles on Gravel Pit Road unless they are permitted vehicles (i.e. greater than 19 metres in length) or there was a specific condition relating to this placed on the approval.

However, a counter argument could be that trucks are accessing the site for the sole purpose of operating an extractive industry and are therefore part of the overall operation. This matter then becomes further complicated in terms of where the operation commences – is it when the trucks enter Gravel Pit Road or when they leave the contractors depot yard in the morning?

A traffic counter was placed on the Gravel Pit Road to ascertain the types and times of vehicles accessing the site. The traffic counter data does indicate that there have been occasions where vehicles have accessed the site prior to 7.00am.

Carbone Bros Pty Ltd have advised that the intention of requesting the time changes is to address the operation start time anomaly and bring some clarity to the matter.

The Manager Technical Services has discussed the matter with Main Roads WA, who have also had some issues with extractive industry start times relating to materials sourced for the new Perth-Bunbury Highway. Main Roads have advised that their understanding is that the commencement of daily operations is marked by the opening of the gate on the extractive property thus enabling associated vehicles access to the site.

It should also be noted that allowing early commencement of operations before 7.00am may have further implications as result of the Environmental Protection (Noise) Regulations 1997. The following comments are made by the Manager Health Services on this.

#### Manager Health Services Comment

The Environmental Protection (Noise) Regulations 1997 (the “Regulations”) exempts noise from the propulsion and braking systems of vehicles using public roads from the provisions of the regulations. Simply stated, Council has no role in controlling noise from motor vehicles on public roads. Additionally Council has no power under the Regulations to restrict vehicle movement emissions on public roads based on noise complaints.

In contrast, the provisions of the Environmental Protection (Noise) Regulations 1997, will apply to the same motor vehicles once they enter private property.

As the property in question is subject to an existing Extractive License it is deemed to be an Industrial Premises for the purpose of the Regulations,

*Schedule 1**Classification of Premises**Part A - Industrial and Utility Premises*

5. ...any premises used for sand, gravel, clay, limestone or rock excavation.

This premises classification allows for a higher level of noise emission than would apply if the premises was a rural property or similar.

In assessing noise, an emission is deemed to be unreasonable if, having regard to the duration of the noise, the frequency and the time of day of the emissions the noise unreasonably interferes with the health, welfare, convenience, comfort and amenity of the person making the complaint.

Noise is not unreasonable if the emissions comply with a prescribed standard.

The measurement of the noise emission is to be taken within 15 metres of the dwelling (building) receiving the noise. For the noise emission to be non-compliant the noise emission would need to be above 60dB (A) for greater than 10% of the time, above 70 dB(A) for 1% of the time or above 80dB(A) at any time.

A preliminary assessment of noise emissions will be undertaken prior to the Council meeting and the results provided at the meeting.

Voting Requirements - Simple Majority

**OFFICER RECOMMENDED RESOLUTION****THAT Council:**

1. **Acknowledges receipt of correspondence from Mr & Mrs Easter of Lot 122 Dowdells Line objecting to the request to change the Extractive Industry operating times at Lot 11 Giumelli Road Dardanup from 7.00am to 7.00pm to 6.30am to 5.00pm.**
2. **Advise Carbone Bros Pty Ltd that the Extractive Industry hours of operation shall remain unchanged as 7.00am to 7.00pm Monday to Saturday inclusive, excluding public holidays. Saturday operations are conditional upon prior notice by email to the Council and other affected parties by 10am the previous day.**
3. **Advises that the operation is deemed to commence when the gate to the extractive site (gate on Gravel Pit Road) is opened to vehicles.**

10.2.2 Title: Dedication of Land for the Upgrade of South Western Highway (Main Roads WA)

*Reporting Department: Technical Services*  
*Reporting Officer: Mr Luke Botica – Manager Technical Services*  
*Legislation: Land Administration Act 1997*  
*File Number: RD030003*

Background -

Main Roads WA has initiated action to acquire land for the upgrade of South Western Highway between Dowdells Line and Clifton Road and is seeking Council support for the future dedication of the acquired land for road purposes.

Main Roads WA has provided maps that show the land to be dedicated as road (Appendix ORD 10.2.2).

Legal Implications -

In order to carry out this task, Main Roads requires formal resolution of Council in accordance with Section 56 of the Land Administration Act 1997

Budget Implications -

None – Council should request Main Roads WA to indemnify the Council against all costs and charges associated with this task.

Officer Comment -

The upgrading of South West Highway will comprise of reconstruction of the existing highway and the addition of eastbound and westbound passing lanes. The upgrade of this section of road will improve safety and will be beneficial for all motorists using South West Highway.

The dedication of the land as road is simply a formality required under the Land Administration Act and therefore, has no implications on the Shire of Dardanup. It is recommended that the dedication be supported by the Council.

Voting Requirements - Simple Majority

**OFFICER RECOMMENDED RESOLUTION**

**THAT Council:**

- 1. At its meeting of 13 May 2009 supports and endorses the dedication of the land as shown in Main Roads WA Drawings numbered 0002-0231-1 and 0002-0232-2 as road under Section 56 of the Land Administration Act; and**
- 2. Is indemnified by Main Roads WA against all costs and charges associated with the acquisition and dedication of land as road along South West Highway between Dowdells Line and Clifton Road.**

10.2.3 Title: Request for Budget Allocation for Weed Eradication (Lions Club of Dardanup)

*Reporting Department: Technical Services*

*Reporting Officer: Mr Luke Botica – Manager Technical Services*

*Legislation: Local Government Act 1995*

*File Number: GF020004*

Background

The Lions Club of Dardanup have made a submission to Council requesting funds of \$5,000 to be allocated in the 2009-2010 Budget for the eradication of weeds on selected roads.

The Lions Club of Dardanup has been working with Shire of Dardanup's Verge Committee and has developed a weed management strategy and action plan for Shire roads and reserves in response to the Shire's concerns of weed infestation along some of the road verges in the Shire. The Club has successfully implemented the strategy on Bell Road, St Helena Road and Wireless Road during the 2008-2009 financial year. The Club wishes to continue the program in the 2009-2010 financial year.

The Shire has donated \$5,000 to the Club in recognition of their efforts on this project.

A copy of a report prepared by the Club on the current progress of the project is provided in the Agenda (Appendix ORD: 10.2.3).

The Club is now seeking a donation from the Council for a further \$5,000 in the 2009-2010 Budget.

Legal Implications -

There are a number of issues, including the training and certification of individuals in the safe use of chemicals, traffic management, potential for adverse effects on surrounding areas etc. The Club has addressed these matters during the implementation of the 2008-2009 weed eradication program.

Budget Implications -

The request of \$5,000 is made to cover material expenses and as a donation to the Club for the service provided. It should be noted that Club members are volunteering their time towards this project.

It is deemed that for Shire to action a project of this scope would cost well over the \$5,000 requested by the Club. It has been estimated that 132 labour hours is required to implement the objectives of the Club and this would cost the Shire more than \$8,600 in staff time alone. Therefore, this proposal is considered good value for the Shire.

Officer Comment

The control of weeds in road verges and reserves is an important topic and one that has been identified by the Council as requiring attention. The Lions Club of Dardanup has already committed much time towards the proposal to eradicate weeds in the Shire and has been successful in achieving its goals to date. The funds requested are essential for the Club to continue this project.

Voting Requirements - Simple Majority

**OFFICER RECOMMENDED RESOLUTION**

**THAT Council refers the request for \$5,000 from the Lions Club of Dardanup for the implementation of a weed eradication program on Shire roads to the 2009/10 Budget for consideration.**

10.2.4 Title: Proposal to Upgrade the Dardanup Cemetery (Lions Club of Dardanup)

*Reporting Department:* Technical Services  
*Reporting Officer:* Mr Luke Botica – Manager Technical Services  
*Legislation:* Local Government Act 1995  
*File Number:* CC020023

Background

The Lions Club of Dardanup has submitted a proposal to upgrade the Dardanup Cemetery for Council consideration for the 2009-2010 Budget (Appendix ORD: 10.2.4). The proposal details the scope of the project and the required resources.

The Club is seeking:

1. Council endorsement for the proposal
2. Council support for the project by means of financial commitment and/or in-kind support.

Legal Implications - None.

Budget Implications -

The Lions Club has estimated the following costs for the project:

1. Sealing of the existing roads	\$10,000
2. Upgrade of the water supply	\$10,000
3. Hedge for Garvey Road fence	\$500
4. Row of trees for the two outer roads	\$2,000
5. Two toilet blocks	\$25,000
TOTAL	\$47,500

These estimates were made by the Lions Club and will need to be checked by Shire staff for accuracy.

The Club proposes to implement this project over a ten year period with the use of funds donated to the Club under the Weed Eradication Project. The Club believes that if the Weed Eradication Project annual donation of \$5,000 is continued in future, then the cemetery proposal could be funded.

Officer Comment

The beautification and upgrade of the cemetery could be beneficial to the Shire. Potentially, such works may not be undertaken by the Shire for quite some time due to budgetary constraints. Through the Clubs initiative, the cemetery could be greatly enhanced.

An email has been received (Appendix ORD: 10.2.4A) from ratepayer Mr Richard Savage raising concern about the care of the Dardanup cemetery and requesting that upgrading of the cemetery be placed on the budget list.

Voting Requirements - Simple Majority

**OFFICER RECOMMENDED RESOLUTION**

**THAT Council:**

- 1. Endorses the Dardanup Cemetery Improvement of Facilities Proposal as prepared by the Dardanup Lions Club Inc.**
- 2. Refers the proposal for the 2009/10 Budget consideration.**
- 3. Direct the Chief Executive Officer to make application to the South West Development Commission Regional Projects Program for assistance with this project.**

**10.3 MANAGER PLANNING SERVICES REPORT****10.3.1**      Title: Extension of Planning Approval – Lot 56 Mitchell Way Dardanup (Shire of Dardanup)

*Reporting Department:*    *Planning Services*  
*Reporting Officer:*        *Mr Robert Quinn - Manager Planning Services*  
*Legislation:*                *Town Planning Scheme No. 3*  
*File Number:*                *A2919*

Background

Lot 56 Mitchell Way is owned by the Shire of Dardanup.

On the 26 May 2005 a planning approval was issued for “Nine Grouped Dwellings for Aged Accommodation” on lot 56 Mitchell Way Dardanup (Appendix ORD 10.3.1). This approval was extended by Council resolution 142/07, such that it was to be substantially commenced by the 26 May 2009 and completed by 19 December 2010. This development has not substantially commenced and the approval requires further extension.

It is recommended that a further 24 month extension to the Planning Approval be granted as development has not yet commenced. Condition No. 2 of the approval requires development to be substantially commenced within 12 months and completed within 2 years after the approval date.

Clause 7.3.5 of Council’s Town Planning Scheme permits Council to extend the term of the Planning Approval if a written request is made prior to the expiry of the approval period.

Legal Implications    -      Planning and Development Act 2005

Budget Implications    -      None

Officer Comment

The current Planning Approval requires the development to be substantially commenced by 26 May 2009 and completed by 19 December 2010, this will not occur. Therefore it is recommended that a further 24 month extension to the Planning Approval be granted.

If Council do not grant this extension then the site reverts to the density entitlement of R12.5 which would allow the construction of 5 dwellings as opposed to the approved 9 dwellings. This is due to Shire of Dardanup Town Planning Scheme No. 3 being amended to remove a clause which gave this site R30 development potential.

Staff have no objection to the granting of an extension of time for this project and as such, recommend it be granted for a further 24 month extension, subject to the conditions previously imposed (Appendix ORD 10.3.1).

Voting Requirements    -      Simple Majority

**OFFICER RECOMMENDED RESOLUTION**

**THAT Council approve an extension of time for a further 24 months for the Planning Approval issued on 26 May 2005 for “Nine Grouped Dwellings for Aged Accommodation” on lot 56 Mitchell Way Dardanup and that the approval is valid provided that the development is substantially commenced by 26 May 2011.**

**10.4 TOWN PLANNING OFFICER REPORT**

10.4.1 Title: Road Names – Consideration for Placement on Reserve Road Names Register

*Reporting Department: Planning Services*  
*Reporting Officer: Mrs Elizabeth Edwards – Senior Planning Officer*  
*Legislation: Land Administration Act 1997*  
*File Number: PL150001*

Background

At the Ordinary Meeting of 19 November 2008, Council resolved [348/08] to:

*“Direct the Chief Executive Officer to place an advertisement in the local press inviting submission for road names to be considered for inclusion in the Shire of Dardanup Road Names Register.”*

Legal Implications - Land Administration Act 1997.

Budget Implications - None.

Officer Comment

Several submissions were received with suggested road names. The following provides a summary of suggested names:

**Leonardt** – Heinrich (Henry) & Maria Leonardt had a dairy farm on Phillips Road, Dardanup and their children attended the Roelands School. The Leonardts purchased their land from the Government in 1937. It was originally a bush block so Henry Leonardt had to clear and level the land. Their family home was built with local materials including mud, Guildford grass, clay and chaff. One of Henry Leonardt’s tractors is in the Agricultural Machinery Museum and he invented an “improved grader or earth moving implement” which was patented in 1944. (Name submitted by Ms Joanne Trezona).

The following names were submitted by the Digger's Club of WA:

**McLeod** – Alec McLeod was a Waterloo Dairy Farmer.

**Pepper** – Jack Pepper was a Waterloo Post Master.

**Darlington** – Harold Darlington was a Waterloo Dairy Farmer.

**Calligaro** - Adelio Calligaro was a Waterloo Dairy Farmer (this cannot be used in Eaton).

**Streton** – Bill Streton was from Burekup.

**Rankin** – Mr Rankin was from Burekup.

**Simonds** – Mr Simonds was also from Burekup.

**Aspinall** – Harold Aspinall was a Burekup farmer.

**Pugh** – B Pugh was from Burekup.

**McConaville, McKecknie, Ding, Tilmer, Wake and Goddard** – All from Burekup.

Officers have had preliminary feedback from the Geographic Names Committee who advised the above names appear to be suitable.

Other names that were submitted but are not suitable due to duplication within 10km include "Gibbs", "Hall", "Lefroy", "Green", "McKinnon", "Reading", "Gibson", "Piggott", "Walker", "Oakey", "Hurst" and "Ford".

It will be recommended that Council endorse these names for inclusion on the Shire's Reserve Road Names Register.

Voting Requirements - Simple Majority

## OFFICER RECOMMENDED RESOLUTION

### THAT Council:

1. Request the name "Leonardt" be added to the Reserve Road Name Register for the Shire of Dardanup for use within Dardanup, subject to approval by the Geographic Names Committee.

2. Request the following names:

~ McLeod	~ Pepper
~ Darlington	~ Calligaro
~ Streton	~ Rankin
~ Simonds	~ Aspinall
~ Pugh	~ McConaville
~ McKecknie	~ Ding
~ Tilmer	~ Wake
~ Goddard	

**be added to the Reserve Road Name Register for use within Burekup, subject to approval by the Geographic Names Committee.**

10.4.2 Title: 2009/2010 Budget Allocation – Geographical Information System (GIS) - Intramaps

*Reporting Department:* Planning Services / Health Services  
*Reporting Officer:* Mrs Elizabeth Edwards – Senior Planning Officer  
*Legislation:* Local Government Act 1995  
*File Number:* FIO50001

Background

Staff have been investigating the provision of a Geographical Information System (GIS) for the Shire of Dardanup for implementation during the 2009/2010 financial year. The GIS system being investigated is IntraMaps through Digital Mapping Solutions (DMS). IntraMaps is a web-based GIS data system that allows data to be viewed, queried, analysed and modified and allows mapping capabilities to be deployed across the internet.

Legal Implications - None.

Budget Implications -

Allocation of \$32,000 in the 2009/2010 Budget for the purchase of IntraMaps (with approximately) \$15,000 for subsequent years.

An initial 3 year commitment is required.

Officer Comment

Council's current practices for maintaining land data for Planning, Building and Engineering Services is fragmented and to a large degree based on systems that are 'paper' based and do not therefore allow easy access to staff and external users. The Shire's past practices meet basic outcome standards but with the increasing expectations from customers, staff and Government Departments, the Shire needs to progress to a GIS solution which is now an industry standard within Local Government Australia-wide.

Adopting a GIS system will assist in the review and development of strategic plans, reduce staff timeframes in managing workloads, provide a channel where Council knowledge can be made quickly and easily available, and demonstrate an open and accountable governance within the Shire.

Digital Mapping Solutions (DMS) is the industry leader for GIS software in Local Government, and has implemented IntraMaps in over 25 Councils state-wide. The DMS Access Program is designed to provide both small and large Councils alike with an affordable and flexible way to gain access to a GIS solution, with pricing based on the number of rateable parcels in the Council.

The DMS Access Program is based on a 3 year subscription that provides unlimited internal use of the software, with the cost indexed 5% annually as detailed in the following table:

<b>3 YEAR GIS BUDGET</b>	<b>YEAR ONE</b>	<b>YEAR TWO</b>	<b>YEAR THREE</b>
MapInfo Access Program	\$8,036	\$8,437	\$8,860
DMS Access Program	\$3,000	\$3,150	\$3,308
Installation and configuration	\$6,000	N/A	N/A
Annual Technical Support	No charge	\$2,500	\$2,500
SynergySoft interface to IntraMaps	\$6,120	\$726	\$726
Training	\$6,300	No allowance	No allowance
Purchase of spatial data	\$2,000	To be included in Departmental Budgets	To be included in Departmental Budgets
<b>Total</b>	<b>\$31,456</b>	<b>\$14,813</b>	<b>\$15,394</b>

Council can determine after the 3 year period whether to continue with the GIS system. To continue will cost \$15,000 per year thereafter.

It is envisaged that once the system is installed and configured, at some stage a GIS Officer would be required to keep the system updated. The Shire of Harvey, this financial year, installed IntraMaps from DMS and may soon be considering a part-time GIS Officer. Shire of Harvey officers have indicated verbally that the Shire would consider sharing a GIS Officer with the Shire of Dardanup as is currently done with IT staff. It is estimated that a part-time GIS Officer would cost the Shire approximately \$35,000 per year for 5 days/fortnight (say on a rotation 2 days and 3 days per week). If Council didn't employ a GIS Officer, then each Department would need to be responsible for the update and maintenance of their own data.

The allocation of \$6,300 for training allows for up to 5 staff to be trained on-site by DMS as a PowerUser (obtaining skills to be able to modify data, etc – 2 day course) and also 1 staff to be trained by DMS as an EndUser (obtaining skills to read and query the data – 1 day course) and then this staff member can in turn train other Shire staff.

### Planning Services

When assessing applications, officers have a number of paper maps to consult to determine site constraints. This is very time consuming and allows for errors. Having all this data available on IntraMaps would allow for all the data relevant to a property to be available at the 'click of a button'. This would result in officer's time being used more efficiently with a reduced error margin.

Having all the data available on IntraMaps would also allow fast, professional looking location plans to be produced for the purpose of public comment (as an example) and would allow officer's to create an array of maps for different purposes for use with statutory and strategic planning processes.

### Health Services

There has been a need for a professional mapping system for use by Shire of Dardanup Health staff for some time. Many data sets available for use by local government officers are required to be viewed through a GIS based system.

These data sets allow staff to better analyse areas before developments, septic applications, clearing application and subdivision are approved. Most of these data sets are more up to date than the paper copies produced and in some cases paper copies are no longer being produced by relevant government agencies. Some examples of the data sets include Acid Sulfate Soils, Flood Plain, Water logging and Soil Type mapping. All available datasets can be then overlaid electronically onto existing Shire of Dardanup information which would be much faster and easier than having to open up several programs to retrieve the required information.

Without the proper GIS system the Shire is at a disadvantage when it comes to correspondence between Councils and other Government agencies. It is also apparent that most other Councils in Western Australia do have a GIS or similar system in place, so it puts the Shire largely behind the times.

The need to be able to develop professional looking maps is becoming more important and expected when presenting information to other regional bodies and Councils, such as when applying for grants and funding or departmental regional meetings.

### Building Services

Building Services can see the benefits of having IntraMaps but have stressed that the system needs to be kept updated. IntraMaps could allow Building to have their data graphically presented such as the location and status of building applications, showing building envelopes and swimming pool locations. Having this information available in IntraMaps would allow Building staff to work more efficiently.

### Technical Services

There are endless possibilities for the way Technical Services could utilise IntraMaps. Some basic examples are drainage infrastructure, reticulation, roads, footpaths, etc. Some more complex uses could include asset management, traffic data investigations. The initial setup of this data in IntraMaps will take some time but after that, it would make the Technical Services department more efficient and sustainable.

### IT Department Comments

IT staff have no objections to the proposed software and advised that the Shire of Harvey have had great success in saving time and money since the installation of IntraMaps. IT staff have advised that the Shire's current IT system has capacity to handle IntraMaps without the need to purchase any additional hardware.

### Other Comments

In the future, it would be possible to have selected data available on IntraMaps for public access via the Shire's website. This would then allow the public do their own research on properties (such as zoning) prior to contact Shire officers. The Rangers would be able to use the system in the field and would be able to work more efficiently for their day to day tasks such as dogs and firebreaks. Additional costs may be applicable to these systems/services.

It is noted that *SynergySoft* may be able to display some of the data that has been mentioned in this report. However, based on the officer's experience, IntraMaps would be a far less cumbersome system to use and has many other additional benefits such as custom mapping and use by the engineering staff.

### Summary

The purchase and installation of IntraMaps will have many benefits to the Shire. These include:

- Reduce staff timeframes in managing workloads;
- Make the Shire more efficient and sustainable – thereby creating financial savings;
- Improve correspondence between other local authorities and Government agencies;
- Reduce error margins in assessing applications;
- All possible available information on a property would be easily at hand;
- Provide a higher level of service to the community.

In the short-term, staff from each department can keep their data updated but at some stage a GIS Officer would be needed. There may be an opportunity to resource share a GIS Officer with the Shire of Harvey.

IntraMaps would be an invaluable tool for the Shire, its staff and the community.

### Conclusion

If the Shire were to purchase IntraMaps, it would reduce staff timeframes in managing workloads, allow Council knowledge to be easily and readily available, would make the Shire more efficient and sustainable (thereby creating financial savings) and provide a higher level of service to its community. It will therefore be recommended that Council allocates the necessary funds to purchase and install IntraMaps.

Voting Requirements - Simple Majority

## **OFFICER RECOMMENDED RESOLUTION**

### **THAT Council:**

1. **Consider allocating \$32,000 in the 2009/2010 Draft Annual Budget for the purchase and implementation of IntraMaps within the Shire, and \$35,000 for the officer costs.**

2. **Authorise the Chief Executive Officer to enter formal discussions with the Shire of Harvey with a view to employing a GIS Officer under a shared arrangement between the Shires, if the system is approved in the budget.**

**OR**

#### **OFFICER RECOMMENDED RESOLUTION**

##### **THAT Council:**

1. **Considers allocating \$10,000 in the 2009/2010 Draft Annual Budget, 2010/2011 Draft Annual Budget and 2011/2012 Draft Annual Budget for the purchase and implementation of IntraMaps within the Shire.**
2. **Authorise the Chief Executive Officer to enter formal discussions with the Shire of Harvey with a view to employing a GIS Officer under a shared arrangement between the Shires in the 2011/2012 financial year.**

10.4.3 *Title: Genetically Modified (GM) Food Status Within The Shire of Dardanup (Paul Llewellyn MLC South West Region).*

*Reporting Department: Planning Services*

*Reporting Officer: Mr David Stewart – Planning Liaison Officer*

*Legislation: -*

*File Number: PC066001*

#### *Background*

Council is in receipt of a letter from Paul Llewellyn, Member of the Legislative Council for the South-West Region.

In his correspondence (Appendix ORD: 10.4.3A), Mr Llewellyn urges Council to debate and oppose the growing of GM crops on Western Australia.

Correspondence refers to and includes (Appendix ORD: 10.4.3B) a list of Local Governments who are opposed to the growing of GM canola within their boundaries.

Correspondence also includes comments from a Department of Agriculture and Food quarantine inspector (Appendix ORD: 10.4.3C) who voices concerns of volunteer glyphosate resistant canola emerging on roadside verges via spillages.

A further letter has also been received from the Minister for Agriculture (Appendix ORD: 10.4.3D) stating that GM foods are a State issue.

*Legal Implications* - None.

Budget Implications - None.

Officer Comment

The arguments both for and against GM crops are voluminous, compelling and emotive. After meticulous consideration, however, it is the opinion of officers that staff have neither the expertise nor the qualifications to make an informed decision on the growing of GM crops within the Shire of Dardanup.

Voting Requirements - Simple Majority

**OFFICER RECOMMENDED RESOLUTION**

**THAT Council advise Mr Paul Llewellyn MLC that Council does not have the necessary expertise or qualifications to make an informed decision to support or oppose the growing of Genetically Modified crops within the boundaries of the Shire of Dardanup, and that this is a matter for the State Government to manage and control.**

**10.5 MANAGER BUILDING SERVICES REPORT**

None.

**10.6 MANAGER HEALTH SERVICES REPORT**

None.

**10.7 HEALTH & ENVIRONMENT OFFICER REPORT**

None.

**10.8 MANAGER CORPORATE & COMMUNITY SERVICES REPORT**

10.8.1 Title: South West Games – Funding Request 2009/2010

*Reporting Department:* Corporate and Community Services  
*Reporting Officer:* Mr Phillip Rowe  
*Manager Corporate & Community Services*  
*Legislation:* Local Government Act 1995  
*File Number:* GF020004

Background

A letter has been received from the Mayor of Bunbury in relation to the 2010 South West Games, and that the City of Bunbury will be the host Council on what will be its 25<sup>th</sup> Anniversary of the games (Appendix ORD: 10.8.1).

Legal Implications - None.

Budget Implications

This request for funding is outside of the normal donations budgeted annually by Council, if Council wishes to make a donation, then the donations budget will need to be increased.

Officer Comment

The Mayor advises that the City of Bunbury has approved a grant of \$25,000 to the South West Games Inc, and seeks Councils involvement and support for this South West and Peel event.

The games will officially be open in October 2009 in Bunbury, concluding in April 2010 with the official closing ceremony being in Bunbury.

Voting Requirements - Simple Majority

**OFFICER RECOMMENDED RESOLUTION**

**THAT Council**

- 1. Consider making a contribution of \$1,000 towards the South West Games in the 2009/10 Financial Year Budget.**
- 2. Write to the City of Bunbury advising that Council will consider making a donation to the South West Games as part of its budget deliberations, and will advise them further once the budget has been adopted in July 2009.**

## 10.8.2 Title: Community Grant Scheme

*Reporting Department:* Corporate & Community Services  
*Reporting Officer:* Mr Phillip Rowe – Manager Corporate & Community Services  
*Legislation:* Local Government Act 1995  
*File Number:* GF010002

### Background

Community groups, organisations, schools and sporting groups were encouraged to apply for assistance under the Community Grant Scheme for projects in the following areas:

- Sport and recreation
- Culture, arts, and events
- Youth development
- Equipment and minor projects

There are two categories community groups can apply for:

#### **Minor Community Grant**

Council may provide up to \$500 with no matching contribution from the group.

#### **Community Grant**

Council may fund between \$1,000 and \$5,000 towards a project with a matching 50:50 component from the community group.

Applications were required to be completed, answering a number of questions in order to identify the benefits to the community and the group's 'self-help' actions required to make up the remaining amount of costs for the project.

Submissions were called for and six Minor Community Grant applications were received and eleven Community Grant applications received.

Legal Implications - None.

### Budget Implications

Up to \$20,731.00 if all requests are funded from the 2009/2010 Financial Budget for the Community Grant Scheme, compared to \$20,851 approved in 2008/09.

### Officer Comment

The Community Grants Scheme states that Council will not fund the following:

- Deficit funding – for organisations that are experiencing a shortfall in cash or revenue or anticipated revenue;
- Recurrent salaries and recurrent operational costs;
- Proposals where alternative sources of funding are available;

- More than one request for funding in a twelve month period; or
- Applications for completed projects or equipment already purchased.

The Community Grant funding is:

- To improve and support the level of participation in recreational, cultural and community activities within the Shire of Dardanup.
- To increase the number and variety of recreational, cultural and community opportunities in the Shire.
- To assist in the improvement of community recreation.
- To positively contribute to the well being of the community.

Note: Council has previously resolved that the Council was not funding the lights for the Eaton Boomers Football Club. Council will need to revoke this resolution [43/09].

If approved, a further condition is recommended that the lights be moveable to a new site.

REVOKING OF RESOLUTION 43/09
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Note: Shire President to ask Councillors if they are willing to 'Consider' revoking resolution 43/09 of the 25<sup>th</sup> February 2009 meeting that reads:

*“THAT Council inform the Eaton Boomers Football Club that it is Council policy not to spend funds on infrastructure on the Glen Huon Reserve however Council would consider an application to allow the lighting to be placed at Glen Huon Reserve at the Eaton Boomers Football Club’s cost and to Council’s satisfaction.”*

Note: If Councillors agree to 'consider' revoking resolution 43/09 the following recommended resolutions to be put – *The Chairman to advise Councillors that the resolution to rescind the motion would now be put and would require an absolute majority vote to be effective.*

Voting Requirements - Absolute Majority

#### **OFFICER RECOMMENDED RESOLUTION**

**THAT Council resolution 43/09 of the 25<sup>th</sup> February 2009 meeting that reads: “THAT Council inform the Eaton Boomers Football Club that it is Council policy not to spend funds on infrastructure on the Glen Huon Reserve however Council would consider an application to allow the lighting to be placed at Glen Huon Reserve at the Eaton Boomers Football Club’s cost and to Council’s satisfaction.” , be revoked.**

*By Absolute Majority*

Officer Comment

Council is advised that the 10 Year Financial Plan referred to reviewing the Civic precinct including the Dardanup Community Centre. Staff supports the Dardanup Community Kindergarten and Community Centre applications on the basis that any proposal to relocate community facilities is going to be 5 to 10 years away.

A table providing information concerning eligibility, merit and amounts requested, for the individual applications is provided for your information (Appendix ORD: 10.8.2).

Voting Requirements – Absolute Majority

**OFFICER RECOMMENDED RESOLUTION****THAT:**

1. The following organisations be granted funding from the Minor Community Grants Scheme 2009/2010:

GROUP	PURPOSE	\$
Bunbury RSL & Army Reserve	Display Cabinets	500.00
Henty Riding Club Inc	Public Seating at Arena	500.00
Ferguson Hall Committee	New Refrigerator	500.00
Eaton Cricket Club	Replace Equipment	500.00
Eaton Primary P&C	Replace Old Shelters	500.00
Eaton Town Soccer Club	Portable Sub Bench	500.00

2. The following organisations be granted funding from the Community Grants Scheme 2009/2010 requiring a 50:50 matching contribution:

GROUP	PURPOSE	\$
Eaton Boomers Football Club	Installation - 3 light poles	5,000.00
Dardanup Social Dance Inc	Sound System	1,656.00
Henty Riding Club Inc	Purpose Built Trailer	3,025.00
Dardanup Community Kindergarten	Upgrade Bathroom/toilets	5,000.00
Dardanup Community Centre	Shade Sails	3,050.00

3. The Eaton Boomers Football Club be advised that a condition of the grant is that the light towers are to be removable/not permanent fixtures.

*By Absolute Majority*

<b>10.9 COMMUNITY DEVELOPMENT OFFICER REPORT</b>
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None.

<b>10.10 DISABILITY ADVISORY COMMITTEE MINUTES – 21/04/09</b>
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**MINUTES FOR THE DISABILITY ADVISORY COMMITTEE MEETING HELD ON TUESDAY, 21<sup>st</sup> APRIL 2009 AT SHIRE OF DARDANUP – EATON ADMINISTRATION OFFICE, COMMENCING AT 10.30AM.**

1 DECLARATION OF OPENING/

*Chairperson, Cr. B A Murfit welcomed everyone present and declared the meeting open at 10.35am.*

2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED

2.1 Attendance

<i>Cr B Murfit</i>	<i>Chairperson - Councillor</i>
<i>Cr. F Papalia</i>	<i>Councillor - Committee Member</i>
<i>Phillip Rowe</i>	<i>Staff - Committee Member</i>
<i>Peter Black</i>	<i>Staff - Committee Member</i>
<i>Robert Quinn</i>	<i>Staff - Committee Member</i>
<i>Faye Pedalina</i>	<i>Disabilities Service Commission</i>

2.2 Apologies

*Caroline Simpson  
Peta Maiklem*

3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

3.1 Meeting Held 13th August 2008

*DISABILITY SERVICE ADVISORY COMMITTEE RESOLUTION*

*MOVED - Phillip Rowe                      SECONDED - Frank Papalia*

*THAT the Minutes of the Disability Advisory Committee Meeting held on the 13<sup>th</sup> August 2008, be confirmed as true and correct subject to no corrections.*

*CARRIED 6/0*

4 PRESENTATION

*None*

5 BUSINESS FOR DISCUSSION

5.1 Title: Disability Access & Inclusion Plan Budget items

*The Chairperson asked Phillip Rowe to take them through the plan to identify areas requiring funding in the 2009/10 Financial Year Budget.*



**10.11 MANAGER FINANCIAL SERVICES REPORT**

None.

**10.12 ACCOUNTS FOR PAYMENT**

10.12.1 Title: Schedule of Accounts Submitted as at 13th May 2009

*Reporting Department: Financial Services*

*Reporting Officer: Miss Suzette Sutton – Accounts Payable Officer*

*Legislation: Local Government Act 1995 (Financial Regulations)*

*File Number: None.*

Voting Requirements - Simple Majority

**OFFICER RECOMMENDED RESOLUTION**

**THAT accounts as submitted for payment be passed for payment as follows:**

CHEQUE	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
34107	24/04/2009	Alan Stewart	Reimbursement for personal training sessions	MUNI	157.50
34108	24/04/2009	Alleasing	Leasing costs of photocopiers	MUNI	1,110.03
34109	24/04/2009	Australind Art Club	Hire of art stands for Art Spectacular	MUNI	50.00
34110	24/04/2009	Centrecare Corporate	Counselling	MUNI	396.00
34111	24/04/2009	Courier Australia	Courier charges	MUNI	71.17
34112	24/04/2009	DAPCO Tyre & Auto Service	0 DA - 10000km service; and tyre repairs for DA 9429	MUNI	433.06
34113	24/04/2009	Dardanup Garage and Service Station	Puncture repair for P & G trailer; and fuel for Ferguson BFB	MUNI	172.00
34114	24/04/2009	Department for Communities	Reimbursement of unexpended grant funds for Perth Zoo trip	MUNI	168.90
34115	24/04/2009	Eaton Baptist Church	Being payment of donation by Transpacific for cleanup	MUNI	1,100.00
34116	24/04/2009	Fines Enforcement Registry	Cancelled cheque	MUNI	0.00
34117	24/04/2009	Foxtel Cable Television Pty Limited	Foxtel monthly subscription fee (Eaton Recreation Centre)	MUNI	97.85
34118	24/04/2009	Helen Castafaro	Refund for 'Working With Children' check for Helen Castafaro	MUNI	50.00
34119	24/04/2009	Jane Pratt	Reimbursement of expenses for Perth Zoo youth trip	MUNI	322.00
34120	24/04/2009	Les Mills Australia	CD and DVD packs	MUNI	295.00
34121	24/04/2009	Melissa Traill-Nash	Refund for police clearance for Melissa Traill-Nash	MUNI	51.00
34122	24/04/2009	Perth Zoo	Entry tickets for youth excursion	MUNI	120.00
34123	24/04/2009	Peter Bellingham Photography	3 x aerial photographs - Burekup, Dardanup and Eaton	MUNI	1,485.00
34124	24/04/2009	Petty cash - Please pay cash	Recoup - Eaton Community Library	MUNI	148.15
34125	24/04/2009	Pettycash - Please pay cash	Recoup - Dardanup office	MUNI	89.10
34126	24/04/2009	Phillip Rowe	Reimbursement of expenses - Citizenship ceremony and	MUNI	128.50

CHEQUE	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
			conferences		
34127	24/04/2009	River Valley Primary School	Donation towards chaplaincy for 2008/2009	MUNI	400.00
34128	24/04/2009	Shire of Dardanup - Please pay cash	Umpire recoup - 23/04/2009	MUNI	425.00
34129	24/04/2009	Synergy	Electricity	MUNI	11,486.45
34130	24/04/2009	Telstra	Telephone and facsimile expenses	MUNI	907.26
34131	24/04/2009	Terry O'Connor & Company	Installation 3 phase power to new electric BBQ's at Eaton foreshore	MUNI	3,026.15
34132	24/04/2009	Water Corporation	Water account	MUNI	2,007.30
34133	24/04/2009	WestNet Pty Limited	High speed internet connections	MUNI	9.98
34134	28/04/2009	Jane Pratt	Reimbursement for youth conference airfares purchased	MUNI	450.00
34135	01/05/2009	Amber Hilzinger	Reimbursement for Jumble Gym programme for Izaya Hilzinger	MUNI	52.00
34136	01/05/2009	Australian Institute of Building Surveyors	Registration Residential Slab/Customer Service course - P Jackson	MUNI	105.00
34137	01/05/2009	Australian Super	Superannuation contributions	MUNI	49.07
34138	01/05/2009	B Foot & S Franklin	Crossover contribution	MUNI	230.00
34139	01/05/2009	Brad Day	Councillor meeting fee and expense reimbursement	MUNI	4,202.58
34140	01/05/2009	Child Support Agency	Employee payroll deduction	MUNI	372.91
34141	01/05/2009	Construction & Building Industry Super	Superannuation contributions	MUNI	177.34
34142	01/05/2009	Dardanup Garage and Service Station	Transport drum roller, windscreen wash, battery - DA 8457 etc	MUNI	1,250.95
34143	01/05/2009	Dept Planning & Infrastructure Payment Centre	Transfer of vehicle licence - 2009 Loadstar tandem boxtop trailer	MUNI	12.20
34144	01/05/2009	DesAir	Maintenance of air conditioners at Eaton administration centre	MUNI	396.00
34145	01/05/2009	Flexible Lifetime Superannuation Fund	Superannuation contributions	MUNI	91.40

CHEQUE	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
34146	01/05/2009	Gary Martin	CEO performance review process	MUNI	880.00
34147	01/05/2009	Health Insurance Fund on WA (HIF)	Payroll deductions	MUNI	89.85
34148	01/05/2009	Hostplus	Superannuation contributions	MUNI	127.85
34149	01/05/2009	IOOF Portfolio Service Superannuation Fund	Superannuation contributions	MUNI	97.93
34150	01/05/2009	Keith Hopper	Councillor meeting fee and expense reimbursement	MUNI	2,458.69
34151	01/05/2009	Link English	Reimbursement for returned uniform	MUNI	30.00
34152	01/05/2009	Peter Bass	Councillor meeting fee and expense reimbursement	MUNI	1,981.45
34153	01/05/2009	Ronald G Glover	Maintenance - Recycling yard	MUNI	1,254.00
34154	01/05/2009	Schweppes Australia Pty Limited	Goods for resale - Eaton Recreation Centre	MUNI	1,654.05
34155	01/05/2009	Shire of Dardanup	Employee deductions	MUNI	135.00
34156	01/05/2009	Shire of Dardanup	Payroll deductions	MUNI	739.00
34157	01/05/2009	Shire of Dardanup - Please pay cash	Umpire recoup - 30/04/2009	MUNI	707.50
34158	01/05/2009	Shire of Dardanup	Employee payroll deduction	MUNI	700.00
34159	01/05/2009	Shire of Dardanup	Employee recoups - gym membership	MUNI	167.33
34160	01/05/2009	Terry O'Connor & Company	Repairs - Lofthouse Park and Eaton Recreation Centre	MUNI	413.60
34161	01/05/2009	Traffic Management South West	Provision of traffic controllers for Pratt Road	MUNI	2,431.00
34162	01/05/2009	Vision Super	Superannuation contributions	MUNI	118.41
34163	01/05/2009	WA Country Builders Pty Limited	Treated pine for Eaton Junior Football clubroom extensions	MUNI	183.56
34164	01/05/2009	WA Local Government Superannuation Plan	Superannuation contributions	MUNI	20,841.76

CHEQUE	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
34165	01/05/2009	Westscheme Pty Limited	Superannuation contributions	MUNI	131.91
34166	04/05/2009	Amity Signs and Industrial Products	Street signs, galvanised posts, caps, clamps, brackets, bolts etc	MUNI	2,043.80
34167	04/05/2009	Australind Premix & S & J Excavations	Supply precast panels - Carramar Park	MUNI	3,484.80
34168	04/05/2009	BCE Surveying Pty Limited	Survey costs for realigning Joshua Brook Road	MUNI	5,568.70
34169	04/05/2009	Broadacres Mowing Services	Mowing	MUNI	5,046.00
34170	04/05/2009	Bunbury Auto One	Supercharge calcium battery - DA 9279	MUNI	149.95
34171	04/05/2009	Bunbury Holden	Supply of Holden Astra CD Hatch petrol automatic	MUNI	22,663.23
34172	04/05/2009	Bunbury Machinery	Service for Kubota tractor - DA 8977; and hire of rotary hoe	MUNI	882.43
34173	04/05/2009	Bunbury Mower Service	Service of hedgetrimmer, polesaw sprocket cover, chainsaw spares	MUNI	625.00
34174	04/05/2009	Bunnings Group Limited	Potting mix, potted plants, hooks, timber screws, garden stakes, etc	MUNI	424.57
34175	04/05/2009	Corporate Express Australia Limited	Stationery	MUNI	968.32
34176	04/05/2009	Cutting Edges Replacement Parts Pty Limited	Cutting edges, bolts and nuts for DA 698	MUNI	745.73
34177	04/05/2009	Dardanup Veterinary Centre	Cat sterilisation vouchers redeemed at Dardanup Veterinary Centre	MUNI	30.00
34178	04/05/2009	Dom Ursino	Wet hire of truck for construction work - Mungalup Road	MUNI	6,790.00
34179	04/05/2009	Eaton Community College	Room hire for Montessori project and Eaton Community Library costs	MUNI	3,755.28
34180	04/05/2009	Eaton Fair Florist	Floral arrangement for Linda Whitelaw, and Anzac Day wreath	MUNI	95.00
34181	04/05/2009	Eaton Hardware	Potting mix and packing tape	MUNI	34.30
34182	04/05/2009	Eaton Plumbing and Gasfitting	Clear toilet drains - Dardanup oval and Eaton Recreation Centre	MUNI	439.67
34183	04/05/2009	Eco Springs South West	Drinking water systems - Eaton admin centre & Bobin Street depot	MUNI	1,372.00
34184	04/05/2009	Ecoedge Environmental Consulting	Prepare and deliver talk workshop for Friends group - 5 April 2009	MUNI	346.50

CHEQUE	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
34185	04/05/2009	Fonterra Brands Australia Pty Limited	Goods for resale - Eaton Recreation Centre	MUNI	177.60
34186	04/05/2009	Frontline Safety and Training Services	Safety Rep training : Debra Kavanagh : 09/02/2009 - 13/02/2009	MUNI	600.00
34187	04/05/2009	G Tootill	Trench out for drainage pipe from Henty Road property	MUNI	330.00
34188	04/05/2009	Glen Huon Primary School	Donation towards chaplaincy for 2008/2009	MUNI	400.00
34189	04/05/2009	Hart Sport	Sporting equipment - Eaton Recreation Centre	MUNI	489.30
34190	04/05/2009	IGA Distribution (WA) Pty Limited	Goods for resale - Eaton Recreation Centre	MUNI	1,019.76
34191	04/05/2009	Institute of Public Works Engineering Aust - WA	Membership subscription : Phillip Rowley : 01/01/2009 - 31/12/2009	MUNI	308.00
34192	04/05/2009	Jester's Jaffle Pie Company - Bunbury	Goods for resale - Eaton Recreation Centre	MUNI	442.20
34193	04/05/2009	LGIS - Local Government Insurance Services	Motor vehicle adjustment due to new fire appliances being added	MUNI	677.62
34194	04/05/2009	Lovegrove Turf Services Pty Limited	Shredded turf for Burekup oval	MUNI	990.00
34195	04/05/2009	MJB Industries Pty Limited	Reinforced concrete pipes and headwalls	MUNI	1,073.49
34196	04/05/2009	Microcom Pty Limited T/a Metrocount	Battery packs for 5600 classifiers	MUNI	141.90
34197	04/05/2009	Perfect Landscapes	Lawn mowing - Millbridge	MUNI	6,187.50
34198	04/05/2009	Pioneer Road Services Pty Limited	Premix and catmul for road patching	MUNI	793.65
34199	04/05/2009	Protector Fire Services Pty Limited	Refill vandalised fire extinguisher - Eaton Recreation Centre	MUNI	184.53
34200	04/05/2009	Scotts Marina Management Services	Eaton foreshore - Boat ramp and T jetty - general maint.works	MUNI	1,980.00
34201	04/05/2009	Shop - A - Docket Pty Limited	Advertising campaigns Eaton Recreation Centre	MUNI	206.25
34202	04/05/2009	South West Rubber Stamps	Stamps - Health and Building services	MUNI	323.20
34203	04/05/2009	Steann Pty Limited	Bulk green waste collection : 20 - 24 April 2009	MUNI	15,539.52

CHEQUE	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
34204	04/05/2009	Steve Miller's Excavations	Hire of excavator for drainage work on Joshua Brook Road	MUNI	1,885.00
34205	04/05/2009	Stylecorp	Staff uniforms	MUNI	388.52
34206	04/05/2009	The Country Women's Association of WA (Inc)	Water usage : McCaughan Park : 25/11/2008 - 30/03/2009	MUNI	1,334.14
34207	04/05/2009	The New Esplanade Hotel	Accommodation for Phillip Rowe and Daniel Gunson	MUNI	740.00
34208	04/05/2009	The Tyre Place	Repair puncture for Kubota tractor - DA 2883	MUNI	275.00
34209	04/05/2009	Tiles Plus	Tiles for Eaton Junior Football clubroom extensions	MUNI	4,842.75
34210	04/05/2009	Traffic Management South West	Provision of traffic controllers for Pratt Road	MUNI	948.75
34211	04/05/2009	Transpacific Waste Management Pty Limited	Waste disposal	MUNI	6,020.58
34212	04/05/2009	United Cable	Installation of 2 x network points in Engineering services	MUNI	230.00
34213	04/05/2009	V Bennier	Book stock for Eaton Community Library	MUNI	177.30
34214	04/05/2009	V L McKay and E M Gahan	Consultancy services BWGC - identify resource sharing opportunities	MUNI	16,599.00
34215	04/05/2009	VisiMax Safety Products	Patches and epaulettes for rangers uniforms	MUNI	64.95
34216	04/05/2009	Western All - Pest Services	Quarterly rodent treatment and inspection - Eaton Recreation Centre	MUNI	90.00
34217	04/05/2009	Woolworths Limited	Groceries	MUNI	1,241.22
34218	04/05/2009	Work Clobber	Steel capped boots and over boot sock savers	MUNI	157.15
34219	04/05/2009	Yakka Pty Limited	Staff uniforms	MUNI	172.53
300716	24/04/2009	Event Design Management	Refund of Eaton foreshore bond	TRUST	1,000.00
300717	24/04/2009	Natasha Gibbons	Refund of Millbridge reserve bond - Archer Park - receipt # 55127	TRUST	500.00
300718	01/05/2009	Dale Alcock Homes South West	Refund of kerb bond - Lot 329, 4 Hotham Way, MILLBRIDGE	TRUST	500.00
300719	01/05/2009	Frans Saenen	Refund of animal control cage bond minus hire fee	TRUST	40.00

CHEQUE	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
300720	01/05/2009	Plunkett Homes	Refund of kerb bond - Lot 5, 373 Garvey Road, DARDANUP	TRUST	500.00
300721	01/05/2009	Shire of Dardanup	Animal control cage hire fee - Frans Saenen	TRUST	10.00
<b>REPORT TOTALS</b>			<b>TOTAL</b>		
MUNI	Municipal Fund				189,736.43
34107 - 34219					
TRUST	Trust Fund				2,550.00
300716 - 300721					
<b>TOTAL</b>					<b>192,286.43</b>

## CERTIFICATE OF Chief Executive Officer

This schedule of accounts to be passed for payment, covering vouchers as above which was submitted to each member of Council has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costings and the amounts shown are due for payment.




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 Mr Mark L Chester – Chief Executive Officer

<b>11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN</b>
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11.1 Title: Cr K Hopper - Rates Increase 2009/10 Budget

*Reporting Department: Elected Member*

*Reporting Officer: Cr. Keith Hopper*

*Legislation: Local Government Act 1995*

*File Number: F105 0002*

Background -

At the Ordinary meeting of Council held on the 29<sup>th</sup> April 2009, Cr. K Hopper presented a notice of motion to:

*“That Council advise the Chief Executive Officer that it intends to limit the degree of any increase in rates in the 2009-10 Annual Budget to a maximum of CPI + 2%.”*

The rationale presented for consideration of this motion was:

1. Times are hard and money is tight for many ratepayers, especially those in minimum rate properties.
2. Council has benefitted from ‘windfall’ supplementary grants from both State and Federal governments. The public regard Council as being relatively ‘flush’ because of these funds and do not expect substantial increases in rates.
3. Council is bound to act in the best interests of it’s’ community. This is not achieved by applying the last straw to the back of the proverbial camel.
4. Senior officers need to be aware of Council’s position as early as possible in their preparations for the 09-10 budget.
5. Given the current structural review of Local Government, I believe that we would be well advised to cut our coat to suit the cloth particularly carefully this year.
6. Priority must be given to scheduled works and allocations. The ‘Wish List’ will be minimal. This is a time for strong leadership to demonstrate restraint.

Legal Implications - None

Budget Implications - None

Chief Executive Officer & Manager Financial Services Comment

The budget is subject to variety of influences that will challenge an indexed based rate cap being the driver of the budget. These factors included:

a) Economic Conditions

Economic conditions will influence Councils revenue levels. A material portion of Councils user pay revenue is sourced from land development activities within the economy and is therefore linked to building activity. 2009/10 will likely necessitate a downward estimate of revenue in areas such as:

- Interest earnings.
- Interim rates.
- Supervision fees.
- Development & building applications.
- Recreation Centre fees.

In order to maintain existing services, the loss of this revenue will be required to be sourced from rate revenue.

b) New Services

New services and obligations of Council will require budget commitments that are not linked to an indexed rate across periods. Where not funded by users, the burden will fall on ratepayers to meet the additional cost of these services. Examples in the forthcoming budget are as follows:

- Council will expand its area of responsibility for Millbridge reserves in 2009/10 in excess of 50% of existing areas. This will require in excess of 3% increase in rates revenue on order to meet this obligation.
- Council's Road Asset Management Plan commits an approximate rate increase in 2009/10 of 3%.

c) Increased Utility Costs (State Controlled)

Council expenditure does not generally increase at an indexed rate of inflation. As an example, management will be factoring in a 30% increase in general electricity costs in 2009/10. Non residential tariff rates will rise 20% in two stages between April and July 2009 (Street lighting 30%). No advice has been received regarding increases beyond July, but the State Government is on record advising of sustained increases.

d) Consumer Price Index v Construction Cost Index

The Consumer Price Index (CPI) is not an appropriate cost indexation guide for Local Government Authorities (LGA's). CPI measures the change, over time, in retail prices of a constant basket of goods and services representative of consumption expenditure by resident households in Australian metropolitan areas. As a source cost index it is not relevant to the expenditure obligations of LGA's. A significant proportion of LGA's budget include wage and construction costs. WALGA has provided all LG's with the Construction Cost Index on an annual basis to assist with more accurate budgeting.

Non residential construction costs increased 11.6% to the year ended December 2008 (source WALGA).

It is likely that these cost indexes will decline to some degree as a consequence of the current economic conditions. In conjunction with the previous advice on non residential electricity increases, it highlights that CPI is not relevant to Councils budget obligations.

Council is not in possession of the latest forecasts but these will likely be available prior to the Annual Budget.

In addition to cost index increases, indexation for population growth is required for a high growth shire such as Dardanup. In specific cases, cost indexes alone, are not sufficient to cover expenditure increases from period to period.

e) Salary and Wage Increases

The Fair Pay Commission is currently conducting the annual review of national wages. It is highly likely that a similar increase to 2008/09 (\$21.66pw) (fairpay.gov.au) will be recommended.

Forecast Wage Price Index for 09/10 = 5% (source WALGA).

f) Rate Capping

Management is of the opinion that the proposed rate cap cannot be achieved. Management recommended a Council review of facilities & services at last years Draft budget meeting. This was in response to greater demand being made on rates to meet budget commitments.

Council undertook this review during the past 12 months and had the opportunity to assess the relevance and the future continuance of services. No recommendations for change were made by Council and therefore management can only follow Council direction. The draft budget is being formulated upon existing services in addition to known new obligations.

Council may wish to revisit its review of services prior to the draft budget meeting. Management will complete the draft budget for distribution to Councillors 2 weeks prior to the date of this meeting. Should Council wish to re-assess services and service standards, it will require a full day of deliberations by Council in a workshop process. This will need to be undertaken within the next 5 (five) working days of today's Council meeting to enable any changes to be made to the draft budget prior to distribution to Councillors. Council may also consider extending the Draft Budget meeting over two days to enable services to be considered at that time as Council will be in possession of the draft budget.

## g) Council Authority

Council remains in total control of the rate setting process at the Annual Budget meeting. This policy (notice of motion) if adopted will not change those obligations or Council's authority.

## h) Cost Recovery

Cost recovery from direct users or beneficiaries of facilities or services are minimal compared to the actual expense incurred. This places an increasing burden on ratepayers to fund facilities and services. Council must be prepared to adopt higher rate increases for the continuance of a policy that shifts the cost recovery from users to ratepayers.

## i) Minister for Local Government – Discretionary Spending

Correspondence has been received from the Minister for Local Government, Hon John Castrilli MLA (Appendix ORD: 11.1) regarding discretionary spending on non essential items as Council's goes into its 2009/10 budget considerations. Hon. Castrilli suggests that all levels of government should be taking the lead in reconsidering spending patterns during the current economic times.

Hon. Castrilli suggests that expenditure which is perceived as not being in the public interest is "*viewed unfavourably by the very communities who look to their elected representatives for leadership during times of economic hardship*"

The Hon Minister for Local Government's suggestion can be more fully addressed by Council through a workshop process as recommended below, where each item of the budget is assessed against essential and non-essential items.

A criteria for assessment will be required for Council to consider this approach.

Voting Requirements - Simple Majority

**1. ELECTED MEMBER RECOMMENDED RESOLUTION**

**That Council advise the Chief Executive Officer that it intends to limit the degree of any increase in rates in the 2009-10 Annual Budget to a maximum of CPI + 2%.**

**2. OFFICER RECOMMENDED RESOLUTION**

**THAT Council holds a budget preview/services review workshop on ..... May 2009 commencing at 9:00am to fully assess the areas of expenditure that can be reduced or deleted in preparation for the 2009/10 budget.**

**12 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION  
OF MEETING**

**13 PUBLIC QUESTION TIME**

**14 MATTERS BEHIND CLOSED DOORS**

None.

**15 CLOSURE OF MEETING**

The Presiding Officer advises that the date of the next Ordinary Meeting of Council will be Wednesday 27th May 2009, commencing at 4.30pm at the Shire of Dardanup - Administration Centre Eaton.

There being no further business the Presiding Officer to declare the meeting closed.