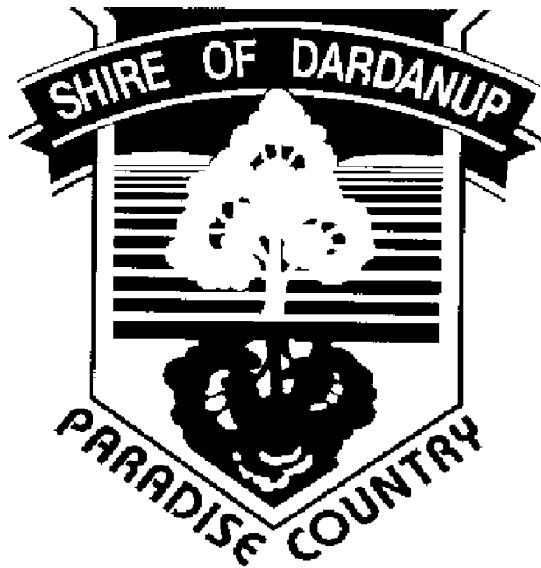


A G E N D A



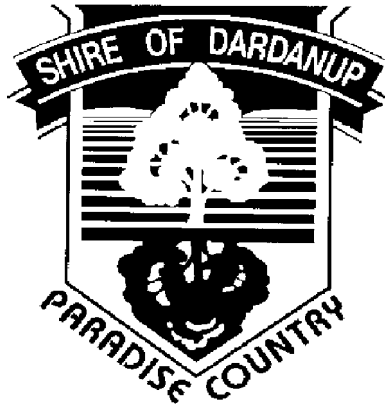
ORDINARY MEETING

TO BE HELD

**WEDNESDAY, 10TH SEPTEMBER 2008
COMMENCING AT 4.30PM**

AT

**SHIRE OF DARDANUP
DARDANUP OFFICE
3 LITTLE STREET - DARDANUP**



SHIRE OF DARDANUP

NOTICE OF AN ORDINARY COUNCIL MEETING

Dear Council Member

The next Ordinary Meeting of the Shire of Dardanup will be held on Wednesday 10th September 2008 in the Council Chambers, Shire of Dardanup - Dardanup Office – 3 Little Street, Dardanup -commencing at 4.30pm.

A handwritten signature in black ink, appearing to be 'M. Chester', is written in a cursive style.

MR MARK L CHESTER
Chief Executive Officer

Date: 4th September 2008

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SHIRE OF DARDANUP

AGENDA FOR THE SHIRE OF DARDANUP ORDINARY MEETING OF COUNCIL TO BE HELD ON WEDNESDAY 10TH SEPTEMBER 2008, AT SHIRE OF DARDANUP – DARDANUP OFFICE, COMMENCING AT 4.30PM.

1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

Presiding Officer to welcome all present and declare the meeting open.

2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED

2.1 Attendance

2.2 Apologies

Cr. John Gardiner - Leave of Absence [RESOLUTION: 112/08]
Cr. Carmel Boyce - Leave of Absence [RESOLUTION: 256/08]

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

None.

4 PUBLIC QUESTION TIME

5 APPLICATIONS FOR LEAVE OF ABSENCE

COUNCIL RESOLUTION

THAT be granted leave of absence for the meeting of the 24th September 2008.

6 PETITIONS/DEPUTATIONS/PRESENTATIONS

None.

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

7.1 Ordinary Meeting Held 27th August 2008

COUNCIL RESOLUTION

THAT the Minutes of the Ordinary Meeting of Council held on the 27th August 2008, be confirmed as true and correct subject to no / the following corrections:

8 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

9 ANNOUNCEMENTS OF MATTERS FOR WHICH MEETING MAY BE CLOSED

None.

10 REPORTS OF OFFICERS AND COMMITTEES

10.1 CHIEF EXECUTIVE OFFICER REPORT

None.

10.2 MANAGER TECHNICAL SERVICES REPORT

10.2.1 Title: Nomination of the Garvey Road – Dardanup Road West Route for inclusion in the Roads 2025 Strategy

<i>Reporting Department:</i>	<i>Technical Services</i>
<i>Reporting Officer:</i>	<i>Mr Luke Botica – Manager Technical Services</i>
<i>Legislation:</i>	<i>Local Government Act 1995</i>
<i>File Number:</i>	<i>CC040005</i>

Background

As Councillors would be aware, the Shire has a structure plan for the Dardanup West area for future subdivision and development. The Dardanup West Structure Plan clearly indicates that the area will require long term improvement of road infrastructure and public open space to support the increase in population in that area when it is subdivided in future.

The Manager Technical Services has prepared a draft report on shared costs for the provision and upgrade of road and associated infrastructure. The report details the improvements required, the associated costs and the developer contribution required per lot created through subdivision within the structure plan area. A copy of the draft report is provided in the agenda (Appendix ORD: 10.2.1). This document will be presented to Council at item 10.3.1 for formal adoption as part of a planning policy.

The Report on Shared Costs shows the Garvey Road-Dardanup Road West Route as being an integral component within the structure plan area, requiring substantial upgrade works to formalise the distributor road link between the South Western Highway and the Boyanup-Picton Road (Main Roads WA road). This road already functions as an important link between the highway and Boyanup-Picton Road as it is the only road link over the Preston River between Picton and Boyanup. As the structure plan area develops, as well as the Dardanup town site, this road will only increase in importance.

The Report outlines the following improvements as being necessary:

- Widening and reinforcement of a section of Garvey Road between Boyanup-Picton Road and Dardanup Road West and Dardanup Road West from Garvey Road to the Preston River Bridge.
- Construction of roundabouts at the intersections of Garvey Road and Dardanup Road west, and Dardanup Road West and Sand Pit Road.
- Widening of Bridge No. 3510 over the Preston River. This bridge is within the Capel Shire but is considered as important to the structure plan area.

It is the Manager Technical Service's belief that the upgrade of the Garvey Road-Dardanup Road West Route could be eligible for funding through the Regional Road Group under the Roads 2025 Strategy and the Report on Shared Costs factors in Regional Road Group funding in the calculation of the developer contributions.

The Roads 2025 Strategy has been prepared and adopted under the State Road Funds to Local Government Agreement and lists the improvements required

statewide on local government roads which are considered as being regionally significant. The Strategy is divided into separate regions across the State, with the Dardanup Shire being a member of the South West Regional Road Group – the South West Region being made up of 16 South West Councils in total. The Regional Road Group is responsible for the assessment, programming and distribution of funds under the Agreement to meet the objective of the Strategy.

The current functionality of the Garvey Road-Dardanup Road West Route would warrant its inclusion into the Roads 2025 Strategy as an amendment if a justifiable case was put forward to the Regional Road Group. The Manager Technical Services has had preliminary discussions with Main Roads WA about the route and can prepare a submission to the Regional Road Group to consider its inclusion. Therefore, the Manager Technical Services is seeking Council endorsement to pursue the inclusion of the Garvey Road-Dardanup Road West Route in the Roads 2025 Strategy.

Legal Implications -

Any submission made to the Regional Road Group must be in accordance with the State Road Funds to Local Government Agreement and its guidelines.

Budget Implications - None

Officer Comment

The inclusion of the Garvey Road-Dardanup Road West Route in the Roads 2025 Strategy for the South West Region will entitle the Council to receive funds for up to two-thirds of the cost of its upgrade (i.e State funds 2 : Council Funds 1). If funds were not received from the Regional Road Group then the developer contribution per lot would increase significantly or the Council would have to subsidise a greater portion of the infrastructure costs.

The upgrade of Bridge No. 3510 is included in the contribution calculations but is not eligible for Regional Road Group or Bridge Program funding. Funding is available for the preservation of bridges only; therefore, any widening of the bridge would be ineligible for funding as it is considered as a capital improvement. However, it should be noted that the existing structure may be eligible for funding for preservation works but these funds could not be used to widen the bridge. The upgrade of this bridge will be discussed with the Capel Shire in future.

Voting Requirements - Simple Majority

OFFICER RECOMMENDED RESOLUTION

THAT Council endorses the Manager Technical Services to make formal application to the Regional Road Group for the inclusion of the Garvey Road-Dardanup Road West Route into the Roads 2025 Strategy.

10.2.2 Title: Realignment and Construction of Carlaminda Road

Reporting Department: Technical Services
Reporting Officer: Mr Luke Botica – Manager Technical Services
Legislation: Local Government Act 1995
File Number: RD 01 0292

Background

The realignment and construction of Carlaminda Road is included in the 2008-2009 Capital Works Program. Works commenced in 2007-2008 and involves the realignment of a portion of Carlaminda Road and the construction of a gravel pavement for its full length and the works are expected to be completed by the end of this year (i.e. December 2008).

The realignment of the road is required due to the dedication of a road on a new alignment where previously access had relied on an easement. The easement has been lifted and the road now needs to be constructed on an alignment such that it does not encroach on the existing properties.

The owners of Lot 21 Carlaminda Road, Mr and Mrs Cain have provided a copy of a correspondence from former Manager Technical Services, Mr Blurton, to the former owners of their property, Mr and Mrs Caporn advising that the Shire will seal the new road from Ferguson Road to beyond their existing house (Appendix ORD: 10.2.2). The length of seal is approximately 210 metres long.

A recent search of Council records and minutes of meetings to determine the origin of the commitment has revealed that there is no specific resolution of Council to construct the road to a bitumen standard. However, there are references to the construction of a road and its inclusion into the Shire's 5-Year Road Program.

Under the current standards as stipulated in Council's Road Asset Management Plan, the current traffic volumes on Carlaminda Road would limit the road to a gravel standard at a minimum width of 5.5 metres. The Road Asset Management Plan and the road standards specified within that document are applied across all roads in the Shire to ensure that a uniform and appropriate standard is achieved and maintained – it ensures that Council funds are applied where needed and so that some roads are not over-constructed at the detriment of others that are still substandard. As such, to partially seal Carlaminda Road would contravene the intent of the Road Asset Management Plan and the standards contained within.

Therefore, the standard to be applied on Carlaminda Road is referred to Council for formal deliberation.

Legal Implications

Council is not obliged to provide a sealed standard road.

Budget Implications -

There is \$59,614 allocated in the 2008-2009 Budget for Carlaminda Road plus \$39,000 of unspent funds carried forward from the 2007-2008 Budget.

Therefore, there are sufficient funds to absorb the cost of sealing 210 metres of Carlaminda Road.

Officer Comment

Apart from the standards specified in the Road Asset Management Plan, to seal a portion of Carlaminda Road could generate negative feedback from other residents of the Shire who perhaps reside on gravel roads that currently warrant a sealed standard road or have a more justifiable case for one. Furthermore, the Council had recently offered to seal several gravel roads if residents on those roads contributed to the added cost of a bitumen seal – these residents may have reason to protest.

On the other hand, the Shire may still want to seal the portion of Carlaminda Road on the understanding that a written commitment had been given to the owners of the property albeit not a formal resolution of Council.

It should be noted that the Manager Technical Services is in the process of developing a road upgrade policy which allows gravel roads (that do not meet the Road Asset Management Plan criteria for sealing) to be sealed using contributions from residents/property owners who benefit from the upgrade. This will be presented to Council in the next couple of months.

Voting Requirements - Simple Majority

OFFICER RECOMMENDED RESOLUTION

THAT Council:

- 1. Resolves not to seal any portion of Carlaminda Road this financial year.**
- 2. Advises Mr and Mrs Cain of Lot 21 Carlaminda Road that:**
 - a) The current traffic volumes do not warrant the sealing of the road.**
 - b) Council may consider sealing the road if they were willing to contribute towards the cost of increased road standard.**

10.3 MANAGER PLANNING SERVICES REPORT**10.3.1 Title: Dardanup West/Crooked Brook Structure Plan Road and Infrastructure Policy**

Reporting Department: Planning Services
Reporting Officer: Mr Robert Quinn – Manager Planning Services
Legislation: Planning and Development Act 2005
File Number: Policy Manual

Background

The Dardanup West/Crooked Brook Structure Plan (Plan) was endorsed by the Western Australian Planning Commission (WAPC) on the 7 August 2007. Clause 8.18 of the Plan contains the following reference to a Road and Infrastructure Upgrade Policy:

8.18 Road and Infrastructure Upgrades

The subdivider will be required to contribute to road upgrading costs and community facilities upgrade at the time of subdivision in accordance with any Council policy.

Also in the Plan policy statements have the following provisions regarding Road and Infrastructure Upgrades:

Road and Infrastructure requirements

- (l) Council will request that the WAPC impose a condition of subdivision requiring the preparation and implementation of a bridle path plan as identified in an approved Outline Development Plan.*
- (m) Council will request that the WAPC impose a condition of subdivision requiring a contribution towards road upgrading for locations identified in the Structure Plan area in accordance with Council Policy.*
- (n) Council will request that the WAPC impose a condition of subdivision requiring a contribution towards the upgrading and construction of foreshore facilities identified in the Structure Plan area in accordance with Council Policy.*

As a result of the previous provisions and reference to Road and Infrastructure Upgrades a Draft Town Planning Policy has been drafted for Council consideration.

The Plan provides for approximately 400 Rural Residential lots to be created.

Legal Implications - None

Budget Implications -

If the Shire is unable to collect funds from developers for upgrading of the Dardanup West Road network, then an amount will need to be budgeted for this purpose in future years as the current road network is not adequate for the amount of traffic that will be generated by the development of the Plan area.

Advertising of the proposed policy is required with a notice published in a local newspaper for two consecutive weeks. If the policy is adopted, an additional notice is required to be published advising of the adoption.

Officer Comment

A policy background report has been drafted by the Manager Technical Services as much of the data is technically based in regard to existing road conditions and expected future requirements (Appendix ORD: 10.2.1). Due to the technical nature of the road infrastructure costs it is proposed to locate this report in an appendix to the policy.

The policy document is a framework for the implementation of the policy.

The policy seeks to equitably distribute the costs of road and infrastructure upgrades throughout the Plan area. Clause (l) and (m) above give Council a head of power to request the WAPC to place road and infrastructure upgrade conditions on a subdivision approval. It is based on the distribution of the cost of works that are a consequence of development in the area.

As of 25 July 2008 the developer's estimated road and infrastructure costs are \$1,631,392.00. To distribute this cost over the estimated 400 lots a contribution ($\$1,631,392.00/400 = \4078.00) of \$4078.00/lot is required.

The following subdivision condition is proposed to be applied to all subdivision applications in the Plan area:

The applicant making satisfactory arrangements with the Shire of Dardanup to contribute towards the cost of roads and infrastructure in accordance with the Shire of Dardanup, Dardanup West/Crooked Brook Roads and Infrastructure Policy.

Funds will be collected from the subdividers at request for subdivision clearance and need to be placed in a reserve for the specific purpose they are collected.

This policy shall only apply to land which has been rezoned and is being subdivided into small holding or rural residential lots.

Clause 8.3 of the Shire of Dardanup Town Planning Scheme No. 3 requires Council to advertise proposed Local Planning Policies by publishing a notice of the proposed policy once a week for 2 consecutive weeks in a newspaper circulating in the Scheme area. At the conclusion of the advertising period, the proposed amended policy is referred back to Council (with any submissions) for further consideration for final adoption with or without modifications. If the policy is adopted, an additional notice is required to be published advising of the adoption.

After final adoption this policy will need endorsement from the WAPC as it may be challenged by a subdivider.

Officers will advise all landowners within the plan area of the draft policy.

It is recommended that Council advertise the draft Dardanup West/Crooked Brook Roads and Infrastructure Policy in accordance with Clause 8.3 of the Shire of Dardanup Town Planning Scheme No. 3.

Voting Requirements - Simple Majority**OFFICER RECOMMENDED RESOLUTION**

THAT Council advertise the following Draft Local Planning Policy in accordance with Clause 8.3 of Shire of Dardanup Town Planning Scheme No. 3:

DEPARTMENT	PLANNING
POLICY REFERENCE	-
DESCRIPTION	DARDANUP WEST/CROOKED BROOK ROADS AND INFRASTRUCTURE POLICY
COUNCIL RESOLUTION	-
DATE	-

PREAMBLE : In 2007 the Dardanup West/Crooked Brook Structure Plan was approved by the Western Australian Planning Commission. The Plan is for the further development of rural residential lots in the Plan area. The potential additional lot yield is estimated to be 400 lots. As part of this policy developers are required to contribute to the establishment of road infrastructure and community facilities.

This policy shall only apply to land which has been rezoned and is being subdivided into small holding or rural residential lots.

OBJECTIVE : To ensure that the future development of community facilities and road infrastructure in the area covered by the Dardanup West/Crooked Brook Structure Plan is sufficiently funded via developer contributions so as not to place added burden on the ratepayers.

DEFINITIONS : Nil

POLICY : This will be a significant development that will impact on the public infrastructure of roads and community facilities.

The Structure Plan has the following planning policy provisions.

1. Council will request the WAPC impose a condition of subdivision requiring a contribution towards road upgrading for locations identified in the Structure Plan area in accordance with Council Policy.
2. Council will request that the WAPC impose a condition of subdivision requiring a contribution towards the upgrading and construction of foreshore facilities identified in the Structure Plan area in accordance with Council Policy.

This policy is in accord with established planning practice, public consultation and the Department for Planning and Infrastructure.

The cost of developer and Council funded infrastructure upgrading and community facilities provision that will be required is estimated at approximately \$4,106,300. Developers portion of these costs is \$1,631,392. These costs are calculated as at July 2008. These costs will be reviewed on a regular basis and be subject to increase according to a review. The annual review will be carried out in conjunction with Council's works program based on material costs at that time.

Based on the estimated lot yield of 400 lots from new subdivisions, this equates to a per lot contribution of \$4,078.48 per lot as at July 2008. Details of calculations of per lot contribution are contained within Appendix 1 which forms part of this policy.

It is based on the distribution of the cost of works that are a consequence of development in the area. It does not include development costs that are within an individual developer's land except where the standard of construction required is in excess of normal subdivision standards.

The funding of any item of infrastructure or community facility is on a proportional basis with the proportion being related to the extent of the requirement for the item that is directly attributable to new subdivisions in the Dardanup West/Crooked Brook Structure Plan area, as distinct to the natural growth of the Shire population.

To ensure that the development of the area progresses in an orderly manner some infrastructure works may need to be pre-funded by Council. This will be achieved by the use of ordinary Council funds a proportion of which will be repaid from Policy contributions. The proportion to be repaid will be in accord with this Policy.

This policy shall only apply to land which has been rezoned and is being subdivided into small holding or rural residential lots.

PROCESS : The following subdivision condition is shall be applied to all subdivision applications in the Plan area:

The applicant making satisfactory arrangements with the Shire of Dardanup to contribute towards the cost of roads and infrastructure in accordance with the Shire of Dardanup, Dardanup West/Crooked Brook roads and Infrastructure policy.

Funds will be collected from the subdividers at the time of request for subdivision clearance and need to be placed in a reserve for the specific purpose they are collected.

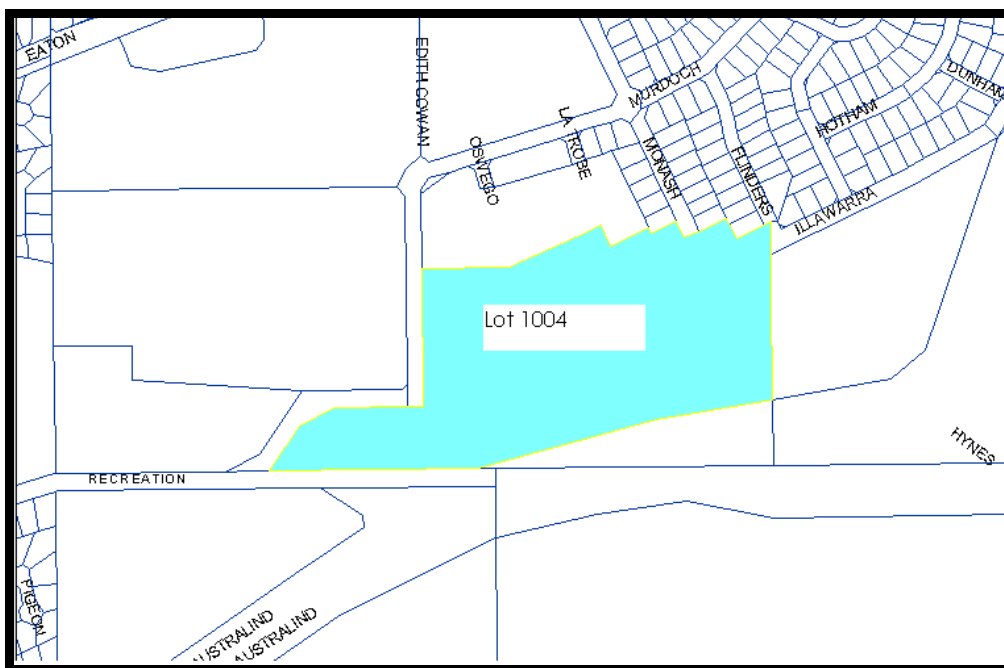
HEAD OF POWER : Shire of Dardanup Town Planning Scheme No. 3

DATE REVIEWED : Ordinary Meeting of Council held -

10.3.2 Title: Development Applications – Bethanie Palms Lifestyle Village - Stage 1– Lot 1004 Edith Cowan Avenue, Eaton (Churches of Christ Homes and Community Services Incorporated)

Reporting Department: Planning Services
 Reporting Officer: Mr Robert Quinn - Manager Planning Services
 Legislation: Local Government Act 1995,
 Planning and Development Act 2005,
 Greater Bunbury Regional Scheme (GBRS)
 Town Planning Scheme No. 3
 File Number: PR2864 (P19/08)

Location Plan



Background

Location:	Lot 1004, Recreation Drive, Eaton
Town Planning Scheme No.:	3
Zoning:	R15
Area:	9.8864ha
Slope:	Flat
Improvements:	Nil
Previous Approvals/Refusal:	In February 2007, Council refused to initiate Amendment No. 148 which proposed to rezone Lot 1004 to “Other Community Uses” to facilitate an aged and dependent persons development, as Council did not believe this was the best use of the land. In January 2008 Council initiated Amendment No. 159, which proposed to rezone this property such that it would allow a development of this nature to occur. This Amendment is still awaiting final approval.

	<p>In February 2007, Council refused to grant planning approval to a similar type of development as it did not comply with the Residential Design Codes criteria for R15 development.</p> <p>In February 2007 approval was sought and obtained from Council, which allowed development earthworks to be undertaken.</p>
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The Churches of Christ Homes and Community Services Incorporated have submitted a Development Application for the first stage of the proposed Lifestyle Village (Bethanie Palms) at Lot 1004 Edith Cowan Avenue, Eaton (Appendix ORD: 10.3.2).

The subject land is currently zoned 'Residential R15' under Shire of Dardanup Town Planning Scheme No. 3. Council previously considered a similar request in February 2007. This request was refused because the application did not comply with the Residential Design Codes criteria for R15 development. The current design does not have the correct zoning for a development of this type although it is generally in line with the objectives of the Residential Design Codes. A rezoning is required before this type of development can be approved in accordance with Town Planning Scheme No. 3

A scheme amendment to Town Planning Scheme No. 3, (Amendment No. 159), which seeks to rezone a portion of Lot 1004 to R30 and a portion to "Other Community Use" to accommodate the proposed lifestyle village, is being considered by the WAPC.

Lot 1004 is adjacent to the Eaton Community College and in close proximity to the existing Bethanie Fields Lifestyle Village and the Glen Huon Primary School.

Greater Bunbury Regional Scheme (GBRS)

Zoning: Urban

Assessment: This proposal abuts a Regional Road Reservation and therefore requires assessment under the Greater Bunbury Regional Scheme. This would normally necessitate the application being referred to Main Roads WA. This referral has been deemed unnecessary as Main Roads WA provided written comment on the proposal during the advertising phase of proposed Scheme Amendment No. 159, which relates to this property. Whilst Main Roads WA had no objection to the proposal in principle, they requested provision should be made to ensure that dwellings are suitably protected from, existing and future traffic noise from the Australind Bypass in accordance with Main Roads Noise Level Objectives.

Legal Implications -

Local Government Act 1995, Planning and Development Act 2005, Town Planning Scheme No. 3, Greater Bunbury Regional Scheme

Budget Implications - Possible appeal costs

Officer Comment

The applicant proposes to construct the lifestyle village in stages with Stage 1 being constructed under the current zoning (R15) and the remaining stages being developed after the site has been rezoned.

- *The Proposal*

The Masterplan proposes an aged lifestyle village incorporating:

- ~ 65 Single Residential Lots (R30)
- ~ 108 Independent Living Units/Villas. (82 in Stage 1 & 26 in Stage 3)
- ~ 17 Assisted Living Units. (Stage 2A & 2B)
- ~ 48 Serviced Apartments (on 2 levels). (Stage 2)
- ~ Clubhouse including dining area, movie/theatre room, lounge facilities, library, billiard/games room, gymnasium, IT room, meeting room, arts and crafts, hairdresser/beautician and medical/consulting room. (Stage 2).
- ~ Outdoor facilities including bowling greens, golf putting green, conservatory/courtyard, barbeque area, maintenance and gardeners stores, workshop.

A copy of the Masterplan will be tabled at the meeting.

The application proposes to construct Stage 1 of the development, which consists of 82 independent living units.

The independent living units are three bedrooms (generally two bedrooms plus study) ensuite bathroom and powder room. A double garage is proposed for each independent living unit with the provision of 13 parking bays for Stage 1.

- *Zoning*

Under the Residential Design Codes land zoned R15 requires a minimum site area of 580m² with an average site area of 666m². Clause 3.1.3 of the Residential Design Codes permits a reduction by up to one third of the minimum site area for the development of Aged or Dependent Persons' dwellings. This means the average lot size for this proposal should be 444m² with an average lot size of 386m².

The proponent has advised that the proposal utilises a combination of the requirements for Aged or Dependent Persons and the general provisions for Grouped Dwellings in accordance with R40 codes.

The application complies with the average area per dwelling site for an R15 zone based on the utilisation of the overall area of the site. The application does not comply with the minimum site area required per dwelling. The proponents seek a relaxation of this minimum *"having consideration that the dwellings are all within a*

Retirement Village Development, and do not have any adverse effect on any development within or external to this development". The proponent has stated that "the liveable dwelling area is consistent with the generally accepted standards for new retirement villages and is the same as other retirement villages at Bethanie Fields, Port Kennedy and Yanchep".

In a strict technical sense Council officers are unable to recommend approval to this development as it does not comply with the R15 minimum lot area criteria under the Residential Design Codes for Aged or Dependent Persons. However, Council does have discretion to approve the proposal using performance criteria of the Residential Design Codes. The performance criteria are:

7.1.2 Aged or Dependant Persons' Dwellings

P2 Dwellings that accommodate the special needs of aged or dependent persons and which:

- *are designed to meet the needs of aged or dependent persons;*
- *are located in proximity to public transport and convenience shopping;*
- *have due regard to the topography of the locality in which the site is located; and*
- *satisfy a demand for aged or dependent person's accommodation.*

It is considered that the proposal (Stage one) can be assessed under this criteria. The proposal is considered consistent with the above criteria and can be recommended for approval. It is the officer's opinion that no further development of the site should be considered until the draft amendment is approved by the Minister. It would be difficult to argue that the clubhouse and outdoor facilities comply with aged persons dwellings as described above.

As previously mentioned, Council has initiated a scheme amendment to rezone the land from 'Residential' to 'Other Community Use'. If the rezoning is granted final approval, the Residential Design Codes will not apply and therefore the minimum lot size per dwelling would not be applicable.

- *Traffic*

A traffic impact study has been prepared for the development. The following are the key recommendations from the traffic impact study that relate specifically to the subject development applications:

- ~ The proposed access should be widened at the bell mouth with appropriate kerb radii to facilitate access by 12.5m single unit trucks.
- ~ Pedestrian ramps should be provided on either side of the new access to tie into the existing footpath.
- ~ The island on the proposed access road should be located in such a manner as to facilitate access by large vehicles or replaced with a painted island if necessary.
- ~ The construction of an appropriate footpath on the Eastern side of Edith Cowan Avenue should be incorporated.

- ~ The provision of a safe pedestrian crossing point on Edith Cowan Avenue to provide convenient access to public transport stops.
- ~ A minimum of 5 disabled access bays should be provided.

The applicant has advised that the recommendations from the study will be carried out in consultation with Shire officers. Appropriate conditions can be imposed on an approval to address any key recommendations from the study.

The engineering consultants working on behalf of the applicant have worked closely with the Manager Technical Services to ensure that the requirements of the traffic study can be met.

- *Stormwater*

The Manager Technical Services has advised that there is limited capacity remaining in the existing stormwater system within the vicinity of the development. Therefore, a system which incorporates extensive internal stormwater storage has been proposed that will restrict the outflow into the existing system. The Manager Technical Services has reviewed the consultants proposal in detail and believes that the proposed system is satisfactory. Drainage plans form part of this approval.

- *Earthworks*

The engineering consultants working on behalf of the applicant have provided earthworks plans for the site together with a geotechnical study. The Manager Technical Services has reviewed the proposed levels, retaining wall locations, sand depths, subsoil drainage and ground water levels and believes the proposal is satisfactory. A post construction geotechnical report will need to be provided.

- *Other Considerations*

There are a number of other considerations that would require conditions to be imposed. These are:

- ~ Construction of retaining walls;
- ~ Geotechnical reports pre and post filling;
- ~ Provision of contours detailing the extent of proposed cutting and filling;
- ~ Construction and marking of parking areas;
- ~ Installation and maintenance of landscaping;
- ~ Details of anti-graffiti measures to be undertaken to proposed solid fencing around the development site's boundaries;
- ~ Lighting plan detailing internal and external lighting including lighting on the pedestrian access on Edith Cowan Avenue; and
- ~ Contribution towards the construction of Eaton Drive and the bridge on Eaton Drive over the Collie River in accordance with the Joint Town Planning Scheme.

- *Conclusion*

If the proposed Scheme Amendment No. 159 is granted final approval, the Residential Design Codes will not be applicable and the proposal will comply with the proposed new zoning.

It is the officer's recommendation that Council exercise discretion under the Residential Design Codes clause 7.1.2 Aged and Dependant Persons' Dwellings to approve Stage 1 of Bethanie Palms containing 82 aged persons dwellings.

Voting Requirement - Simple Majority

OFFICER RECOMMENDED RESOLUTION "A"

THAT Council approve the development application dated 29 April 2008 for "Bethanie Palms Lifestyle Village – Stage 1, Plans No. SK1- 02 to SK1- 011 & MPA02(B) and engineering drawings

Drawing No.	REV
08101E-C00	0
08101E-C100	C
08101E-C101	B
08101E-C300	B
08101E-C400	C
08101E-C500	B
08101E-C600	C
08101E-C800	B
08101E-C801	C
08101E-C802	B
08101E-C803	A
08101E-C804	A
06160E-C100	C
06160E-C101	C
06160E-C104	B
06160E-C110	B
06160E-C300	C
06160E-C301	C
06160E-C302	B
06160E-C400	B
06160E-C401	B
06160E-C402	B
06160E-C500	B
06160E-C501	B
06160E-C502	B
06160E-C503	B
06160E-C504	B
06160E-C800	C
06160E-C801	C
06160E-C802	B
06160E-C900	C
06160E-C901	C

for Lot 1004 Edith Cowan Avenue, Eaton, subject to the following conditions: -

General

1. All development being generally in accordance with the approved development plans which form part of this Development Approval.
2. This approval is valid provided that the development is substantially commenced within two (2) years and completed within three (3) years after the approval date. If development has not been substantially commenced within two (2) years and completed within three (3) years, the approval shall lapse and no further works shall be carried out without further approval from Council.
3. Development is to be in generally in accordance with the Development Guide Plan which forms part of Amendment No. 159.
4. The occupancy of the independent living units on the site is restricted to at least one permanent occupant of the dwelling being an aged person (that is a person who is aged 55 years or over) or the surviving spouse of that person.
5. External solid boundary fencing shall be treated with anti-graffiti measures with the details of the proposed treatment being provided to the Chief Executive Officer for approval prior to any dwellings being occupied.
6. A Dust Management Plan to be prepared and implemented to the satisfaction of the Manager Technical Services.
7. Noise attenuation bund shall be landscaped to the satisfaction of the Manger of Technical Services prior to occupancy of any dwellings.

Landscaping

8. All areas within Stage 1 not used for buildings, parking, access and drying purposes shall be planted, established, mulched and reticulated at the time of occupancy. These areas are to be maintained as landscaped areas to the satisfaction of Council.
9. All verge areas abutting the property being suitably grassed or planted and maintained to the satisfaction of Council. The verge area shall not be used for car parking purposes, storage and/or signage without the prior written approval from Council's Planning Department.

Accessways/Parking

10. **Accessways, vehicle parking, manoeuvring and circulation areas to be suitably constructed, sealed, drained, kerbed and marked to the satisfaction of the Manager Technical Services.**
11. **Provisions being made for lighting of the parking area to the satisfaction of the Manager Technical Services.**
12. **Parking areas not being used for general storage or any purpose other than the parking of motor vehicles.**
13. **All accessways, parking areas and hard stand areas shall be maintained to the satisfaction of the Manager Technical Services.**
14. **Provision shall be made for all vehicles to turn within the site so that they can drive in forward gear when entering or leaving.**
15. **Loading bays and staff parking bays being marked in accordance with the requirements of the Manager Technical Services.**
16. **Accessways and parking areas are to be designed to ensure vehicles up to 12.5m in length can deliver goods on site without significantly prejudicing vehicle manoeuvring on site.**
17. **No vehicle access is permitted onto Edith Cowan Avenue and Recreation Drive from the development site.**

Stormwater

18. **All stormwater from paved and roofed areas is to be contained on site, to the satisfaction of the Manager Technical Services.**
19. **Drainage is to be constructed in accordance with the approved plans, to the satisfaction of the Manager Technical Services.**

Pedestrian/Traffic Management

20. **The proposed access from Edith Cowan Avenue is to be designed and constructed to facilitate access by a 12.5m single unit truck.**
21. **The median island on the proposed access road from Edith Cowan Avenue is to be located in order to facilitate access by a 12.5m single unit truck.**

22. **Pedestrian ramps are to be provided on either side of the Edith Cowan Avenue access to tie into the existing footpath, prior to occupancy of the development. These works shall be at the developer's cost and to the satisfaction of the Manager Technical Services.**
23. **The provision of a safe pedestrian crossing point on Edith Cowan Avenue to provide convenient access to public transport stops, prior to occupancy of the development. These works shall be at the developer's cost and to the satisfaction of the Manager Technical Services.**
24. **Construction of a footpath on Edith Cowan Avenue adjoining the site's boundary, prior to occupancy of the development. These works shall be at the developer's cost and to the satisfaction of the Manager Technical Services.**
25. **Prior to commencement of siteworks a Traffic Management Plan is to be prepared and implemented by a suitably qualified person to adequately provide for the safety of workers and road users while maintaining an adequate level of service to road users, to the satisfaction of the Manager Technical Services.**

Footnotes:

- **This is not a Building Licence.**
- **The applicant is advised that compliance with Conditions 22 and 23 may require widening of the Edith Cowan Avenue road pavement.**

OR

OFFICER RECOMMENDED RESOLUTION "B"

THAT Council advise the Churches of Christ Homes and Community Services Incorporated that Council will not consider further development of Bethanie Palms Lifestyle Village until Amendment No. 159 to the Shire of Dardanup Town Planning Scheme No.3 has been approved by the Minister for Planning and Infrastructure.

10.3.3 Title: Greater Bunbury Region Scheme Proposed Amendment - Portion Lot 25 Railway Road and Portion lot 26 Waterloo Road Waterloo (Harley Survey Group on behalf of Austral Bricks)

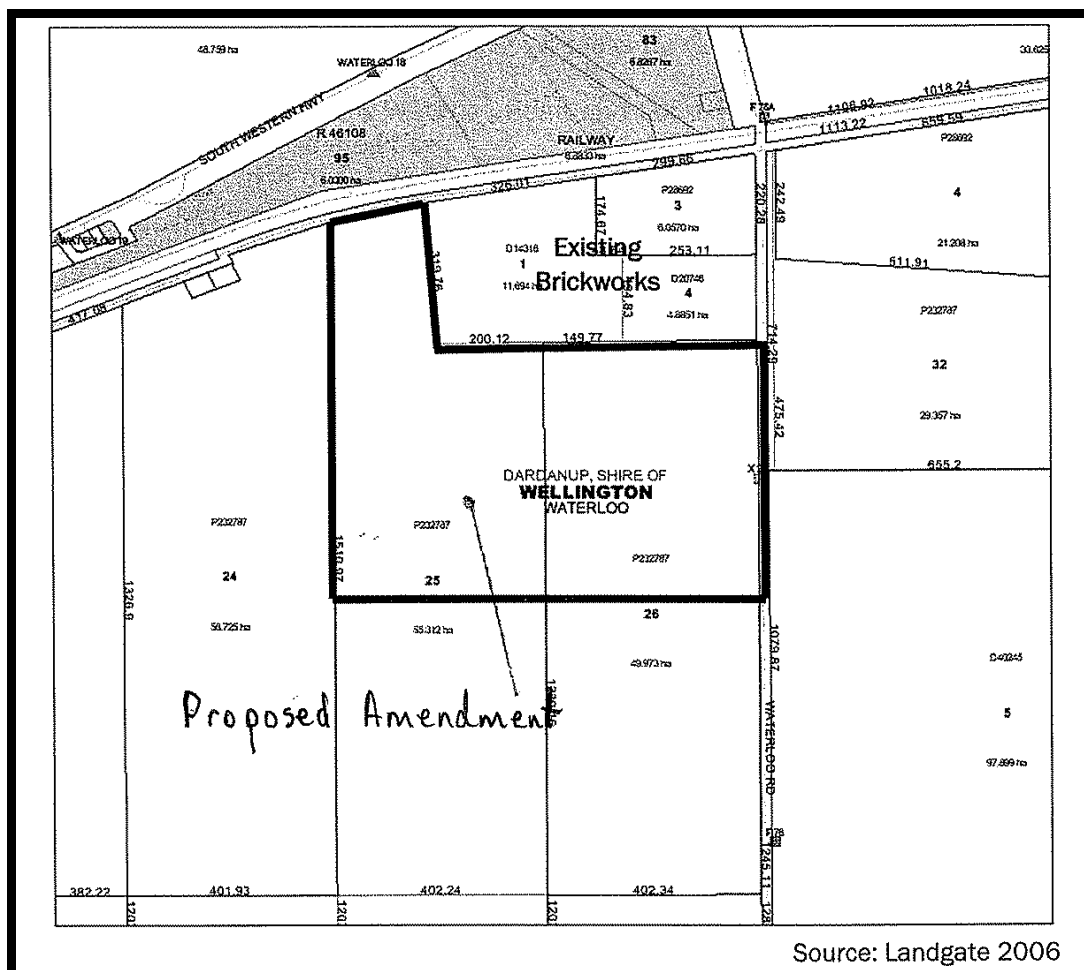
Reporting Department: Planning Services
 Reporting Officer: Mr Robert Quinn – Manager of Planning Services
 Legislation: Planning and Development Act 2005
 File Number: PL110145 (GBRS)

Background

On 11 October 2007 Council finally approved an amendment to the Shire of Dardanup Town Planning Scheme No. 3 (TPS No. 3) to allow rezoning portions of lot 25 Railway Road and lot 26 Waterloo Road Waterloo from “General Farming” to “Restricted Use” to allow the expansion of the existing brick manufacturing facility at Waterloo.

On the 29 November 2007 the Greater Bunbury Region Scheme (GBRS) came into effect and the subject land is designated as “Rural” under the GBRS. Therefore, an amendment to the GBRS for portions of lot 25 Railway Road and lot 26 Waterloo Road Waterloo is required for the amendment to the TPS No. 3 to proceed.

In order to amend the GBRS an amendment request is required to the Western Australian Planning Commission from Council.



Legal Implications - None

Budget Implications - None

Officer Comment

There are no compelling planning reasons why Council should not support or request an amendment to the GBRS as they have previously supported an amendment to the TPS NO. 3.

A major consideration in the GBRS amendment process is whether the proposed GBRS amendment is a major or minor amendment. A minor amendment takes a considerably shorter amount of time to be approved compared to a major amendment, as a major amendment is required to be approved by parliament. The proponent has provided evidence to demonstrate that the proposed amendment is a minor amendment. This determination will be made by the WAPC, however, it is recommended that Council support the claim that this amendment is minor.

This support is based on the evidence supplied by the proponent in the original amendment to Town Planning Scheme No. 3 and approval by the Environmental Protection Authority (EPA). If the amendment to Town Planning Scheme No. 3 was considered to be of a major impact to the area a higher level of assessment would have been required and more stringent conditions placed by the EPA.

It is the officer's recommendation that Council request the Western Australian Planning Commission initiate a minor amendment to the Greater Bunbury Region Scheme to rezone portions of lot 25 Railway Road and lot 26 Waterloo Road Waterloo from "Rural" to "Industrial".

Voting Requirements - Simple Majority

OFFICER RECOMMENDED RESOLUTION

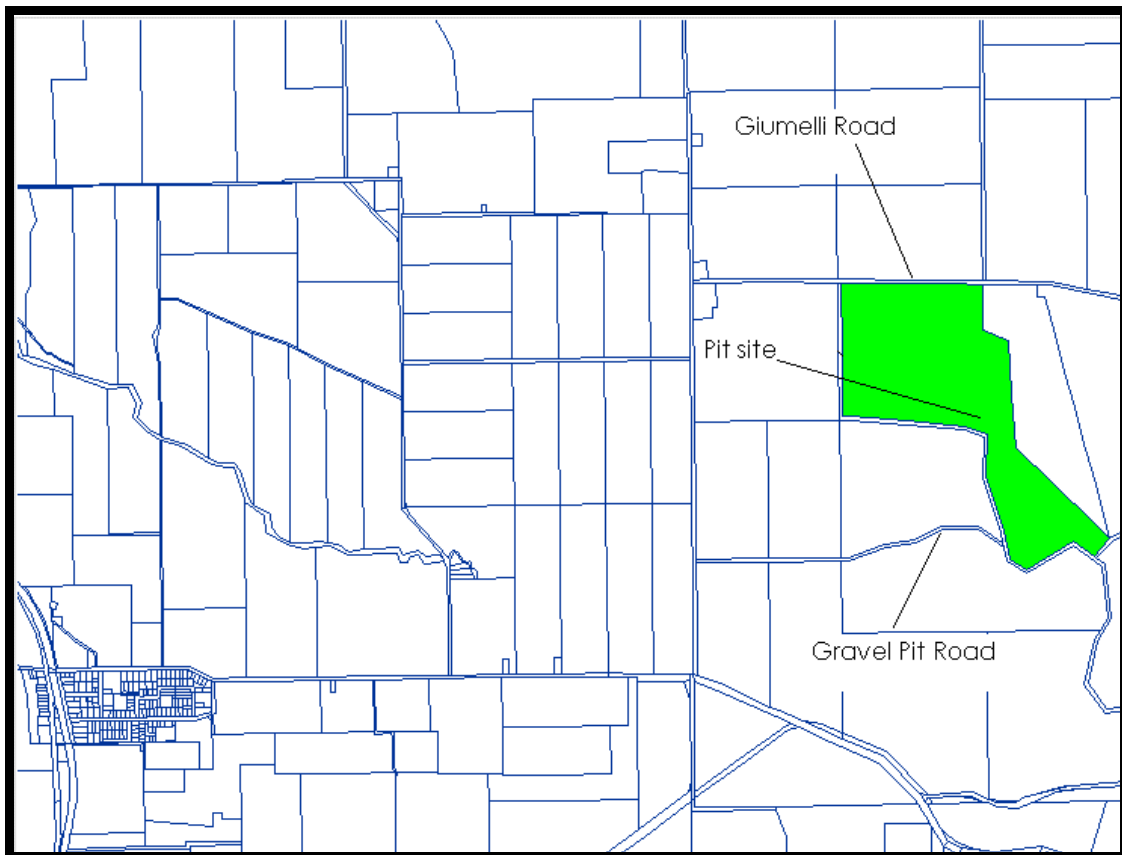
THAT Council request the Western Australian Planning Commission initiate a minor amendment to the Greater Bunbury Region Scheme to rezone portions of lot 25 Railway Road and lot 26 Waterloo Road Waterloo from "Rural" to "Industrial" as detailed in report dated August 2008 prepared by Harley Survey Group.

10.4 TOWN PLANNING OFFICER REPORT

10.4.1 Title: Planning Consent / Extractive Industry Applications – Lot 11 Giumelli Road, Dardanup (Lundstrom Environmental on behalf of John Giumelli and Carbone Bros Pty Ltd)

Reporting Department: Planning Services
 Reporting Officer: Mrs Helen Loton - Planning Officer
 Authorising Officer: Mr Robert Quinn, Manager Planning Services
 Legislation: Local Government Act 1995,
 Planning and Development Act 2005,
 Greater Bunbury Regional Scheme (GBRS)
 Town Planning Scheme No. 3
 File Number: A7148 (P38/08) (TS030013)

Background



Location Plan

Location:	Lots 11 Giumelli Road, Dardanup
Town Planning Scheme No.:	3
Zoning:	General Farming
Area:	60.5ha
Slope:	The extraction site slopes 25m over the 190m length of the pit - approx 1:8
Improvements:	Nil in the vicinity of the extraction site
Previous Approvals:	Nil

Council has received an application for Planning Consent for an extractive industry from Lundstrom Environmental on behalf of Mr John Giumelli, for the extraction of gravel from Lot 11 Giumelli Road, Dardanup. The applicant has also submitted an application for an extractive industry licence in the name of Carbone Bros Pty Ltd to be assessed in conjunction with the planning application.

Greater Bunbury Regional Scheme (GBRS)

Zoning: Rural

An extractive industry is an accepted practise for a rural area and therefore it is deemed that assessment under the GBRS is not required.

Legal Implications -

Appeal rights exist under the Planning and Development Act 2005.

Budget Implications - None

Officer Comment

- *Proposal*

The applicant has submitted a proposal to extract gravel from Lot 11 Giumelli Road, Dardanup. The applicant has requested an Extractive Industry licence and Planning Consent for the duration of 5 years. The site plan (Appendix ORD: 10.4.1A) indicates that the closest residence to the proposed extraction site is approximately 580m.

It is estimated that the gravel is an average thickness of one metre over the 1.60ha site, with a total of approximately 19,000 tonnes being available. Extraction will be undertaken by a bulldozer and front end loader. It is proposed to extract, crush and stockpile the gravel until such time as the market demands it.

Based on the advice that a total of 4,000 tonnes will be removed annually from 24 working days per month, it is anticipated that there will be one to two truck movements per day. This will of course be dictated by supply and demand requirements. The one or two vehicle movements is based on a 5 year average and can only be used as a guide.

The application states that the land will be revegetated with native trees and seeded pasture upon the completion of the extraction works.

Approval from the Department of Environment and Conservation to clear the native vegetation has been applied for. Council considered this clearing application at its meeting of the 27 August 2008, and advised the Department that Town Planning Scheme No. 3 is silent on this matter.

- *Town Planning Scheme No. 3*

The subject site is zoned "General Farming" under the Shire of Dardanup Town Planning Scheme No. 3 and an "Extractive Industry" is an 'AP' use under this zone. That is, a use that is not permitted unless approval has been granted by Council

after advertising the proposal in accordance with Clause 7.2.2 of the Shire of Dardanup Town Planning Scheme No. 3.

- *Advertising*

Under the Shire of Dardanup Extractive Industry Local Law either the proponent or Council can advertise the proposal.

Council officers advertised the proposal in accordance with clause 7.2.2 of Shire of Dardanup Town Planning Scheme No. 3. This process involved near by/adjoining landowners being notified of the proposal and a public advertisement being placed in the Southern Western Times, which is considered to be consistent with standard practices. Two submissions were received, with one objecting and the other with no objections (Appendix ORD: 10.4.1B).

- *Rehabilitation / Bond*

A rehabilitation plan will be required to be submitted to Council prior to any works commencing, to ensure that the site is rehabilitated back to natural pasture upon completion of the extraction works. The following costs have been utilised to calculate the amount required to bond the rehabilitation works in the event that the licensee should default on undertaking the works. This bond can be provided either in cash or by way of a bank guarantee made out in favour of the Shire of Dardanup.

Dozer	\$280/hr (2 days/10hrs)	\$5,600
Mobilisation	\$5/km (100km round trip)	\$500
Tractor (Seeding/fertilising/mob.)	\$100/hr	\$1,000
Seed/fertiliser/trees		<u>\$500</u>
		\$7,600
30% Contingency		<u>\$2,280</u>
		\$9,880
CPI at 4% (for 5 years)		<u>\$3,945.31</u>
Total		\$13,825.31

In light of the above figures it is recommended that Council seek a bond of \$14,000. This bond will be refunded once Council is satisfied that the rehabilitation works have been undertaken in accordance with the approved rehabilitation plan.

- *Hours of Operation*

The applicants have requested the hours of operation be 6.00am to 6.00pm Monday to Saturday.

To ensure compliance with the Environmental Protection (Noise) Regulations 1997 it is proposed to impose the operating hours of 7.00am to 7.00pm Monday to Saturday.

- *Noise*

The application states that the nearest adjoining residence to the proposal is 580m away from the extraction site. The occupants of this residence were notified in

writing of the proposal and no submission was received from them in response to this notification.

It is anticipated that the noise emitted from the crushing operation would have the most impact on surrounding properties, if any, but given that the extraction area is only 1.6ha in total it is expected that any noise impact would be minimal and for a short period only.

Any breaches of noise compliance are addressed by the Department of Environment and Conservation in accordance with the Environmental Protection (Noise) Regulations 1997.

- Haulage Route

It is proposed to haul the gravel from the extraction site along an unmade gazetted road through Lot 11 and then onto Gravel Pit Road.

Concerns have been expressed about the standard of Gravel Pit Road and its drainage system. Currently Gravel Pit Road drains through the property of Mr Easter, who has expressed his concerns that additional traffic would result in the siltation of his property. Mr Easter has requested Council address this issue prior to the application being approved.

A meeting between Council officers, Mr Giumelli and Mr Craig Carbone discussed this issue and resolved that alternate measures may be able to be put in place which would address these issues.

Mr Carbone was in agreeance with the staff's proposal to request that Gravel Pit Road be upgraded to cater for the additional traffic. This would need to be done to Council's specifications and the satisfaction of the Manager Technical Services.

There is an alternate route that could be utilised which traverses Lot 11 exiting onto Giumelli Road. This option was presented to Mr Giumelli and Mr Carbone and they have advised that this option is not acceptable to them.

Manager Technical Services Comments

The Manager Technical Services has discussed the issues relating to the condition of the road and the stormwater runoff along the road with Mr Carbone. Currently the road drains into Mr Easter's property via a drainage system which runs along the inside of the boundary fence. There is no easement or reserve over the drainage route; however, the Shire has previously maintained this drain. Mr Easter is satisfied with this drainage arrangement provided that there are no truck movements along the road – such an arrangement is suitable for both Council and Mr Easter with the minimal traffic volumes experienced on the road. However, the run-off becomes contaminated when there are truck movements, and the situation then becomes undesirable for Mr Easter.

It was agreed with Mr Carbone that the road will need to be upgraded to accommodate the anticipated truck movements. An average of 1-2 vehicles per day is calculated; however, expected volumes could be well in excess of this some days, depending on the quantity and rate of delivery required.

The following general upgrade requirements will be requested:

- Minimum pavement width of 4.5 metres – the majority of the road meets this requirement except for the top section, which requires very minimal widening along the existing edges.
- Drainage swale to be cut along the lower section of the road where no drain exists. This drain will pick up water that currently flows into Mr Easter's property and convey it to the major drain along Dowdell's Line. This work will require some tree clearing; however, only those required to allow for the creation of drain will be removed, and is subject to a Department of Environment and Conservation permit.
- Gravel resheeting of the road.
- Trimming of branches that are hanging low and/or encroaching the pavement to allow truck movements along the road and for the mobilisation of the crushing plant.

The Manager Technical Services has requested that a plan of the required improvements be submitted for approval so that the clearing permit application can be initiated. Mr Carbone has engaged a consultant to prepare a detailed plan of works for road – this will ensure that the improvements are effective and that minimal clearing is required.

Conclusion

The proposal is required to comply with the Environmental Protection Act and therefore there should be minimal off-site impacts. It will be recommended that the applications be approved, subject to appropriate conditions.

Voting Requirements - Simple Majority

OFFICER RECOMMENDED RESOLUTION

THAT Council: -

1. Endorse the Schedule of Submissions.

Name & Address		Summary of Submission	Officer Comments
C & D Damiani P O Box 15 DARDANUP WA 6236		No objections	Acknowledged
R Easter C/- Post Office DARDANUP WA 6236		Objection:	
	1.	Contamination of Paradise Creek and properties down stream	Contamination by what has not been stated. The extraction site will be banded to negate any overflow.
	2.	Imported soil would be required for material to provide re-growth.	The rehabilitation plan will address this issue and any imported soil would be required to be disease free.

Name & Address	Summary of Submission	Officer Comments
	3. Good water level at approximately 18m. Excavation could damage water level. Independent hydrological survey required.	Excavation is estimated to only go to a depth of 1m therefore damage to the water table is considered to be unlikely.
	4. Application states sand and gravel – unclear. Application needs to be readvertised. Statement of 2 trucks per day is misleading. Reality is 60 plus vehicles per day.	The inclusion of the word “sand” was taken to be a typographical error and did not detract from the original intent of the document. Statement is subjective – no supporting information provided. 19,000t @ 6 t/load equates to 2.1 loads per day over the 5 year term of the requested licence. Supply and demand will dictate vehicle movements from day to day.
	5. Error in report – infestation of Apple of Sodom. Management plan required to be submitted and monitored.	Report acknowledges existence of declared weeds. Compliance with Department of Agriculture and Food guidelines for weed control procedures for extractive industries.
	6. Reference material is missing from report – must be resubmitted	Interpreted as a typographical error. Weed prevention measures outlined in Table 2 of the report.
	7. Visual impact has not been determined from the tourism region of Henty Brook Road. No indication of when Blue Gum plantation will be harvested, thus removing vegetation screening.	Not considered to have a significance impact. Normal farming practices would create a similar visual impact and from a distance of approximately 2.8km this is not viewed as a major impediment to the application. Majority of excavation site will be over the crest of the hill and will have little impact from Gravel Pit Road. Application can only be assessed on current state of the surrounding environment at the time of application
	8. No proof that ground water will not be exposed – independent hydrological survey required.	Unsubstantiated – Excavation is estimated to only go to a depth of 1m therefore damage to the water table is considered to be unlikely.
	9. There is a burial site on the Eastern end of the property. Application needs to be referred to DIA.	Unsubstantiated. The proponents would be required to comply with the relevant legislation should bones be discovered. This event would fall outside of Council's jurisdiction.
	10. Easter residence is approximately 800m not 900m as stated. J Damiani should have been notified of application.	Acknowledged Application advertised in accordance with standard practice.
	11. Past performance of Carbone Bros left a lot to be desired	Subjective and personal comments only.

Name & Address		Summary of Submission	Officer Comments
	12	Loss of income will be caused by proposal.	Subjective claim
	13.	Potential to damage to water table – hydrological survey required.	Excavation is estimated to only go to a depth of 1m therefore damage to the water table is considered to be unlikely.
	14	Visual impact may have detrimental effect on Pile and Henty Road Harvesting of Blue Gums will expose gravel stockpiles	See response No. 7
	15.	Potential for noise pollution	Noise issues will be addressed by the Department of Environment and Conservation in accordance with the Environmental Protection (Noise) Regulations 1997.
	16.	Potential for dust pollution	Acknowledged Dust suppression requirements can be imposed.
	17.	Loss of use of Gravel Pit Road for Pedestrian, Bicycle and Equestrian use	Subjective claim. Use of any road for pedestrian, bicycle, equestrian or truck use is dictated by the Road Traffic Act.
	18.	Potential for operation to spread weeds	See response No. 5
	19.	Pollution of property from road reserve storm water	The proposed road upgrade of Gravel Pit Road will address these drainage issues.

- 2. Upon receipt of or completion of the requirements detailed below (a-d) to the satisfaction of the Chief Executive Officer, the following Planning Consent Approval and Extractive Industry Licence will be issued: -**
- a) Receipt of a current public liability insurance policy taken out in the joint names of the Shire of Dardanup and Carbone Bros Pty Ltd for the amount of \$5,000,000 indemnifying the licensee and the Shire of Dardanup of any one claim relating to any of the extraction operations;**
 - b) Receipt of a cash bond or unconditional bank guarantee to the value of \$14,000 for rehabilitation and revegetation, in the favour of Council;**
 - c) Receipt of a Rehabilitation and Revegetation plan being submitted and approved by the Shire of Dardanup;**
 - d) Completion of the required upgrading works for Gravel Pit Road, undertaken to the satisfaction of the Manager Technical Services;**

3. **Upon receipt of or completion of the requirements Council grant approval to the Development Application dated 11 July 2008 for an extractive industry (gravel) from Lot 11 Giumelli Road, Dardanup, subject to the following conditions:**
 - a) **All development being generally in accordance with the approved development plans which form part of this Development Approval.**
 - b) **The extractive operation being in compliance with the Shire of Dardanup Extractive Industries Local Law at all times.**
 - c) **The hereby approved development shall not prejudicially affect the amenity of the neighbourhood due to the emission of light, noise, vibration, electrical interference, odour, fumes, smoke, vapour, steam, soot, ash, dust, grit, oil, liquid wastes or waste products.**
 - d) **The approval is valid for a period of 5 years from the date of approval.**
 - e) **Adequate safety fencing and warning signs are to be placed around the perimeter of the site.**
 - f) **The hours of operation are from 7am to 7.00pm Monday to Saturday inclusive.**
 - g) **Dust suppression measures to be implemented to prevent dust occurring off site to the satisfaction of the Manager Technical Services.**
 - h) **Extraction area is to be rehabilitated and revegetated in accordance with the approved plan within 12 months of the completion of the operation to the satisfaction of the Manager Technical Services.**

4. **Upon receipt of or completion of the requirements Council grant approval to the Extractive Industry Licence Application dated 11 July 2008 for an extractive industry (gravel) from Lot 11 Giumelli Road, Dardanup, subject to the following conditions:**
 - a) **All extraction being generally in accordance with the approved extraction plans which form part of this Extractive Industry Licence Approval.**
 - b) **The extractive operation being in compliance with the Shire of Dardanup Extractive Industries Local Law at all times.**

- c) The hereby approved development shall not prejudicially affect the amenity of the neighbourhood due to the emission of light, noise, vibration, electrical interference, odour, fumes, smoke, vapour, steam, soot, ash, dust, grit, oil, liquid wastes or waste products.**
- d) The approval is valid for a period of 5 years from the date of approval.**
- e) Adequate safety fencing and warning signs are to be placed around the perimeter of the site.**
- f) The hours of operation are from 7am to 7.00pm Monday to Saturday inclusive.**
- g) Dust suppression measures to be implemented to prevent dust occurring off site to the satisfaction of the Manager Technical Services.**
- h) Extraction area is to be rehabilitated and revegetated in accordance with the approved plan within 12 months of the completion of the operation to the satisfaction of the Manager Technical Services.**

10.4.2 Title: Rural Dam Application – Lot 3023 (544) Joshua Brook Road, Crooked Brook (JE & HM Keen)

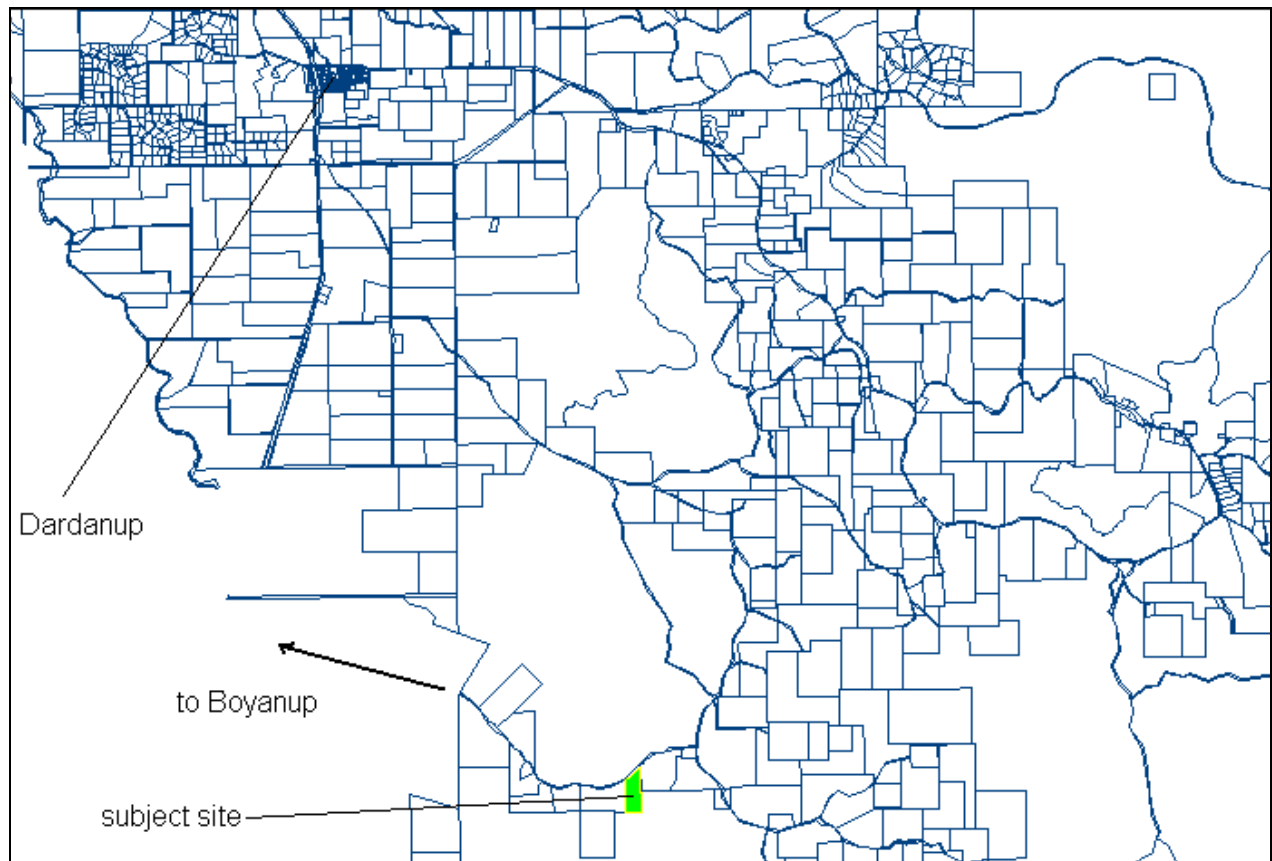
Reporting Department: Planning Services

Reporting Officer: Mr David Stewart – Planning Liaison Officer

Legislation: Town Planning Scheme No. 3

File Number: PR08356

Location Plan



Background

Location:	Lot 3023 Joshua Brook Road, Crooked Brook
Town Planning Scheme No.:	3
Zoning:	General Farming/Tourist Use Zone
Area:	15.7ha (38.4 acres)
Slope:	10% southern decline to Joshua Brook
Improvements:	Residential dwelling, outbuildings & 3 Holiday Accommodation Units
Previous Approvals:	As above

Council is in receipt of an application to construct a Rural Dam at lot 3023 Joshua Brook Road, Crooked Brook.

Early January 2007 council officers were advised that a dam had been constructed at this property on or around Christmas day 2006. Subsequent site visits by officers

confirmed that fairly major earthworks had occurred on and around the creek line of Joshua Brook within Lot 3023.

Officers approached the owners of this property and were advised that they (owners) had constructed a dam that they were unaware that Planning Consent was required. Property owners then lodged an application for Planning Consent.

Officers were later contacted by Department of Water (DoW) staff who queried if aforementioned dam had been approved by Council. DoW were advised by Shire officers that dam did not have Planning Consent and that officers were in contact with the property owners and were hopeful of resolving the issue. Department of Environment and Conservation (DEC) advised officers they were investigating both the clearing of vegetation and interference with a creek line without authorisation.

DEC later advised officers that they had concluded their investigation by way of an educational letter sent to property owners.

Currently an unauthorised 'on stream' dam still exists on Lot 3023 Joshua Brook Road. A consultant engineer engaged by the property owner has verbally advised officers that he is unable to provide any certification of the dam structure. Officers are, at the time of writing this report, awaiting written confirmation of this advice.

The dam does not comply with Shire of Dardanup Policy P5.3 'Construction of Dams'.

Legal Implications - Appeal rights exist.

Budget Implications - Possible appeal costs.

Officer Comment

Officers met with property owner and advised that a report is being prepared for Council consideration. The property owner was further advised that officers would be recommending that Council not approve the Development Application to construct a 'Rural Dam' at lot 3023 Joshua Brook Road as it does not comply with Policy P5.3 'Construction of Dams'.

Officers have been involved in ongoing discussions and correspondence with the property owner who has since accepted that officers are unable to recommend approval of the dam. The property owner has subsequently made a written request that the Development Application be withdrawn (Appendix ORD: 10.4.2) and has also provided written undertaking to remove the dam and associated spoil, reinstate the creek line and revegetate the site with appropriate vegetation native to the area.

This issue has remained unresolved for some considerable time. The property owners undertaking to reinstate site is the best outcome that can be expected. Council's Health and Environment Officer has met with the property owner and advised on vegetation native and best suited to the area.

It is the officers recommendation that council acknowledge and agree to the withdrawal of the Development Application to construct a Rural Dam at Lot 3023 Joshua Creek Road and that council advise the property owners that the dam and spoil are to be removed, the creek line is to be reinstated and the area revegetated to a suitable density with vegetation native and best suited to the area.

The officer further recommends that all works should be completed prior to 1 September 2009 or that Council may take proceedings with regard to unauthorised development at Lot 3023 Joshua Creek Road.

Voting Requirements - Simple Majority

OFFICER RECOMMENDED RESOLUTION

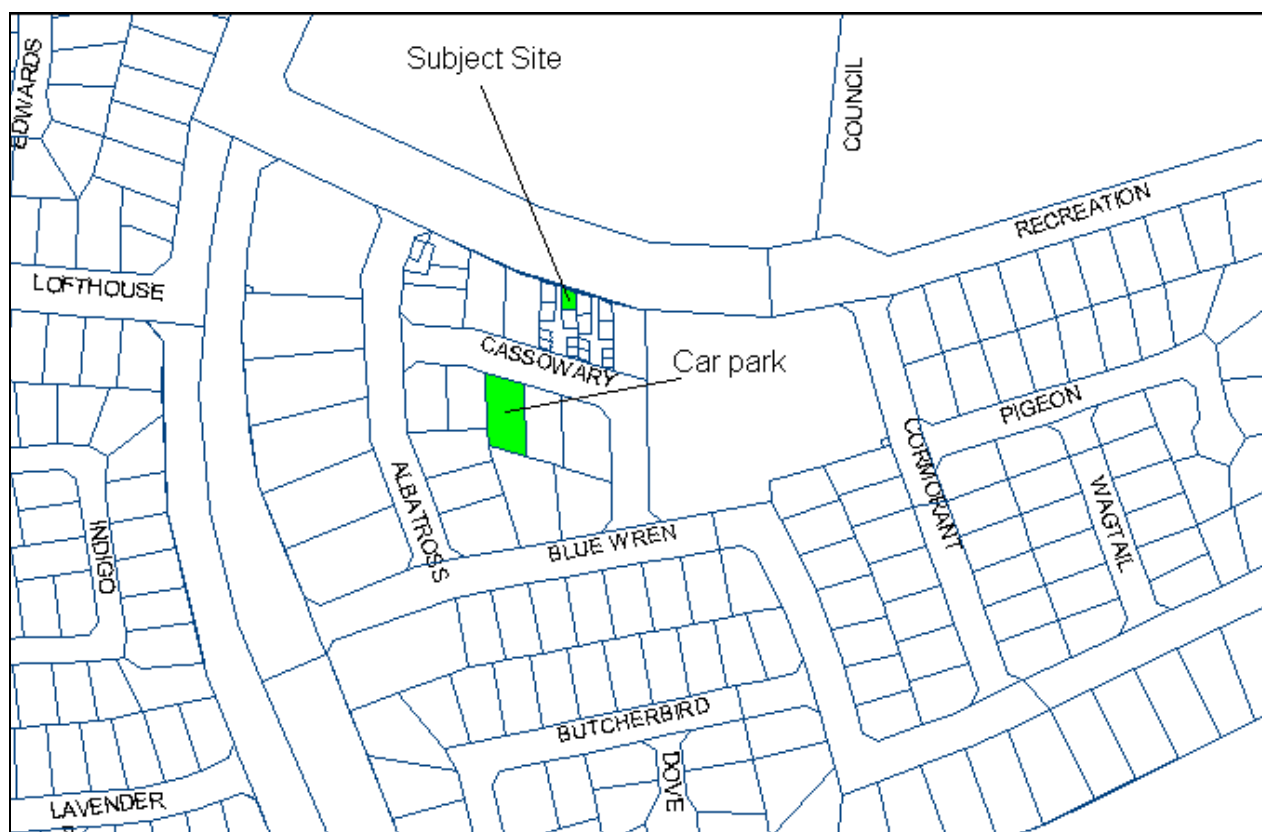
THAT Council advise JE and HM Keen that:

- 1. Council acknowledge the commitment to rehabilitate the unauthorised development and agree to the withdrawal of the Development Application to construct a 'Rural Dam' at Lot 3023 Joshua Brook Road received 7 March 2007.**
- 2. All unauthorised development at Lot 3023 Joshua Creek Road is to be removed, that the disturbed section of creek line shall be reinstated and that the area revegetated to a suitable density with vegetation native to the area to the satisfaction of the Chief Executive Officer by 1 September 2009.**
- 3. Shire officers will be monitoring site rehabilitation and if revegetation/rehabilitation has not been completed by the 1 September 2009 a report will be made to Council recommending legal enforcement measures for unauthorised development.**

10.4.3 Title: Proposed Change Of Use From Office To Doctors Surgery At Unit 2, 8 Cassowary Bend, Eaton (JW & P Hallworth and Southern Districts Real Estate)

Reporting Department: Planning Services
 Reporting Officer: Mr David Stewart - Planning Liaison Officer
 Legislation: Town Planning Scheme No. 3
 P 5.8 Eaton Commercial Centre Design Guidelines
 File Number: PR09021

Location plan



Background

Location:	Unit 2, 8 Cassowary Bend, Eaton
Town Planning Scheme No.:	3
Zoning:	Commercial A
Area:	80m ² office 30m ² bitumised car park (2 spaces)
Slope:	Nil
Improvements:	4 unit strata-titled Commercial offices 10 space bitumised car park (including 1 disabled)
Previous Approvals:	As above

Council has received a Development Application for Unit 2, 8 Cassowary Bend, Eaton. Application proposes a change of use from offices to a Doctors Surgery which will be occupied by 2 General Practitioners.

Parent property Lot 10 Cassowary Bend is 737m², strata-titled into four (4) units totalling 318m² with 292m² of common property. The remaining 127m² forms eight (8) bitumised car parking spaces, two (2) of which are allocated to unit 2.

There are two (2) additional car parking bays located within the common property, one of which is reserved for disabled users.

Shire of Dardanup Town Planning Scheme No 3 (TPS No. 3) has no direct definition for Doctors Surgery, however, this application can be considered as one of the following;

“Consulting Rooms” means a building or part of a building (other than a hospital) used in the practice of his profession by a legally qualified medical practitioner or dentist, or by a physiotherapist, a masseur or a person ordinarily associated with a medical practitioner in the investigation or treatment of physical or mental conditions, injuries or ailments;

“Medical Clinic” means premises in which facilities are provided for more than one medical practitioner or dental practitioner, physiotherapist, chiropractor or masseur;

TPS No. 3 Appendix II Development Table Part B, Minimum number of on-site car parking spaces required to be provided;

*Consulting Rooms = 4 spaces per consultant
Medical Clinic = 6 spaces per practitioner*

Definitions are very similar and officers are of the opinion that “Consulting Rooms” would apply to a smaller type premise and business such as this and can therefore be applied to this application.

As only two (2) spaces are allocated to unit two, this means there is a shortfall of six (6) car parking spaces available.

TPS No. 3, Clause 4.1.6 affords Council the option of accepting cash-in-lieu payments for any shortfall of on-site parking spaces (Appendix ORD 10.4.3A).

At the Ordinary meeting of 7 December 2006, Council resolved (425/06)

“THAT Council resolve to not accept any future ‘cash-in-lieu’ payments for a shortfall of parking spaces in the Eaton Commercial Centre and future parking requirements shall be calculated at 5 car parking spaces at 100m² of floor area regardless of land use.

Footnote: Policy P 5.8 ‘Eaton Commercial Centre Design Guidelines’ will be modified to reflect Council decision as soon as possible.”

Officers, having considered and investigated many different scenarios concluded there is no blanket clause which could address the requirements of Eaton Commercial Centre.

At the Ordinary meeting of 13 August 2008, Council resolved (248/08);

1. *Adopt Town Planning Policy P5.8 Eaton Commercial Centre Design Guidelines without advertised modifications.*
2. *Advertise that Council has adopted Town Planning Policy P5.8 Eaton Commercial Centre Design Guidelines without the previously advertised modifications.*
3. *Advise property owners of land within the Eaton Commercial Centre that Council has not adopted any changes to Town Planning Policy 5.8 Eaton Commercial Centre Design Guidelines and that all car parking and access requirements shall be in accordance with Town Planning Scheme No 3 Appendix II – Development Table and Section 4.1 – Car Parking of the Scheme.*

Legal Implications -

Appeal rights exist.

Section 5.25 (e) of the Local Government Administration Regulations state:

- “10. *Revoking or changing decisions made at council or committee meetings — s. 5.25 (e)*
- (1) *If a decision has been made at a council or a committee meeting then any motion to revoke or change the decision must be supported —*
 - (a) *in the case where an attempt to revoke or change the decision had been made within the previous 3 months but had failed, by an absolute majority; or*
 - (b) *in any other case, by at least $\frac{1}{3}$ of the number of offices (whether vacant or not) of members of the council or committee,*
inclusive of the mover.
 - (2) *If a decision has been made at a council or a committee meeting then any decision to revoke or change the first-mentioned decision must be made —*
 - (a) *in the case where the decision to be revoked or changed was required to be made by an absolute majority or by a special majority, by that kind of majority; or*
 - (b) *in any other case, by an absolute majority.*
 - (3) *This regulation does not apply to the change of a decision unless the effect of the change would be that the decision would be revoked or would become substantially different.”*

Budget Implications - Possible appeal costs.

Officer Comment

This application creates a dilemma for Council. At a time when rural Western Australia is urgently seeking improved and additional medical services and facilities, officers, due to only two (2) on-site car parking spaces being available, are unable to approve an application which would help to address this issue.

There are no planning issues other than being able to meet required on-site parking.

In considering this application there are three (3) options available to Council;

Option 1

TPS No. 3, Clause 7.6 '*Variations to site and development standards*' (Appendix ORD 10.4.3 B) affords Council discretion to, despite the non-compliance, approve the application unconditionally or subject to such conditions as the local government thinks fit.

Option 2

Council can rescind motion 425/06 and accept a cash payment in-lieu of the provision of car parking spaces subject to the requirements of TPS No. 3, clause 4.1.6.

Option 3

Refuse the application as sufficient on site car parking cannot be provided as per the requirements of TPS No. 3, Appendix II Development Table Part B.

Comment

Option 1 could create an undesirable precedent. To approve any application which does not meet on-site parking requirements will only compound current and future car parking issues and could result in strong appeal grounds for any future refusals on this basis. This option would also be considered unfair by previous developers who have met requirements, often by compromising original proposal.

Option 2 can be considered. Council owned car park in Cassowary Bend has twenty-six (26) spaces. Council has in the past accepted cash-in-lieu payments for shortfall of thirteen (13) spaces to date in the area, therefore Council can consider that a further thirteen (13) spaces are available if cash-in-lieu payment is provided. It should be noted however, that a recent traffic count on this car park (Appendix ORD: 10.4.3B) indicates that it is well patronised on weekdays and that any such decision will only compound current and future car parking issues. Any such cash-in-lieu contribution would require to be calculated at current costs as per TPS No. 3, clause 4.1.6.

This is calculated at;

6 car parking spaces @ 22m ²	= 132m ²
132m ² Commercial land @ \$ 371* per m ²	= \$ 48,972
132m ² graded, kerbed and bitumised @ \$80m ²	= \$10,560
<u>Total</u>	= \$ 59,532

(\$ 9,922 per parking space)

* \$371 per m² calculated on most recent sale of land within Eaton Commercial Centre.

Nb. For the purposes of these calculations, 90° parking spaces are calculated at 22m² each (Appendix ORD: 10.4.3C). This calculation includes 50% of truncation as each space requires access. Officers conclude only 50% of truncation can be used in each calculation as spaces are 'back to back' and truncation services two spaces. If 100% truncation were to be used in calculating every individual space, then this would mean Council seeking payment for the same area twice.

Option 3 would be strictly in accordance with TPS NO. 3 and previous Council stance. The refusal however to approve a doctors surgery on the grounds of insufficient on-site car parking being available may attract unfavourable comment.

Conclusion

Option 2 can be given serious consideration. While the acceptance of cash-in-lieu payments does not create additional car parking spaces, it could provide a cash source base which can be used to investigate and/or provide future additional spaces within Eaton Commercial Centre. Officers acknowledge that while Council has not yet recovered the cost of providing and developing the existing car park, Eaton Commercial Centre risks becoming unattractive to businesses and developers if future car parking facilities are not investigated.

It is therefore the officer's opinion that Council;

- determine that this application can be considered as "Consulting Rooms"
- that Council rescind previous motion 425/06 and
- that the Development Application for Consulting Rooms (Doctors Surgery) at Unit 2, 8 Cassowary Bend, Eaton be approved subject to a cash-in-lieu payment of \$59,532 being provided for shortfall of on-site parking requirements prior to commencement of the business.

REVOKING OF RESOLUTION 425/06

Note: Shire President to ask Councillors if they are willing to 'Consider' revoking resolution 425/06 of the 7th December 2006 meeting that reads:

"THAT Council resolve to not accept any future 'cash-in-lieu' payments for a shortfall of parking spaces in the Eaton Commercial Centre and future parking requirements shall be calculated at 5 car parking spaces at 100m² of floor area regardless of land use.

Footnote: Policy P 5.8 'Eaton Commercial Centre Design Guidelines' will be modified to reflect Council decision as soon as possible."

Note: If Councillors agree to 'consider' revoking resolution 425/06 the following recommended resolution to be put – *The Chairman to advise Councillors that the resolution to rescind the motion would now be put and would require an absolute majority vote to be effective.*

Voting Requirements - Absolute Majority

OFFICER RECOMMENDED RESOLUTION

THAT Council revoke resolution 425/06 of the 7th December 2006 meeting that reads

“THAT Council resolve to not accept any future ‘cash-in-lieu’ payments for a shortfall of parking spaces in the Eaton Commercial Centre and future parking requirements shall be calculated at 5 car parking spaces at 100m² of floor area regardless of land use.

Footnote: Policy P 5.8 ‘Eaton Commercial Centre Design Guidelines’ will be modified to reflect Council decision as soon as possible.”

Officer Comment

If Council resolution to revoke is successful, the following recommended resolution should be put:

OFFICER RECOMMENDED RESOLUTION

THAT Council:

- 1. Determine that the Development Application for a Doctors Surgery at Unit 2, 8 Cassowary Bend, Eaton as per the application received 25 August 2008 can be considered as “Consulting Rooms”.**
- 2. Advise JW & P Hallworth and Southern Districts Real Estate that they approve the Development Application for Consulting Rooms at Unit 2, 8 Cassowary Bend, Eaton as per the application received 25 August 2008 subject to the following conditions:**
 - a) No more than two (2) consultants/ practitioners operating on the premises at any one time.**
 - b) A cash-in-lieu payment of \$59,532 being provided to the Shire of Dardanup prior to the business operating in lieu of six (6) required car parking spaces not being provided on site.**

10.5 MANAGER BUILDING SERVICES REPORT

None.

10.6 MANAGER HEALTH SERVICES REPORT

None.

10.7 HEALTH & ENVIRONMENT OFFICER REPORT

None.

10.8 MANAGER CORPORATE & COMMUNITY SERVICES REPORT

None.

10.9 COMMUNITY DEVELOPMENT OFFICER REPORT

None.

10.10 EATON TOWNSCAPE COMMITTEE MINUTES - 26/08/08

MINUTES OF THE SHIRE OF DARDANUP EATON TOWNSCAPE COMMITTEE MEETING HELD ON TUESDAY 26 AUGUST 2008 AT SHIRE OF DARDANUP – ADMINISTRATION CENTRE EATON, COMMENCING AT 4.00PM.

1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

Chairman, Cr Andy Van Dijk welcomed all present and declared the meeting open at 4.05pm.

2 RECORD OF ATTENDANCE/APOLOGIES

2.1 Attendance

*Cr Andy van Dijk
Cr Brad Day
Cr Carmel Boyce
Cr Noeline Anderson
Robert Quinn, Manager Planning Services
Mrs Helen Loton, Minute Secretary*

2.2 Apologies

Cr Peter Bass

Ms Daniela Lillie, Parks and Gardens Supervisor

Luke Botica, Manager Technical Services

Susanne Rodwell, Community Development Officer

3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

3.1 Meeting Held 31 January 2008

COUNCIL RESOLUTION

MOVED - Cr Carmel Boyce

SECONDED -

Cr Brad Day

THAT the Minutes of the Eaton Townscape Committee Meeting held on the 31 January 2008, be confirmed as true and correct subject to no corrections.

CARRIED

5/0

4 REPORTS4.1 Title: Eaton Townscape Committee - Information

Below is the Update of projects in the Eaton Townsite for Committee member's information. Any queries regarding the progress of an item, please contact the relevant Council Officer.

<i>DESCRIPTION</i>	<i>BY WHOM</i>	<i>AMOUNT</i>	<i>DETAILS</i>	<i>COMMENTS</i>
<i>Hamilton Road Entry Statement</i>	<i>MTS</i>		<i>Council has requested that Ardross Estate complete the sign construction design and costing. Bills Retaining Walls & Bobcat Hire has been engaged to do the entry statement. .</i>	<i>Project Completed</i>
<i>Public Consultation Eaton Town Centre Development Plan</i>	<i>Consultant/ Committee</i>	<i>\$33,000</i>	<i>Document completed</i>	<i>Public consultation held between Monday 24 March and Sunday 30 March 2008-08-15. Submissions closed April 30 2008</i>

Note: - The meeting acknowledged the good work that had been done along Hamilton Road.

Note of appreciation to Daniela Lillie & staff to be put forward to Mark Chester.

4.2 Title: Eaton Town Centre Development PlanBackground:

Public consultation was undertaken at the Eaton Fair shopping centre between Monday 24 March and Sunday 30 March 2008. Submissions closed April 30 2008.

A total of 75 submissions were received with an additional 6 letters relating to a specific item from the plan. These submissions have been collated and summarised for discussion (APPENDIX ETC: 4.2).

Discussion:

The meeting discussed the submissions in general and noted that the most overwhelming response was against the proposal to use Jacaranda trees. It was decided to seek advice from Council's Parks and Gardens supervisor for alternatives that could be used.

The community also expressed its strong concern about what effect vandalism would have on the proposed plan.

To allow the plan to move forward Council officers would be requested to prioritise the components of each zone, based on the submissions received.

EATON TOWNSCAPE COMMITTEE RESOLVED

THAT the Eaton Townscape Committee request Council to accept the Summary of Submissions from the public consultation of the Eaton Townscape Development Plan, with the following recommendations:-

- That the community's response to the Eaton Town Centre Development Plan be acknowledged in the Council's community newsletter.*
- That Council authorise Mr Mark Chester, Chief Executive Officer, to prioritise the features required for each zone, based on the submissions received, for presentation back to the Eaton Townscape Committee.*
- That Council provide an acknowledgement letter to the Eaton Community College advising that Council would be happy to facilitate/participate in any plans for the future management of the wetlands area.*
- That Council write to Considine Architects and advise them that Council staff will finalise the Eaton Town Centre Development Plan and thank them for their assistance and patience with this plan.*

4.3 Title: Tidy Towns Nomination

Helen Loton advised the meeting that she had received a call from Tracey Teede, the South West Regional Co-ordinator for Tidy Towns in July, regarding our

nomination. Helen requested that they withdraw our nomination as nothing had been done towards this and the Committee was concentrating on the Eaton Townscape Development Plan for the time being.

Action Noted:

5 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

[Please Note: This is Not General Business - This is for Urgent Business Approved By the Person Presiding or by Decision. In cases of extreme urgency or other special circumstance, matters may, with the consent of the person presiding, or by decision of the members present, be raised without notice and decided by the meeting.]

6 DATE OF NEXT MEETING

The date of the next meeting to be Monday 6 October at 4.00pm.

7 CLOSURE OF MEETING

There being no further business the Chairman declared the meeting closed at 5.00pm.

EATON TOWNSCAPE COMMITTEE RESOLVED

THAT the Eaton Townscape Committee request Council to accept the Summary of Submissions from the public consultation of the Eaton Townscape Development Plan, with the following recommendations:-

- That the community's response to the Eaton Town Centre Development Plan be acknowledged in the Council's community newsletter.
- That Council authorise Mr Mark Chester, Chief Executive Officer, to prioritise the features required for each zone, based on the submissions received, for presentation back to the Eaton Townscape Committee.
- That Council provide an acknowledgement letter to the Eaton Community College advising that Council would be happy to facilitate/participate in any plans for the future management of the wetlands area.
- That Council write to Considine Architects and advise them that Council staff will finalise the Eaton Town Centre Development Plan and thank them for their assistance and patience with this plan.

Officer Comment

Manager Technical Services, Luke Botica, was unable to attend the Townscape meeting and has subsequently advised that there are still monies owing to Considine Architects and we will need to forward the Committee's final requirements based on

the Summary of Submissions, to them so that they can finalise the document. The final document will allow Council to apply for grants and fund individual components of the plan in an orderly fashion.

OFFICER RECOMMENDED RESOLUTION

THAT Council accept the Summary of Submissions from the public consultation of the Eaton Townscape Development Plan, with the following recommendations:-

1. That the community's response to the Eaton Town Centre Development Plan be acknowledged in the Council's community newsletter.
2. That Council authorise Mr Mark Chester, Chief Executive Officer, to prioritise the features required for each zone, based on the submissions received, for presentation back to the Eaton Townscape Committee.
3. That Council provide an acknowledgement letter to the Eaton Community College advising that Council would be happy to facilitate/participate in any plans for the future management of the wetlands area.

Footnote: Once item 2 has been completed, presented to and adopted by Council, Considine Architects will be requested to finalise the Eaton Town Centre Plan and all outstanding payments will be finalised.

10.11 HSW ADVISORY COMMITTEE MINUTES - 27/08/08

MINUTES OF THE HEALTH, SAFETY & WELFARE ADVISORY COMMITTEE MEETING HELD ON WEDNESDAY 27th AUGUST 2008 AT SHIRE OF DARDANUP – ADMINISTRATION CENTRE EATON COMMENCING AT 2.00PM.

1 DECLARATION OF OPENING

Chairperson, Mr Tim Batt welcomed everyone present and declared the meeting open at 2.00pm.

2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED

2.1 Attendance

*Mr Tim Batt
Cr. Peter Bass*

*Chairperson - Manager Health Services
Elected Member*

4.2 Election of Safety and Health Representatives

Endorsement of Committee members for the Health Safety & Welfare Advisory Committee by Council is required.

HEALTH, SAFETY & WELFARE ADVISORY COMMITTEE RESOLUTION

MOVED Margaret Raymer SECONDED Daniela Lillie

THAT HSW Advisory Committee recommend to Council that the following staff be endorsed as Health, Safety & Welfare Advisory Committee members:

- ~ Tim Batt*
- ~ Sue Rebello*
- ~ Phillip Rowe*
- ~ Daniela Lillie*
- ~ Peter Bennett*
- ~ Susanne Rodwell*
- ~ Debra Kavanagh*
- ~ Dan Gunson*
- ~ Christine Kennedy*
- ~ Margaret Raymer*
- ~ Louise Dejager*

CARRIED

Nomination received for Safety and Health representatives are as follows:

<i>AREA</i>	<i>NOMINEE</i>
<i>Eaton Administration</i>	<i>Susanne Rodwell/Debra Kavanagh</i>
<i>Dardanup Administration</i>	<i>Dan Gunson</i>
<i>Eaton Parks & Gardens</i>	<i>Christine Kennedy</i>
<i>Dardanup Works</i>	<i>Margaret Raymer</i>
<i>Eaton Recreation Centre</i>	<i>Louise Dejager</i>
<i>Eaton Library</i>	<i>TBA</i>

HEALTH, SAFETY & WELFARE ADVISORY COMMITTEE RESOLUTION

MOVED Cr Peter Bass SECONDED Sue Rebello

THAT HSW Advisory Committee recommend to Council that the following staff be endorsed as Safety and Health Representatives:

- ~ Susanne Rodwell*
- ~ Debra Kavanagh*
- ~ Dan Gunson*
- ~ Christine Kennedy*
- ~ Margaret Raymer*
- ~ Louise Dejager*

CARRIED

HEALTH, SAFETY & WELFARE ADVISORY COMMITTEE RESOLUTION

MOVED

Cr Peter Bass

SECONDED

Daniela Lillie

THAT HSW Advisory Committee recommend to Council that Worksafe be advised of the election of the Shire of Dardanup Health and Safety Representatives.

CARRIED

4.3 First Aid Officers

Manager Health Services, Mr Tim Batt to report.

Staff to be encouraged to participate in first aid training to be arranged by the Shire of Dardanup.

Following completion of first aid training, officers will be asked to volunteer to be designated first aid officers for the shire.

Action:

Human Resource Officer - Sue Rebello to arrange first aid training for staff in liaison with David Stewart.

4.4 HSW Action Sheet

The following information will be supplied for each HSW meeting agenda. The purpose of the information is to advise Councillors and Committee Members of the outcome of actions that require follow up from each Committee Minutes. Once the item has been marked Completed, it will be removed from the list following the meeting.

<i>Meeting Date</i>	<i>Action</i>	<i>Person Responsible</i>	<i>Outcome</i>	<i>Status</i>
23/04/08	<i>Workplace Inspections - Spreadsheet for Workplace inspections to be forwarded to all Safety Representatives.</i>	<i>Tim Batt</i>	<i>Proforma commenced, Awaiting election of new reps and action sheet completions.</i>	<i>Pending</i>
23/04/08	<i>Investigate first aid training for outside staff, and from which budget costs for training are to be taken.</i>	<i>Tim Batt</i>	<i>No action as yet.</i>	<i>Pending</i>
23/04/08	<i>Margaret Raymer to supervise transfer of First Aid Kits from old vehicles to new vehicles.</i>	<i>Margaret Raymer</i>	<i>All kits updated. New kits installed. Reps to monitor kits.</i>	<i>Completed</i>
23/04/08	<i>Inspection forms for vehicles - to be distributed with Agenda for completion and return.</i>	<i>Tim Batt</i>	<i>Forms prepared. To be distributed with agenda.</i>	<i>Completed</i>
23/04/08	<i>Discuss requirement for formally presented Contractor Induction with Peter Bennett.</i>	<i>Tim Batt</i>	<i>Initial discussions held - refer to Neroli Logan</i>	<i>Ongoing</i>
23/04/08	<i>Outstanding items on Accident/Incident Investigations to be actioned.</i>	<i>Tim Batt</i>	<i>Action list to be updated and reviewed at each meeting to ensure follow up is carried out.</i>	<i>Completed</i>
23/04/08	<i>Refer purchase of tractor mounted post hole digger and front deck mower for budget consideration.</i>	<i>Tim Batt</i>	<i>Information forwarded to Financial Services</i>	<i>Completed.</i>
23/04/08	<i>Issue OHS Newsletter</i>	<i>Tim Batt</i>	<i>HSW Newsletter issued to all staff with payslips - 07/08/08</i>	<i>Completed.</i>

NOTED

Note: Senior Ranger - Dan Gunson joined the meeting [2.22pm].

5 COMMITTEE MEMBER REPORTS5.1 Workplace Inspections

The following is a sample of the Safety Inspection Check List - Information:

OCCUPATIONAL HEALTH AND SAFETY SAFETY INSPECTION CHECK LIST						
ADMINISTRATION						
Department: <u>Eaton Administration</u>						
Supervisor: <u>CEO</u>						
Area: <u>All</u>						
Inspection carried out by: <u>T. Batt</u>						
Date: <u>18 August 2008</u>						
Time: <u>9 45</u>						
A - GOOD CONDITION ACTION IS NOT REQUIRED.						
B - FAIR CONDITION ACTION IS REQUIRED TO LESSEN HAZARD						
C - POOR CONDITION ACTION IS REQUIRED TO REMOVE HAZARD						
D - DANGEROUS CONDITION ACTION REQUIRED IMMEDIATELY						
Please tick A, B, C, or D for each item, leave blank if the item is not applicable to your work area.						
ITEM	PARTS TO INSPECT	CONDITION TO INSPECT FOR	A	B	C	D
BUILDING	WINDOWS	GLASS CONDITION	X			
		WINDOW FRAMES	X			
	WALLS	GENERAL CONDITION	X			
		PICTURE HOOKS, BOARDS, SIGNS ETC	X			
	FLOORS	EXITS CLEAR		X		
		SURFACES IN GOOD CONDITION	X			
		TRIP HAZARDS (POWER LEADS, TILES, ETC)				X
WALKWAYS CLEAR (X			
FIRE	EXTINGUISHER	CHARGED AND SEALS IN TACT	X			
		VISIBLE AND SIGN POSTED	X			
		EASY ACCESS	X			
		CORRECT LABEL TO HAZARD	X			
EMERGENCY	EVACUATION	FIRE WARDEN NOMINATED FOR AREA				X
		EVACUATION PLAN AVAILABLE IN AREA				X
		EVACUATION DRILL PRACTICED				
	EXITS	ASSEMBLY AREAS POSTED		X		
		CLEAR FROM OBSTRUCTIONS				X
		UNLOCKED	X			
		CLEARLY SIGNPOSTED	X			
HOUSE KEEPING	STAIRS AND WALKWAYS	ADEQUATE LIGHTING		X		
		CLEAR OF OBSTRUCTIONS	X			
		STEPS IN GOOD CONDITION		X		
	STORAGE AREAS	HANDRAILS SECURE		X		
		NEAT AND SECURE (BOOKCASES, ETC)		X		
		MAINTAINED IN SAFE CONDITION		X		
OFFICE	LIGHTING & VENTILATION	WORK SURFACES WELL LIT	X			
		ALL LIGHT FIXTURES WORKING		X		
		FIXTURES IN GOOD CONDITION			X	
	WORK STATION	WORK AREAS VENTILATED		X		
		CHAIRS IN GOOD ORDER		X		
		COMPUTER LEADS NEATLY COILED				X
		BENCH TOPS	WORK AREA OF CORRECT HEIGHT	X		

	SURFACES IN GOOD ORDER	X		
	COMPUTER MONITORS SECURE		X	
	ADEQUATE SPACE FOR WORK PERFORMED		X	
ELECTRICAL	POWER POINTS IN GOOD ORDER			
	ALL ELECTRICAL LEADS TAGGED			X
	LEADS IN GOOD ORDER		X	
	EARTH LEAKAGE INSTALLED		X	
	PHOTOCOPIERS AND OTHER EQUIPMENT IN GOOD ORDER		X	
	POWER BOARDS IN GOOD ORDER YES/NO			X
	DOUBLE ADAPTORS IN USE YES/NO			X
OTHER				

Please provide further detail of any unsatisfactory condition you may have identified in your area. You may also detail any other condition or practice you feel is hazardous or has the potential to cause harm to any person. All comments welcome.

General comments: Evacuation plans, training, storage leads - Action list result generally good

Once this information is received, all areas that are marked B, C or D, will be transferred onto the Safety Inspection Action List (Appendix HSW: 5.1) to ensure that all items are followed up.

It will be the responsibility of each area's representative to ensure that the officer responsible for the 'identified hazard area' is advised of the requirement to rectify the hazard/problem.

HSW reps are required to complete their Safety Inspection Checklists quarterly. Inspections will need to be carried out and forms returned to HSW Chairperson, Tim Batt by the last day of the following months: October, January, April and July of each year. The information will then be collated and referred to the next HSW meeting.

Items for discussion at the HSW meetings need to be forwarded to Tim Batt, prior to distribution of the agenda.

Discussion:

Chairperson, Mr Tim Batt outlined the use of the safety inspection checklists and advised the Safety and Health [S&H] representatives of the need to fill out the forms regularly and to report on any problems that arise.

Mr Batt noted that S&H representatives could come to him for assistance in filling out the checklists or with how to follow up on identified hazards.

5.2 Staff Reports

5.2.1 Reflective Vests

Dan Gunson referred to events held at Eaton Recreation Centre after hours noting that staff should be wearing reflective vests when directing the public to parking.

Louise Dejager advised that there was an event to be held at the Recreation Centre this coming weekend.

Action:

Louise Dejager to follow up with Manager Recreation Centre about ensuring that staff that are directing public to parking have reflective vests for events.

5.2.2 Fuel Storage at Eaton Depot

Daniela Lillie referred to a need for safe fuel storage at the Eaton Depot.

Tim Batt advised that he had information to give Daniela on separating fuels from other materials and how to contain any spills.

Daniela Lillie to liaise with Tim Batt on this issue.

5.2.3 Emergency Vehicle Parking at ERC

Louise Dejager advised that there was a need for an ambulance to park at the Eaton Recreation Centre recently. The ambulance had no area to park at the front entrance as people had parked in the drop off zone. Louise asked if the bay could be marked as an emergency zone.

Action:

Peter Bennett and Louise Dejager to liaise with Technical Services to ensure that an Emergency Vehicles Parking zone was marked at the front of the building.

Dan Gunson to arrange for advisory notices for Recreation Staff to place on vehicles parking in the drop off bay that it was not to be used for long term parking.

5.2 Vehicle Inspections

Manager Health Services, Mr Tim Batt advised that everyone who has a vehicle should be completing vehicle inspection sheets. Make sure that the vehicle inspections are completed.

- ~ Daily checks should be carried out on heavy machinery and vehicles;*
- ~ Weekly checks to be carried out on commercial vehicles.*
- ~ Quarterly checks to be carried out on administration vehicles.*
- ~ Includes, trailers, quad bikes, mowers.*

It is the responsibility of the manager of each section to ensure that these checks were carried out.

Action:

Manager Health Services, Mr Tim Batt to be responsible for collation of vehicle inspection checklists.

5.3 Regional Risk Coordinator Report - Neroli Logan

Neroli Logan advised that she had carried out inspections of the Eaton Recreation Centre and the Eaton Depot.

Neroli noted that the Recreation Centre kitchen was one of the best kitchens she has inspected.

Neroli advised that Worksafe were holding a "Dangerous Goods" presentation at the Lighthouse Inn on the 10th September 2008 from 8.30am to 12 midday. The presentation was free and there was no need to register.

Neroli advised that 20th to 24th October was "Safe Work Week". Neroli encouraged staff to participate in the program and advised that there would be promotional posters and give-aways.

Action:

Neroli Logan to liaise with Community Development Officer, Susanne Rodwell on ways to promote Safe Work Week at the Shire of Dardanup.

Neroli advised that there was funding available for manual handling training.

Action:

Neroli Logan to liaise with Peter Bennett and Daniela Lillie to see if there was a need for any manual handling training.

Neroli advised she would be happy to assist the Safety and Health Representatives with inspections if they wished.

Manager Health Services, Mr Tim Batt referred to the need for Fire Warden training. Tim noted that David Stewart is keen to stay as a fire warden and Stuart Eaton was also a current fire warden. There is a need for one maybe two more Fire wardens. Christine Routley was the fire warden and Margaret Raymer the deputy fire warden for Dardanup Office and Louise Dejager advised that the Recreation Centre had their fire wardens in place.

Action:

Debra Kavanagh to contact staff asking for nominations to be fire wardens. Debra to liaise with David Stewart on this.

5.4 Accident / Incident Investigations

Manager Health Services, Mr Tim Batt advised that the Accident Incident sheets would be placed on a spreadsheet and reported to HSW meeting.

Cr. P A Bass noted that more emphasis needed to be put on the near miss reports as these are warnings and can stop problems occurring in the future.

5.5 Standard Operating Procedure

To be dealt with at the next meeting.

6 DATE OF NEXT MEETING

The next meeting of the Health, Safety & Welfare Advisory Committee will be held on Wednesday, 19th November 2008 commencing at 2.00pm at the Shire of Dardanup - Administration Centre Eaton.

7 CLOSURE OF MEETING

There being no further business the Chairperson to declare the meeting closed at 2.42pm.

HEALTH, SAFETY & WELFARE ADVISORY COMMITTEE RESOLUTION & OFFICER RECOMMENDED RESOLUTION "A"

THAT Council endorse the following staff members as Health, Safety & Welfare Advisory Committee members:

- ~ **Tim Batt**
- ~ **Sue Rebello**
- ~ **Phillip Rowe**
- ~ **Daniela Lillie**
- ~ **Peter Bennett**
- ~ **Susanne Rodwell**
- ~ **Debra Kavanagh**
- ~ **Dan Gunson**
- ~ **Christine Kennedy**
- ~ **Margaret Raymer**
- ~ **Louise Dejager**

**HEALTH, SAFETY & WELFARE ADVISORY COMMITTEE RESOLUTION
& OFFICER RECOMMENDED RESOLUTION "B"****THAT Council**

1. **Endorse the following staff members as Safety and Health Representatives:**
 - ~ **Susanne Rodwell**
 - ~ **Debra Kavanagh**
 - ~ **Dan Gunson**
 - ~ **Christine Kennedy**
 - ~ **Margaret Raymer**

2. **Advise Worksafe of the election of the Shire of Dardanup Health and Safety Representatives.**

10.12 MANAGER FINANCIAL SERVICES REPORT
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None.

10.13 ACCOUNTS FOR PAYMENT

10.13.1 Title: Schedule of Accounts Submitted as at 10th September 2008

Reporting Department: Financial Services

Reporting Officer: Miss Suzette Sutton – Accounts Payable Officer

Legislation: Local Government Act 1995 (Financial Regulations)

File Number: None.

Voting Requirements - Simple Majority

OFFICER RECOMMENDED RESOLUTION

THAT accounts as submitted for payment be passed for payment as follows:

CHEQUE	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
32051	22/08/2008	B T Business Superannuation	Superannuation contributions	MUNI	158.05
32052	22/08/2008	Bunbury Building Company Pty Limited	Tender to construct Burekup Bush Fire Brigade fire station	MUNI	2,167.00
32053	22/08/2008	Child Support Agency	Employee payroll deduction	MUNI	424.73
32054	22/08/2008	Cleanaway - Mandurah	Domestic kerbside waste collection service for 2008/2009	MUNI	31,982.94
32055	22/08/2008	Colleen Bessell	Sports sponsorship for Emily & Jessica Bessell to represent WA	MUNI	200.00
32056	22/08/2008	Concept One	Superannuation contributions	MUNI	45.50
32057	22/08/2008	Dardanup Butchering Company	18 x hamburger patties	MUNI	16.69
32058	22/08/2008	Department of Transport	Special series number plates - 777 DA - B Smith - 19/08/2008	MUNI	130.00
32059	22/08/2008	Dept for Planning & Infrastructure PayCentre	12 months licence - DA 8222 & DA 955	MUNI	519.10
32060	22/08/2008	Flexible Lifetime Superannuation Fund	Superannuation contributions	MUNI	102.74
32061	22/08/2008	Foxtel Cable Television Pty Limited	Foxtel monthly subscription fee (Eaton Recreation Centre)	MUNI	97.85
32062	22/08/2008	Hostplus	Superannuation contributions	MUNI	123.95
32063	22/08/2008	Shire of Dardanup	Payroll deductions	MUNI	885.00
32064	22/08/2008	Shire of Dardanup - Please pay cash	Umpire recoup - 21/08/2008	MUNI	690.00
32065	22/08/2008	Shire of Dardanup	Employee deductions	MUNI	144.00
32066	22/08/2008	Shire of Dardanup	Employee payroll deduction	MUNI	630.00
32067	22/08/2008	Shire of Dardanup	Employee recoups - gym membership	MUNI	37.33
32068	22/08/2008	Synergy	Electricity	MUNI	12,652.30
32069	22/08/2008	Telstra	Fax stream internet and telephone expenses	MUNI	223.79
32070	22/08/2008	WA Local Government Superannuation Plan	Superannuation contributions	MUNI	20,347.18

CHEQUE	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
32071	22/08/2008	Water Corporation	Water accounts	MUNI	2,826.70
32072	22/08/2008	WestNet Pty Limited	High speed internet connections	MUNI	969.38
32073	22/08/2008	Western Australian Treasury Corporation	Loan 62 repayment	MUNI	12,934.64
32074	22/08/2008	Westscheme Pty Limited	Superannuation contributions	MUNI	148.87
32075	25/08/2008	Department of Environment and Conservation	Clearing permits	MUNI	250.00
32076	28/08/2008	Shire of Dardanup	Cash receipting error in cash till - under deposited 14/08/2008	MUNI	100.00
32077	29/08/2008	Anne Phillips and Donald Phillips	Rates refund for assessment A2067	MUNI	173.23
32078	29/08/2008	B & C Prowse	Rates early payment prize 2008/2009 - A8108	MUNI	500.00
32079	29/08/2008	Ben Jordan	Reimbursement of expenses	MUNI	258.00
32080	29/08/2008	Brian Fleay	Cleaning of library	MUNI	349.29
32081	29/08/2008	Bunbury Coffee Machines	Segafredo coffee and hot chocolate	MUNI	162.10
32082	29/08/2008	BY Sharks Masters Australian Football Club	Litter collection & construction of litter fence - Banksia Road landfill	MUNI	1,800.00
32083	29/08/2008	Cape to Cape Coffee Machines	Service, repairs and parts for coffee machine in cafe	MUNI	689.70
32084	29/08/2008	Dardanup Butchering Company	12 x hamburger patties	MUNI	8.76
32085	29/08/2008	Dept for Planning & Infrastructure Pay Centre	12 months licence - 1TFN139	MUNI	65.00
32086	29/08/2008	Fennessy's	Purchase of new Holden 4x2 Rodeo diesel d/cab utility - DA 8673	MUNI	17,450.00
32087	29/08/2008	J R Performance Horses and Contracting	Fencing constructed on Henty and Carlaminda Roads	MUNI	16,665.00
32088	29/08/2008	LGIS Liability	Fraud and fidelity insurance premiums for 2008/2009	MUNI	2,387.00
32089	29/08/2008	Local Government Managers Australia	LGMA state conference attendance - Mark Chester	MUNI	946.00

CHEQUE	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
32090	29/08/2008	Naomi Newport	Refund for Naomi Newport for police clearance	MUNI	51.00
32091	29/08/2008	Pioneer Credit Management Services	Debt recovery charges	MUNI	3,395.49
32092	29/08/2008	Pivotel Satellite Pty Limited	Access fees and charges to satellite telephone	MUNI	35.00
32093	29/08/2008	Shire of Dardanup - Please pay cash	Umpire recoup - 28/08/2008	MUNI	777.50
32094	29/08/2008	SkillPath Seminars	Management training - Peter Black	MUNI	199.00
32095	29/08/2008	Telstra	Telephone and faxstream expenses	MUNI	373.89
32096	29/08/2008	Thinkwater Bunbury	PVC storm water pipe	MUNI	43.10
32097	29/08/2008	Tim Batt	Reimbursement of telephone expenses	MUNI	57.18
32098	29/08/2008	Western Australian Treasury Corporation	Loan 51 repayment	MUNI	27,010.73
32099	01/09/2008	Amity Signs and Industrial Products	Traffic cones, street signs, brackets, bandit strapping, washers	MUNI	2,893.22
32100	01/09/2008	Astral Signs	Replacement signs - Landfill / Recycling Facility	MUNI	658.90
32101	01/09/2008	Australind Premix & S & J Excavations	Hire excavator to clean drain entrance at Hands Ave & Eaton Drv	MUNI	1,320.40
32102	01/09/2008	Baileys Fertilisers	Soil analysis - Eaton foreshore	MUNI	462.00
32103	01/09/2008	Big W (Division of Woolworths Limited)	Playballs, craft ribbon, Artline pens, glue, beads, baskets, batteries	MUNI	410.01
32104	01/09/2008	Blackwoods Atkins	Thread taps and Metrinch spanners	MUNI	67.19
32105	01/09/2008	Broadacres Mowing Services	Mowing	MUNI	2,803.00
32106	01/09/2008	Budget Signs	Shire of Dardanup logo stickers for street sign blades	MUNI	451.00
32107	01/09/2008	Bullivants Pty Limited - Sling Rig	Terminator safety glasses, sunscreen, rags and ratchet assembly	MUNI	185.15
32108	01/09/2008	Bunbury Auto One	Containers for petrol, padlock, cable ties, feeler gauge and diesel oil	MUNI	141.65

CHEQUE	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
32109	01/09/2008	Bunbury Machinery	Repairs to tractor cab - DA8977; and Kubota mower blades	MUNI	1,542.15
32110	01/09/2008	Bunbury Mitsubishi (Parts and Service)	Vehicle service - DA 005	MUNI	204.10
32111	01/09/2008	Bunbury Mower Service	Repair and parts for polesaw	MUNI	172.50
32112	01/09/2008	Bunbury Toyota	Purchase of new turbo diesel GX Toyota Prado - DA 004	MUNI	29,228.65
32113	01/09/2008	Bunnings Group Limited	Letterbox, drainage pipe, rainwater pit, treated pine, dressed pine	MUNI	355.10
32114	01/09/2008	Cadbury Schweppes Pty Limited	Goods for resale - Eaton Recreation Centre	MUNI	571.48
32115	01/09/2008	Cemex Australia Pty Limited	Metal to Dardanup depot	MUNI	860.71
32116	01/09/2008	Coates Hire Limited	Hire of small twin roller	MUNI	1,465.73
32117	01/09/2008	Colin King's Australind Auto Service Centre	Service - DA 9295	MUNI	194.05
32118	01/09/2008	Cookies Galore	Goods for resale - Eaton Recreation Centre	MUNI	106.92
32119	01/09/2008	Corporate Express Australia Limited	Stationery	MUNI	2,349.32
32120	01/09/2008	Craven Foods	Stock for café	MUNI	1,473.04
32121	01/09/2008	Dobsep Constructions	Cut, remove and replace footpaths	MUNI	2,152.00
32122	01/09/2008	Eaton Community College	Shared cost related to Eaton Community Library	MUNI	475.38
32123	01/09/2008	Elders Limited	Nufarm Kamba herbicide and plastic measuring jugs	MUNI	100.32
32124	01/09/2008	Fonterra Brands Australia Pty Limited	Goods for resale - Eaton Recreation Centre	MUNI	198.63
32125	01/09/2008	G & T Zappelli	Install flippies on Eaton Drive	MUNI	280.50
32126	01/09/2008	G Tootill	Excavator hire - Lennard Road and Hamilton Road	MUNI	418.00
32127	01/09/2008	GT Fabrications	Air struts - DA 8457	MUNI	88.00
32128	01/09/2008	Gym Care	Repairs and maintenance to gym equipment	MUNI	6,673.41

CHEQUE	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
32129	01/09/2008	Important Items Pty Limited	Eaton Recreation Centre logo balloons	MUNI	341.00
32130	01/09/2008	Jester's Jaffle Pie Company - Bunbury	Goods for resale - Eaton Recreation Centre	MUNI	110.00
32131	01/09/2008	Jtagz Pty Limited (Tagmaster)	1500 dog registration tags	MUNI	396.00
32132	01/09/2008	Kings Tree Care	Provide powerline clearance Lot 43 Travencore Pl Dardanup West	MUNI	836.00
32133	01/09/2008	Lightspot Belleluci	Circular globes for group fitness room - Eaton Recreation Centre	MUNI	225.00
32134	01/09/2008	Local Health Authorities Analytical Committee	Analytical expenses - 2008/2009	MUNI	2,221.56
32135	01/09/2008	Miracle Recreation Equipment	Yellow poly crawl tunnel	MUNI	847.00
32136	01/09/2008	Neverfail Springwater Limited	Spring water bottles x 15l	MUNI	85.25
32137	01/09/2008	On Site Access and Scaffolds	Hire of scissor lift plus pick up and delivery	MUNI	721.16
32138	01/09/2008	PFD Food Services Pty Limited	Goods for resale - Eaton Recreation Centre	MUNI	806.80
32139	01/09/2008	PFI Cleaning Supplies	Cleaning materials	MUNI	206.60
32140	01/09/2008	Perfect Landscapes	Lawn mowing - Millbridge	MUNI	1,925.00
32141	01/09/2008	Pioneer Road Services Pty Limited	Premix and catmul for road patching	MUNI	1,149.50
32142	01/09/2008	Pro-Line Kerbing	Kerbing - Diadem Street, Graham Street and Hamilton Road	MUNI	2,442.00
32143	01/09/2008	Readers' Digest (Australia) Pty Limited	One year subscription for Australian Handyman Magazine	MUNI	39.95
32144	01/09/2008	SAI Global	Parking standards	MUNI	129.86
32145	01/09/2008	SJ Roadworks	Ferguson Road	MUNI	7,429.95
32146	01/09/2008	SOS Office Equipment	Meter readings for photocopiers	MUNI	748.62
32147	01/09/2008	Southern Lock & Security	Keys and padlocks	MUNI	240.31

CHEQUE	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
32148	01/09/2008	State Library of Western Australia (LISWA)	Lost/damaged books	MUNI	143.00
32149	01/09/2008	Steann Pty Limited	Hard waste collection - August 2008 - 79.46 tonnes	MUNI	16,716.98
32150	01/09/2008	Stylecorp	Staff uniforms	MUNI	245.08
32151	01/09/2008	The Country Women's Association of WA (Inc)	Water usage : McCaughan Park : 01/04/2008 - 29/07/2008	MUNI	461.56
32152	01/09/2008	Total Telephone	Alterations to telephone system	MUNI	1,020.25
32153	01/09/2008	Tradelink	Grated box	MUNI	9.02
32154	01/09/2008	Trophies West	New door plaque - Community Development Officer	MUNI	27.50
32155	01/09/2008	Tyrepower Bunbury	Tyres - DA8979	MUNI	2,239.20
32156	01/09/2008	Vicmar Communications	Reinstall 3 radios in vehicles - Dardanup Central BFB	MUNI	637.00
32157	01/09/2008	Vogue Furniture	Brochure holders and lectern - Eaton Recreation Centre	MUNI	478.40
32158	01/09/2008	WA Local Government Association	Local government convention delegate registrations; advertising	MUNI	6,631.47
32159	01/09/2008	WML Consultants	Preparation of blackspot report	MUNI	742.50
32160	01/09/2008	We Print It - Bunbury	Referral cards - Eaton Recreation Centre	MUNI	255.00
32161	01/09/2008	Woolworths Limited	Groceries	MUNI	1,001.54
32162	01/09/2008	Yakka Pty Limited	Legends work pants	MUNI	51.04
300606	22/08/2008	Content Living Pty Limited	Refund of kerb deposits - A9369 & A9825	TRUST	1,000.00
300607	22/08/2008	Dale Alcock Homes South West	Refund of kerb deposit - A9821	TRUST	500.00
300608	22/08/2008	Scott Park Homes South West	Refund of kerb deposits - A9455 & A9449	TRUST	1,000.00
300609	22/08/2008	WA Country Builders	Refund of kerb deposit - A9924	TRUST	500.00
300610	29/08/2008	Anthony Papas	Refund of kerb deposit - A1588	TRUST	500.00

CHEQUE	DATE	NAME	INVOICE DESCRIPTION	FUND	AMOUNT
300611	29/08/2008	Content Living Pty Limited	Refund of kerb deposits - A9497, A3688 & A9729	TRUST	1,205.50
300612	29/08/2008	Jewel Constructions	Refund of kerb deposit - A9587	TRUST	500.00
300613	29/08/2008	Realwest Pty Limited	Refund of kerb deposits - A2906 & A9671	TRUST	1,000.00

REPORT TOTALS**TOTAL**

MUNI Municipal
Fund
32051 - 32162
TRUST Trust Fund
300606 - 300613

272,068.32

6,205.50

TOTAL**278,273.82**

CERTIFICATE OF Chief Executive Officer

This schedule of accounts to be passed for payment, covering vouchers as above which was submitted to each member of Council has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costings and the amounts shown are due for payment.



 Mr Mark L Chester – Chief Executive Officer

11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

None.

12 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

13 PUBLIC QUESTION TIME

14 MATTERS BEHIND CLOSED DOORS

15 CLOSURE OF MEETING

The Presiding Officer advises that the date of the next Ordinary Meeting of Council will be Wednesday 24th September 2008, commencing at 4.30pm at the Shire of Dardanup - Administration Centre Eaton.

There being no further business the Chairperson to declare the meeting closed.