



**APPLICATION FORM
VERGE TREATMENT
Infr CP057
FORM 147**

Date stamp

Part 1 Details of Proposed Verge Treatment

Owner(s) Name

Business Name (if applicable)

Lot No

Street No

Street Name

Suburb

Postal Address

Daytime Contact Phone Number

Mobile Phone

Email Address

Part 2 Person/Contractor Details who is installing verge treatment (ONLY complete if different to Owner in Part 1)

Name

Business Name (if applicable)

Postal Address

Daytime Contact Phone Number

Mobile Phone

Email Address

Part 3 General Conditions

1. Verge treatments must meet the requirements of Council Policy CP057 (attached). Applications which do not meet the policy and are deemed unsatisfactory will be rejected.
2. Applicants are required to submit with their application a drawing clearly indicating the dimensions of the area to be landscaped, approximate position of proposed plants, the type and layout of reticulation (if any) and paving. Please note any existing features (services, crossover, street trees, footpath etc) on the landscape sketch on the reverse of this form (Part 4).
3. No works are to commence until the application is approved and the applicant is notified by Council.
4. Following approval the applicant must notify Council staff to carry out any required inspections and approval of works at the hold points indicated in the approval.
5. Works completed at each hold point must be approved before proceeding to the next step. Non-conforming works shall be rectified until approved.

Part 4 Proposed Landscape Sketch of Verge Treatment

Part 5 Declaration

I hereby declare that I understand the requirements for the verge treatment and make application for the permission to undertake works as indicated on the plan submitted.

Upon completion of the work I agree to maintain the verge installation as per the Shire of Dardanup Verge Policy CP057.

Checklist for Applicant:

- All information required on the form has been completed
- Plan of proposed verge treatment has been completed above (Part 4) or is attached to this application
- All conditions are understood and addressed in the plans submitted
- Declaration has been signed

Name

Signature of Applicant

Date

Part 6 Return form to

Shire of Dardanup
1 Council Drive/PO Box 7016
EATON WA 6232

Phone: (08) 9724 0000

Email: records@dardanup.wa.gov.au

Part 7 OFFICE USE ONLY – ASSESSMENT

Assessing Officer Name:

Yes/No

Initial

Site Assessed

Recommended Approval

Authorising Officer:

Approval Granted/Refused

Yes/No

Initial

Applicant/Owner advised

Date

GOVERNANCE INFORMATION

Procedure Link:	NA	Administrative Policy Link:	NA
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ADMINISTRATION INFORMATION

History:		New	OCM: 28/04/10	Res: 115/10	Synopsis:	Policy created.
	1	ENG17	OCM: 10/05/12	Res:	Synopsis:	Reviewed Policy Adopted
Version:	2	CP057	SCM 26/07/18	Res: 251-18	Synopsis:	Reviewed and Adopted by Council
Version:	3	Infr CP057	SCM 30/09/20	Res: 270-20	Synopsis:	Reviewed and Adopted by Council

1. RESPONSIBLE DIRECTORATE

Infrastructure

2. PURPOSE OR OBJECTIVE

This policy complements the Activities in Thoroughfares and Public Places and Trading Local Law by:

- Providing guidelines for the landscaping of street verges by the adjacent property owner or occupier;
- Ensuring treatments are aesthetic, safe, water wise and have a positive impact on others; and
- Serving to control, manage and permit verge treatments other than grass.

3. REFERENCE DOCUMENTS

CP121 Tree Management Policy

4. POLICY

Council delegates its authority to the Chief Executive Officer to approve the installation of any gardens, reticulation, landscaping or treatments other than grass to the verge between the front property line and the kerb.

The following principles shall apply to all applications:

All treatments are to be in accordance with the Policy and installation may only take place after formal written approval from the Chief Executive Officer.

Verge treatments will be assessed on an individual basis against the following criteria:

- Safety;
- Drainage;
- Water Conservation;
- Ongoing Maintenance;
- Appearance; and
- Impact on others (including public services).

Safety

No part of the verge treatment shall present a hazard that is assessed as being of a medium risk or greater to a pedestrian, cyclist, motorist or other user of the road environment.

Hazards include but are not limited to the following examples:

Trip Hazards - sudden depressions, protruding (ie. Not flush) garden edging, kerbing, etc.

Slip Hazards - loose aggregate and stones on hard surfaces etc.

Obstructions - stakes, pickets, walls, etc.

Designs shall take into account the sight lines of vehicles using nearby intersections, crossovers and driveways.

Consideration should be made for pedestrians, gophers, bikes, etc. An allowance should be made for a clear zone of 2m wide if no footpath is provided.

Materials used shall be a different colour to the existing road surface to provide definition and reduce the chance of the verge being confused as part of the road.

Planting within 6m of an intersection is restricted to grass, ground covers, low shrubs or similar plant; and no plants may be planted between 6m and 10m of an intersection that exceeds or may exceed 750mm in height.

Drainage

Stormwater run-off should not affect any other property, roadway or adjoining verge. If non-permeable materials are used as on any part of the verge treatment, drainage must be accounted for in the design.

Water Conservation and Environment

Council encourages designs to incorporate planting of drought tolerant and water sensitive plants and ground covers. Water Sensitive Urban Design (WSUD) principles are encouraged.

When considering planting options allowances for carbon absorption and bio filtration, etc should be considered.

Ongoing Maintenance

The ongoing maintenance requirements will form an important part of Council's assessment. The assessment will consider the overall maintenance requirements of the treatment as a whole, including pruning, stabilisation of hardstand areas, etc.

All verge treatments must be maintained by the adjoining property owner to ensure any approved treatments do not become unacceptable. Where there is a change in ownership the new owner will become responsible for any ongoing maintenance.

Appearance

Proposed works will be assessed on their aesthetic qualities and should be designed with the local streetscape in mind.

Impact on Others and/or Services

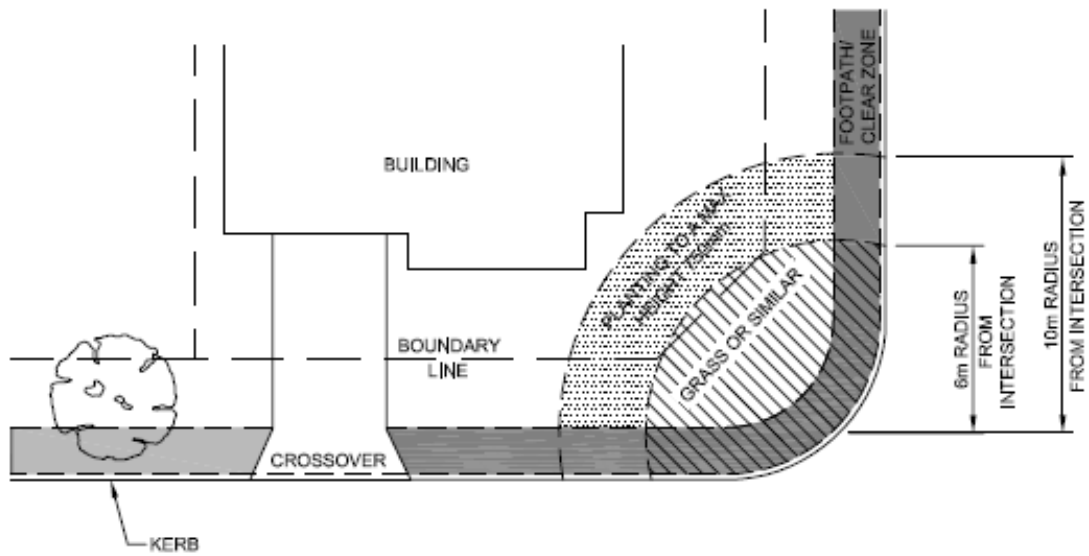
Proposed treatments should take into account the impact on neighbours and service providers.

Examples:

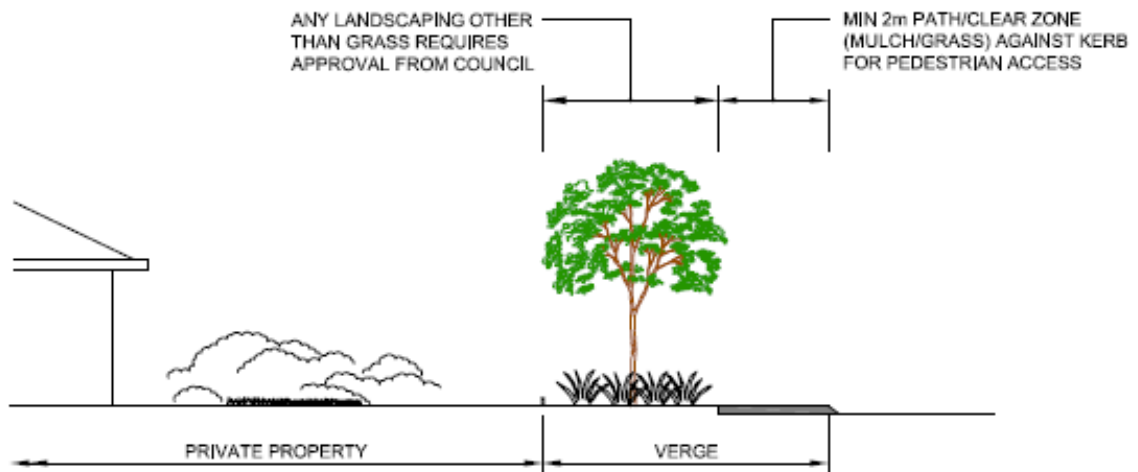
- Planting low growing plants under power lines; and
- A minimum clearance of 3m around any letterbox.

Other requirements to be considered by the applicant include:

- Australia Post requirements;
- Access to the water meter; and
- The Shire's Tree Management Policy.



VERGE DEVELOPMENT - NEAR INTERSECTIONS



VERGE DEVELOPMENT - TYPICAL SECTION

Shire of Dardanup
 Administration Centre Eaton
 P.O. Box 7017 • 1 Council Drive
 EATON WA 6252
 Tel: 9724 0000 Fax: 9724 0091
 www.dardanup.wa.gov.au
 ABN: 57 305 829 653

VERGE DEVELOPMENT

DRAWN: A. SZELIGA	DATE DRAWN: 5/3/2010	REVISION No:
AUTHORISED:	DATE AUTHORISED:	SHEET No:
SCALE: N.T.S.	DATUM:	DRAWING No: SOD SD-015